

**ANNUAL
REPORTS**

**For the year
2017**



**TOWN OF ASHBY
MASSACHUSETTS**

IN MEMORIAM

The 2018 Annual Report is dedicated to Oliver Mutch



OLIVER MUTCH

January 6, 1934- May 6, 2017

Oliver was a member of the Ashby Police Department for 33 years, 16 as chief, through 1989. His strong sense of civic duty showed through with the time and effort he gave to Ashby. Over the years he served through a variety of positions and boards including Constable, Cable Study Committee, Communications Commission, Board of Assessors, Council on Aging, Senior Tax Work-off Program, and Blood Hill Management Committee. His dedication to Ashby, love of nature, and warm smile will be missed.

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Town Officials

 Appointed 45

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Town Elections & Meetings

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The Town of Ashby web site:
www.ashbyma.gov

Available Funds	Free cash, reserves, and unexpected balances available for appropriation.
Chapter 90	General Law which provides for contributions by the State for construction and maintenance of certain town road; usually roads leading from one town to another.
Cherry Street	Details of State and County charges and reimbursements used in determining the tax rate; known as “Cherry Sheet” due to color of the paper originally used.
Estimated Receipts	Estimate of miscellaneous receipts based on previous year’s receipts deducted by the Assessors from gross amount to be raised by taxation.
Free Cash	Amount certified by the Department of Revenue determined by any excess revenue and unexpended appropriations of the prior year.
Matching Funds	Amount made available by special State and Federal acts to supplement local appropriations for specific types of projects.
Provision for Abatements & Exemptions (formerly OVERLAY)	Amount raised by Assessors for purpose of creating a fund to cover abatements granted.
Provision for Abatements & Exemptions Surplus (formerly OVERLAY SURPLUS)	Excess determined by the Assessors (exceeding tax balance for that year) which may be voted for extra-ordinary or unforeseen purposes.
Reserve Fund	Amount appropriated for unforeseen or emergency purposes, controlled exclusively by the Finance Committee.

BOARD OF SELECTMEN

The Town continues to operate on a sound financial footing, with a balanced budget each year and clean audits. Our stabilization account balance (the Town savings account) is healthy \$528,611. The Town continues to have a large free cash certification, with 2017 being \$614,733. A large free cash balance indicates that the Town government is budgeting and spending conservatively. We continue to look for ways to improve services to the residents while at the same time searching for greater efficiencies to control costs.

- This year the Town finished paying for a new roof, doors, and windows at the Ashby Elementary School. This project was completed and paid for without a Proposition 2 ½ override or debt exclusion.
- State Senator Anne Gobi and State Representative Sheila Harrington worked together to arrange for an earmark in the State budget of \$50,000 to help Ashby fix a problem with the Town Common well. We thank them for their support. This project is ongoing.
- The Board would like to thank Murray Cox and all the Volunteers who made the year-long 250th celebration such a success. The number and variety of the events was truly amazing. Congratulations to all!
- The new North Middlesex Regional High School opened this year. If you haven't been inside the new building you are really missing something special. Take the time to get a tour; you'll be glad you did.
- It is no secret that the Town Police Station needs to be replaced. A new committee was formed this year to study the needs and plan for a public safety building. Their work is ongoing.
- Fire Chief Bill Seymour Jr. retired this year after more than 38 years with the Fire Department. We wish him well.
- Long time Highway Superintendent Bill Davis continues to convalesce after a serious accident. Bill has worked for the Town Highway Department for 31 years and was a firefighter for 10 years. We wish him a full recovery.
- We regret that Tom Mikes died in 2017. Tom helped fund the addition to the Library, equipment for the Fire Department, and was instrumental in the preservation of Mount Watatic and Blood Hill. He will be missed.

continued

- Filling vacancies on Town Boards and commissions continues to be a problem. Our Town government relies on volunteers, both elected and appointed, to fill many positions. Please consider volunteering for a Board or Committee. Local democracy cannot function without all of us taking a turn and participating in Town government at some point.
- The Board of Selectmen would like to acknowledge the contributions of all current and former board and committee members who served the Town in 2017. You are local government. Thank you for your service.

Respectfully submitted,
Mike McCallum, *Chairman, Board of Selectmen*
Mark Haines
Janet Flinkstrom

FINANCE COMMITTEE

The Finance Committee holds regular meetings on the second and fourth Tuesdays of each month at 7:30pm on the third floor of the town hall. During the summer months we switch to a once per month schedule and during budget season we may meet more often. The agenda is posted on the bulletin board in front of the town hall and all are welcome to attend. The atmosphere at our meetings is informal and we encourage participation by all in attendance. You can view the minutes of each meeting on the Ashby town website.

