

Town of Ashby

Highway Department

Regulations for Driveway Permits

Under Article 10, Section 2 of the Ashby Town bylaws adopted at 1974 Town Meeting and approved by the Attorney general: "All driveways hereinafter constructed and providing access to a public way shall not be constructed until approved by the Superintendent of Highways."

Permits:

1. No driveway or other means of access abutting a Town Way or a Way maintained by the Town of Ashby shall be installed or reconstructed without a permit from the Highway Superintendent.
2. Applications for driveway permits may be obtained from the Building Inspector and returned to the Highway Superintendent.
3. The Highway Superintendent shall supervise all projects under this bylaw.
4. Any proposed driveway installations within the Town of Ashby will be accompanied by a driveway plan showing intended drainage and etc., when the permit is turned in to the Highway Department. Plans for reconstructed driveways will need to be provided upon request of the Highway Superintendent.
5. Regulations imposed for the reconstruction of existing driveways will be at the discretion of the Highway Superintendent and listed under his conditions or requirements not covered by these regulations.

Drainage:

1. Where drainage is deemed necessary a pipe with a minimum of 12 inches in diameter and not less than 20 feet long shall be used. Such pipe shall be of corrugated steel, aluminum or polyethylene (H.D.P.E.)
2. The drainage pipe shall be placed in the original waterway with a slope of 10 inches below the shoulder of the road.
3. Upon a site visit to the intended driveway location if it is determined by the Superintendent of streets that drainage structures, piping underground, or swales are needed in the area of the intersection of the roadway, they will be the responsibility of the Contractor/property owner to install.
4. Driveways installed within the Town of Ashby, which have an upslope grade away from the roadway, must be paved. Length of pavement will extend from the roadway and continue for the length of the increase in grade. Paving will also include an apron with a minimum of 30 feet in width at the roadway. Pavement must be applied with a minimum thickness of 3 inches after compaction.

Access to a Public Way:

1. Driveways must meet public roadways at a 90-degree angle that has to extend for a minimum of 30 feet. Changes within 30 feet of the road way will not be approved. All driveways will have a radius of 30 feet at the roadway, tapering down to the desired driveway width at the right of way sideline. Refer to example figure 11-3. Driveway surfaces must meet the existing road surface at a point level to or below existing road surface level. This is to prevent interference with snow removal equipment.

2. Driveways installed for single residences must be a minimum of 12 feet in width not including erosion controls for shoulders.
3. All driveways intended to serve as common drives must be minimum of 16 feet in width not including erosion controls for shoulders.
4. All driveways must not exceed a 12% grade for the first 30 feet.
5. Driveways installed must have an unobstructed view of the roadway for 150 feet in the either direction from a point located 6 feet within the driveway.

[Sample Plan](#)

[Sample Cross-section](#)

The Town of Ashby thanks you for your cooperation with these public safety considerations.

Driveway Permit Application Below

Town of Ashby
Highway Department
92 Breed Rd.
Ashby MA 01431

Application for Driveway Permit

Name: _____

Owner of record: _____

Address: _____

The location of the planned project by Assessors' map and parcel:

Map: _____ Parcel: _____ Street name: _____

Driveway must be marked out at the proposed intersection with the roadway prior to preliminary viewing.

Description of planned project, include surface type, length, and width at roadway:

I hereby apply for a permit and agree to abide by the rules and regulations adopted by the Board of Selectmen in respect to Article 10, Section 2 of Ashby Bylaws.

Date: _____

Signature of Applicant

Phone: _____

● _____ ●

Approved; _____

Disapproved: _____

Conditions:

Date: _____

Highway Superintendent