

Ashby Library Director

The Ashby Free Public Library Board of Trustees seeks a Library Director. The Library Director will report to the Board of Trustees. This salaried position is 25 hours per week, including 2 evenings and 4 hours on Saturday. Compensation is \$25,000 – \$28,600, commensurate with experience. A partial benefits package is available.

The Town of Ashby is located in North Central Massachusetts, along the New Hampshire border, approximately 1 ½ hour northwest of Boston. With roughly 3,200 residents, the town is rural in nature, with a strong sense of community. Ashby's public library is located in a beautiful historic building situated directly across from our town common.

We are searching for a welcoming individual with excellent communication and customer-service skills with a desire to develop and grow Library programs and services. This professional Librarian will provide services for all ages, while supervising the staff, volunteers, programs, and operations of the library.

Applicant requirements:

- working knowledge of modern library policies, procedures, methods and practices
- ability to interpret community interests and needs
- thoroughly familiar with basic reference sources and research techniques, including database and online reference sources, internet, computer applications
- familiar with Library circulation system
- comfortable with MS Word, MS Excel and Google applications suite
- have library and supervisory experience
- be energetic, self-motivated, and able to simultaneously manage multiple tasks
- Minimum education requirement is a BS/BA degree
- Completion of the four-course Library Director training from MBLC is a plus

TO APPLY: Applicants should forward a cover letter and resume to: AFPL Board of Trustees, 895 Main St, Ashby, MA 01431 or via email to AFPL.trustees@gmail.com. References will be requested prior to a second interview. Deadline for submissions is October 4, 2019.