This year there have been a few changes to the Finance Committee. Two members have resigned bringing our committee to four representatives. We are looking for additional members. If you might be interested, contact the Town Clerk at town hall and/or attend a few meetings.

The town finances are in good condition with some debt and a fair-funded stabilization plan. In order to maintain our town, Finance Committee reminds the departments to be careful in spending and managing within their budgets.

There are financial challenges that make it necessary to raise taxes, eliminate or reduce costs of budgetary items. Town buildings are in need of repair and we must be diligent to plan funding for building maintenance projects to prevent more costly repairs in the future.

The new high school is open but we have three more NMRSD buildings that need repair. One might remember that all three towns voted on and passed the Prop 2 ½ overrides at their Special Town Elections last year. (New roofs, HVAC, windows, and doors.) Even with state funding we all have an additional tax increase. The money needed to service this debt will consume a large part of the 2.5% tax increase.

The Finance Committee supports the need for a Public Safety Building, combining the existing fire station with a new police station.

As always, we encourage residents to attend and participate in meetings held by the town and school district. These meetings will keep you better informed about upcoming projects and give opportunity to provide input. Remember, these are YOUR tax dollars.

Respectfully Submitted,
Kevin Stetson, *Chair*

BOARD OF ASSESSORS

The Board of Assessors is responsible for the valuation of real estate and personal property subject to taxation. The Registry of Motor Vehicles is responsible for motor vehicle valuations and supplies the data for excise bills. Assessed values for Real and Personal Property are based on “full and fair cash value” as of the January 1st, preceding each fiscal year.

As always, if you have any questions regarding any assessing issues, please feel free to contact Lois Raymond, Administrative Assessor, at 978-386-2427 x15 or by email at assess@ashbyma.gov Office hours are from Monday, Wednesday, Thursday 9:00 AM to 1:00 PM. Friday 9 AM to 12 PM. Wednesday evenings 4:00 PM to 8:00. Tuesdays closed. The Board of Assessors normally meets on the first Wednesday of the month at 4:30 PM.

Respectfully submitted by the Board of Assessors,
 Charles Perna, *Chairman*
 Kevin Sierra, *Member*
 Harald M. Scheid –*Regional Tax Assessor*
 Joshua Gendron –*Regional Associate Assessor*
 Lois Raymond –*Administrative Assessor*

Fiscal 2017 Assessments and Revenues by Major Property Class

<u>Property Class</u>	<u>Levy Percent</u>	<u>Valuation by Class</u>	<u>Tax Rate</u>	<u>Tax Levy</u>
Residential	93.0556	252,813,116	20.83	5,266,097.21
Open Space	-0-	-0-	-0-	-0-
Commercial	3.2422	8,808,362	20.83	183,478.18
Industrial	3.2422	666,700	20.83	13,887.36
Personal Property	3.4568	9,391,448	20.83	195,623.86
TOTALS	100.0000	271,679,626	20.83	5,659,086.61

Valuation and Tax History

<u>Fiscal Year</u>	<u>Tax Rate</u>	<u>Total Valuation</u>	<u>Accounts</u>	<u>Tax Levy</u>	<u>Change (0%)</u>
2017	20.83	271,679,626	1,711	5,659,086.61	.0306
2016	20.10	269,811,112	1,712	5,423,203.35	.0311
2015	19.68	267,380,967	1,715	5,262,057.43	.0325
2014	19.10	267,193,652	1,725	5,103,398.75	.0659
2013	17.47	282,920,377	1,741	4,942,618.98	.0294
2012	16.42	282,400,824	1,752	4,637,021.53	.0346
2011	14.90	302,321,755	1,752	4,504,594.15	.0357

Fiscal Year 2016 Abstract of Assessments

<u>Property Class Code/Description</u>	<u>Accts</u>	<u>Class Valuation</u>	<u>Avg. Value</u>
012 – 043 Mixed Use Properties	15	17,510,497	1,167,366
101 Residential Single Family	1,090	219,609,100	201,476
102 Residential Condominiums	0	0	0
104 Residential Two Family	14	2,973,300	212,379
105 Residential Three Family	2	655,000	327,500
Miscellaneous Residential	12	1,341,200	111,767
111 – 125 Apartments	1	222,000	222,000
130 – 132, 106 Vacant Land	344	13,194,300	38,356
300 – 393 Commercial	20	5,152,300	257,615
400 – 442 Industrial	4	666,700	166,675
501 – 508 Personal Property	98	9,391,448	95,831
600 – 821 Chapter 61, 61A, 61B	111	963,781	8,683
TOTALS	1,712	271,679,626	158,691

