

**Town of Ashby
Public Safety Building Committee
Meeting Minutes**

PSBC 01/07/19

Meeting was called to order at 7:30 PM

Mike Reggio

Mark Haines

Chief Fred Alden

Matt Alford

Chief Mike Bussell

Minutes of 12/3/18 approved with Mark Haines abstaining.

(2) proposals have been received; Both meet the general requirements for consideration.

Bids remain sealed until the proposals are reviewed and ranked. We have no visibility into the financial proposal at this time.

Develop standard questions for reference calls:

- Did you have any unique circumstances that had to be overcome during the course of the project and how did the OPM deal with them?
- Was the OPM able to keep the project on schedule and on budget?
- Were you happy with the availability/presence of the OPM? Were they on site as expected? Did they attend building committee meetings and/or town management meetings as requested?
- What do you believe the OPM's greatest strengths were? Was there a specific area that they were less effective?

Each Proposal will be evaluated by each committee member.

Ranking the proposals:

- Unacceptable- 0 points
- Acceptable- 1 Point
- Advantageous- 2 Points
- Highly Advantageous- 3 Points

Next meeting scheduled for 1/14 at 7:00 PM. Will meet weekly for next 3 weeks.

Motion to adjourn, seconded and approved- adjourned at 9:12 pm.