

Ashby Library Board of Trustees
Meeting Minutes
Thursday, February 24, 2011

Meeting convened 7:10 p.m.

Present: John Mickola, Doug Leab, Anne Manney, Dave Jordan, Prudy Brennan, Michelle Thomas, Martha Morgan, Library Director Mary Murtland, Community Member Hanae Olmsted

MOTION to accept minutes from January 27th meeting as amended. Seconded, U.A.¹

Treasurer's Report: Non-fiction books were ordered with the Mossman Account funds (memorial donation).

Director's Report: Circulation was down again, but library has been closed a lot due to winter storms.

Ashby Fund decided to provide money needed to purchase two bookcases: upstairs for music CDs and DVDs, and one for DVDs in the children's room.

Fund will also repair stained glass above the front door. Mary M. got an estimate, but the repair needs to happen during warm weather.

Found 2 Amazon Kindles in the dropbox, with a \$50 gift certificate! Mary will check with Lunenburg's policies for borrowing them, as they have already been loaning them out. John M., Sally Bauman and Mary M. attended the Library Advocates breakfast on February 18th. Already 20 to 25 towns have applied for a certification waiver because their budgets might not allow them to meet requirements.

Website: Erik Stackhouse will host the library's website. Sabina Grady is helping to design and build the website. Will be using Word Press, which is easy to update regularly.

Mary will need help moving smaller bookcases when the new ones come in.

MOTION: to accept two book case donation and stained glass window repair from the Ashby Fund. Seconded, UA.

MOTION to accept Director's Report as written. Seconded, U.A.

The Ashby Fund needs another Trustee; 4 should be Board members, and 6 members from the Town. Fund meets only occasionally.

Budget 2010: Budget numbers are on Mary O's computer.

¹ U.A.: Unanimous Approval.

John M. made an executive decision to have the roof shoveled. Roof was getting dangerously loaded with all the snow (about 18 to 24 inches), then threat of rain. Cost of shoveling was \$880. John will submit the bill to the Finance Committee.

Supplemental request for oil/ maintenance budget may be needed due to the very cold winter and higher cost of fuel. Last year there was money left over in the fuel budget; that will not happen this year. There is \$2,300 to \$2,400 remaining until the end of June. The heater's circulation fan that was repaired (does not kick in like it did) has resulted in a savings in electricity.

The "freeze alarm" has arrived. John bought the alarm through e-bay. The alarm will be set to dial dispatch to alarm someone that it is too cold in the library. The dispatch will have a list of numbers to call.

The alarm company needs to be called when the weather allows them to work on it. Water came through the alarm.

Colametas cut the ice off the building when the icicles were getting too long and dangerous. The bill for the plowing goes to the town; it may be true for the ice as well.

Peg and Beam shoveled the roof. They also had a design for a display case upstairs and one downstairs in the children's room (locked). Also the clock Tom Dorwood worked on for us. Peg and Beam would build a pedestal for it as it is too heavy to mount on the wall. It will be placed behind the children's circulation desk downstairs.

Town meeting – Finance Committee meeting coming up.

Also three board members are up for renewal. Prudy B. will not run again. Dwight H. and Martha M. will run.

Director's evaluation next month. Michelle will bring it to the next meeting.

8:05 pm. Adjourn

Submitted by

A handwritten signature in blue ink that reads "Martha A. Morgan". The signature is written in a cursive style with a long, sweeping underline.

Martha Morgan, Secretary