Assessor's Account for Exemptions and Abatements

<u>Description</u>	<u>FY2017</u>	<u>FY2016</u>	<u>FY2015</u>	<u>FY2014</u>	<u>FY2013</u>
Assessor's Overlay	94,022.20	81,031.05	74,259.98	82,240.41	123,339.89
Overlay Deficits	-0-	-0-	-0-	-0-	-0-
Charges to 6/30/2016	53,575.07	61,384.42	68,401.71	32,471.88	47,232.50
Potential Liability	-0-	5,858.27	49,768.53	76,107.39	26,153.14
Balance	40,447.13	13,788.36	-43,910.26	-26,338.86	49,954.25

New Growth Revenue

<u>Fiscal Year</u>	<u>Added Valuation</u>	<u>Tax Rate</u>	<u>New Revenues</u>	<u>Change (%)</u>
2017	1,615,283.00	20.10	32,468.00	-.0220
2016	1,570,475.00	19.68	30,908.00	-.1363
2015	1,654,636.00	19.10	31,604.00	.2052
2014	2,094,435.00	17.47	36,590.00	.6528
2013	1,849,016.00	16.42	30,361.00	-.7320
2012	1,232,817.00	14.90	18,369.00	2.1902
2011	5,025,493.00	13.64	68,548.00	-.5619

TREASURER

As of December 31, 2017 available cash was equal to \$1,132,694.06 and a total of \$1,700.58 was earned in interest from the general fund accounts.

The sum of \$238,754.90 was collected in tax title receipts and foreclosure redemptions.

The following trust fund balances as of December 31, 2017 are:

John Forbes Memorial Clock Fund	\$ 1,363.80
School Funds	
Jesse Foster	\$ 1,133.19
Samuel P. Gates	\$ 22,623.78
Sumner Taylor.....	\$ 2,991.64
Cemetery Funds	
Sale of Lots	\$ 46,490.44
Perpetual Care	\$104,506.68
Rosanna Robbins	\$ 97,284.85
Open Space Acquisition Fund	\$ 20,270.26
Federal Forfeiture Fund	\$ 2,037.80
Stabilization Fund	\$552,931.53
Police-Law Enforcement Trust	\$ 1,076.80
Library Trust Funds	\$335,000.79
Memorial Trusts	\$ 9,100.42

The Town currently has no long-term borrowing.

Respectfully submitted,
Kate E. Stacy, *Treasurer*

REPORT OF THE TAX COLLECTOR

These charts summarize calendar year 2017 collection activity, including a history of tax delinquency rates for the past ten years.

Respectfully submitted,
 Beth Ann Scheid, CMMC
(Certified Massachusetts Municipal Collector)

COLLECTION ACTIVITY: January 1, 2017 - December 31, 2017		
Sum Total of "Turned-Over" Deposits		
2018	Real Estate Tax	2,819,873.78
2017	Real Estate Tax	2,765,216.49
2016	Real Estate Tax	4,817.53
2018	Personal Property Tax	65.01
2017	Personal Property Tax	220,125.57
2016	Personal Property Tax	2,781.16
2015	Personal Property Tax	723.88
2014	Personal Property Tax	824.36
2013	Personal Property Tax	723.25
2010	Personal Property Tax	51.83
2017	Motor Vehicle Excise Tax	443,107.02
2016	Motor Vehicle Excise Tax	16,042.29
2015	Motor Vehicle Excise Tax	1,529.81
2014	Motor Vehicle Excise Tax	163.13
2013	Motor Vehicle Excise Tax	405.52
2012	Motor Vehicle Excise Tax	47.50
2010	Motor Vehicle Excise Tax	36.25
2006	Motor Vehicle Excise Tax	227.47
	Chapter Rollback Penalty RE Tax	0.00
	City of Fitchburg - In Lieu Of Tax	12,067.08
	Past Due Interest on Taxes	15,958.40
	Demand & Warrant Fees	8,825.00
	Deputy Notice & Service Fees	10,060.00
	RMV Non-renewal Mark Fees	3,480.00
	Municipal Lien Certificate Fees	3,125.00
	Duplicate Bill/Tax Service File Fees	1,187.06
	NSF Returned Check Fees	62.50
	Title V Liens (amortized w /RE bill)	742.64
	Title V Liens (vs. early payoff)	0.00
	CDBG Lien (full payoff)	10,588.75
	Other Miscellaneous Receipts	227.47
		\$ 6,343,085.75

