

NERC Minutes for Meeting Jan 5, 2016 7pm.

Attendance: Mark, Paul, Roberta, Cathy

1. Review responses so far to RFQ

- No submissions yet.
- Questions from Direct Energy Solar (previously Astrum):
 - Now that the tax credits have been extended have we considered extending our timeframe?
 - We are keeping our original schedule
 - Are we interest in partnering with other communities?
 - Should the installer provide us with opportunities we would consider joint venture but we will not pursue on our own.
 - Cathy will post to the online FAQ that is linked to the NERC page of the Ashby site.

2. Discuss who will be part of the interview process. – The Electrical Inspector offered to be part of this.

- How should review the submissions? We all will look at them all.
- Roberta will create a google sheet.
- Electrical inspector will assist us during the review process. We'll decide when we see how many we get.

3. Discuss how to split up the calling of references that accompany responses.

- We need to divvy up the references. We need columns or a new sheets. We all will work on calling the references.
- Review process: Read submissions, verify references, discuss results, chose initial 3 or so choices, interview first cut, chose winner.

4. Set up a conference call with Consultant to discuss and solidify the rating criteria to be used in assessing the responses.

- When should we talk to the consultant? After deadline. Will pencil in for both the 1/26 and follow up on 2/2. 7:30-7:45pmET on 1/26.

5. Discuss whether the extension of the Federal Tax Credit for renewables will alter our schedule for installations

- No, see No 1 above.

6. Discuss whether we want to ask another town to be part of the project with an eye to increasing the number of installed systems and hence, perhaps, bring down the price of the equipment and installations.

- No, see No 1 above.

7. Any other items not anticipated

- The Clerk will now post the meetings.
- Next meetings: Jan 26, Feb 2 & 16 7pm Land Use Room, Town Hall.

Adjourned 7:59pm.

Respectfully submitted,

Cathy Kristofferson