

Ashby Library Board of Trustees
Meeting Minutes
Thursday, March 22, 2011

Meeting convened 7:05 p.m.

Present: John Mickola, Doug Leab, Dwight Horan, Anne Manney, Dave Jordan, Prudy Brennan, Michelle Thomas, Martha Morgan, Library Director Mary Murtland, Community Member Alan Ewald, briefly, representing Ashby Land Trust.

Secretary's Report: MOTION to accept minutes from February 24th meeting. Seconded, U.A.¹

Treasurer's Report/ Scholarship Committee: Scholarship checks will be sent out within a month. Students have been calling. Doug L. is meeting with Nancy Haines, Town Accountant, on Wednesday 3/30.

MOTION to accept Scholarship Comm. Report. Seconded, UA.

Library Director's Report:

Discussed new Kindle Policy. Two Kindles were donated to the Library by an anonymous donor.

MOTION to accept Kindle Circulation Policy as written. Seconded, UA.

Need cases for Kindles for protection, \$30 each, and money for books; total of \$100. Mary will spend the money from the book account. . Mary will look into getting a corporate credit card account for purchasing e-books for the Kindle.

Library Shelving: Tucker Library Interiors gave an estimate to add a portion to each side of the fiction shelving. \$878. Memorial Funds not spent for building could pay for the shelving. No cost to the Town.

MOTION to spend money from Memorial Fund for shelving based on Tucker Library Interiors estimate (\$878). Seconded, UA.

Mary will call and ask for the parts to be delivered with other shelving in 8 to 9 weeks.

MOTION to accept Director's report. Seconded, UA.

Ashby Land Trust: Alan Ewald, President of ALT is present to ask if the ALT can have permission to store a fire-proof safe in the building.

MOTION to allow the Ashby Land Trust to store a fire-proof safe in the building. Seconded, UA.

Budget Update:

¹ U.A.: Unanimous Approval.

Maintenance and oil fund is down to zero; cold winter. Fund request needs to go to Finance Committee for money from Reserve Fund.

Finance Committee understands we have to maintain a minimum materials expenditure of 19.5% of total expenditures, per MBLC.

Heating system repair estimate from DDM Heating: \$7,500.

Downstairs needs two pumps so they switch off and last longer. \$1,400 cost. John will ask Finance Committee. Need to pay prevailing wage of \$120/hour.

Library Director Evaluation:

Michelle placed the Director's Evaluation on Survey Monkey (on-line) and sent the Director's Annual Performance Evaluation Detail to board members for reference.

Adjourn 8:05 p.m.

Submitted by

A handwritten signature in blue ink that reads "Martha A. Morgan". The signature is written in a cursive style with a long, sweeping underline.

Martha Morgan, Secretary