COLLECTION ACTIVITY by Fiscal Tax Year and Levy						
REAL ESTATE TAX BILLINGS (3 yrs) includes Title V & Supplemental Taxes						
	Balance on 12/31/2016	Commitments during 2017	Payments (-) Refunds (+)	Exemptions(-) Abatements(-)	Transfer to Tax Title (-)	Balance on 12/31/2017
FY2018	0.00	5,842,654.81	2,813,787.39 2,232.74	65,899.19		2,965,200.97
FY2017	2,785,936.38	7,335.72	2,762,854.59 7,553.26	1,412.50 493.67	36,064.60	0.00
FY2016	6,470.74		4,816.72 360.00		2,014.02	0.00
PERSONAL PROPERTY TAX BILLINGS (6 yrs)						Balance on
	12/31/2016	Commitments	Payments (-)	Abatements (-)	Refunds (+)	12/31/2017
FY2018	0.00	185,435.37	65.01			185,370.36
FY2017	195,623.90		195,210.50	188.28	94.14	319.26
FY2016	3,220.38		2,783.12	123.35		313.91
FY2015	858.97		442.89	120.78	15.00	310.30
FY2014	868.12		551.08	117.22	15.00	214.82
FY2013	815.09		472.77	107.21	15.00	250.11
MOTOR VEHICLE EXCISE TAX BILLINGS (6 yrs)						Balance on
	12/31/2016	Commitments	Payments (-)	Abatements (-)	Refunds (+)	12/31/2017
FY2017	0.00	471,456.58	442,935.98	12,203.60	5,843.66	22,160.66
FY2016	20,136.20	1,780.76	15,848.54	989.61	890.95	5,969.76
FY2015	3,225.86		1,529.81			1,696.05
FY2014	753.55		163.13			590.42
FY2013	856.15		405.52			450.63
FY2012	421.25		47.50			373.75

UNCOLLECTED RECEIVABLES - 10 Year History, updated as of 12/31/2017							
Motor Excise	Personal Property	Fiscal Year	Real Estate			Totals	%
			Unpaid taxes transferred into Tax Title				
			add to existing accts	vs. open new TT accts	pymnt plan		
4.70%	0.16%	FY2017	214,194.9 (7)	14645.11 (6)		36,065	0.66%
1.31%	0.16%	FY2016	145,158.7 (6)	7310.24 (3)		21,826	0.54%
0.40%	0.17%	FY2015	31,078.66 (12)	0.00		31,079	0.61%
0.15%	0.12%	FY2014	14,554.20 (7)	27,709.89 (13)		42,264	0.86%
0.12%	0.24%	FY2013	14,070.34 (7)	12,358.67 (8)		26,429	0.55%
0.11%	0.35%	FY2012	16,169 (10)	24,012 (12)		40,182	0.89%
0.22%	0.27%	FY2011	5,170 (4)	19,124 (14)		22,564	0.55%
0.34%	0.49%	FY2010	20,280 (7)	7,786 (5)		28,066	0.66%
0.30%	0.29%	FY2009	1,422 (1)	29,311 (14)		30,733	0.74%
0.54%	0.30%	FY2008	6,416 (7)	22,620 (10)		29,035	0.72%

**Town of Ashby
Combined Balance Sheet All fund Types & Groups
June 30, 2017**

Assets	General Fund	Special Revenue	Capital Projects	Enterprise Fund Recycle/Transfer	Trust/Agency Funds	Group Total
Cash & Investments	1,506,266	459,407	30,276	31,276	1,165,350	3,192,575
Receivables:						
Personal Property	6,095					6,095
Real Estate	59,197					59,197
Tax Liens Receivable	93,728					93,728
Tax Foreclosures	13,900					13,900
Motor Vehicle Excise	60,359					60,359
Dept Receivable Ambulance	55,352					55,352
Betterments - Not Yet Due	52,149					52,149
Total Assets	1,794,896	511,556	30,276	31,276	1,165,350	3,533,354
Liabilities						
Warrants & Payroll Payable	134,747	11,710	-	722	741	147,921
Withholdings	2,123					2,123
Provision for Abatements	76,418					76,418
Deferred Revenue Property Tax	(11,127)					(11,127)
Deferred Revenue Tax Foreclosure	13,900					13,900
Deferred Rev. Ambulance	55,352					55,352
Deferred Rev Motor Vehicle Excise	60,359					60,359
Deferred Revenue Tax Liens	93,728					93,728
Deferred Revenue Special Assessmt Agency Accounts		52,149			(3,319)	52,149
Total Liabilities	425,500	63,859	-	722	(2,578)	487,503

**Town of Ashby
Combined Balance Sheet All fund Types & Groups
June 30, 2017**

Assets	General Fund	Special Revenue	Capital Projects	Enterprise Fund Recycle/Transfer	Trust/Agency Funds	Group Total
Fund Equity						
Reserve for Encumbrances	44,493			1,701		46,194
Reserve for PY Expenditures	194,028					194,028
Reserve for Expenditures	427,316			3,316		430,632
Reserve for Special Purposes		447,697	30,276		1,167,929	1,645,901
Unreserved Fund Balance	703,559			25,537		729,096
Total Fund Equity	1,369,396	447,697	30,276	30,554	1,167,929	3,045,851
Total Liab. & Fund Equity	1,794,896	511,556	30,276	31,276	1,165,350	3,533,354

Acct #	REVENUE	FY17 ESTIMATE	FY17 ACTUAL	FY17 DIF
	TAXES & EXCISE			
110	Personal Property	\$ 195,624	\$ 194,940.79	\$ (683)
120	Real Estate Taxation	\$ 5,384,222.93	\$ 5,394,753.53	\$ 10,531
	Total Property Taxes:	\$ 5,579,846.79	\$ 5,589,694.32	\$ 9,847.53
	STATE AID			
800	Lottery	\$ 421,006.00	\$ 421,006.00	\$ -
800	State Owned Land	\$ 94,290.00	\$ 94,290.00	\$ -
800	Exemptions:Vets, Blind, Surv Spouse,Eld	\$ 19,381.00	\$ 22,045.00	\$ 2,664
800	Veterans Benefit	\$ 28,847.00	\$ 25,962.36	\$ (2,885)
	Total State Aid	\$ 563,524.00	\$ 563,303.36	\$ (220.64)
	LOCAL RECEIPTS			
	Tax Liens	\$ -	\$ 17,742.49	\$ 17,742
	Foreclosures	\$ -	\$ 21,000.00	\$ 21,000
	Total Tax Liens	0.00	38,742.49	38,742.49
	Penalties & Interest/MV Excise	\$ 418,000.00	\$ 492,249.45	\$ 74,249.45
	Licenses & Permits -			
122	Liquor	\$ 695.00	\$ 1,160.00	\$ 465
122/161	Business License	\$ -	\$ -	\$ -
122	Common V/c	\$ 210.00	\$ 240.00	\$ 30
122	Used Car	\$ 250.00	\$ 250.00	\$ -
122	Junk Car	\$ 60.00	\$ 60.00	\$ -
122	Cable TV Fees	\$ -	\$ 400.00	\$ 400
122	Video Licensing	\$ 35.00	\$ 35.00	\$ -

REVENUE	FY17 ESTIMATE	FY17 ACUTAL	FY17 DIF
161 Animal Control/Dog	\$ 2,100.00	\$ 2,544.50	\$ 445
161 Business License	\$ 250.00	\$ 375.00	\$ 125
241 Building	\$ 15,000.00	\$ 47,770.30	\$ 32,770
243 Gas and Plumbing	\$ 3,300.00	\$ 5,016.00	\$ 1,716
245 Electrical	\$ 36,600.00	\$ 48,985.00	\$ 12,385
510 Board of Health	\$ 1,500.00	\$ 3,618.00	\$ 2,118
Total Licenses and Permits	\$ 60,000.00	\$ 110,453.80	\$ 50,453.80
Fines & forfeitures			
772 Court Fines/Dog Fines	\$ 9,000.00	\$ 5,967.50	\$ (3,033)
210 Fines/District Court	\$ -	\$ -	\$ -
800 RMV	\$ 2,000.00	\$ 2,440.00	\$ 440
Total - Fines & Forfeitures	\$ 11,000.00	\$ 8,407.50	\$ (2,592.50)
Other Departmental Revenue			
422 Highway Miscellaneous	\$ -	\$ -	\$ -
Total Other Dept. Revenue:	\$ -	\$ -	\$ -
Miscellaneous			
820 Bank Interest	\$ 1,800.00	\$ 2,289.52	\$ 490
Total Miscellaneous:	\$ 1,800.00	\$ 2,289.52	\$ 489.52
Charges for services			
232 Ambulance	\$ 70,000.00	\$ 85,034.21	\$ 15,034
Total chgs. For Services	\$ 70,000.00	\$ 85,034.21	\$ 15,034.21
Rentals			
122 Comm Tower Lease Payments	\$ 17,000.00	\$ 19,005.48	\$ 2,005
691 Historical Lease	\$ -	\$ -	\$ -
Total Rentals	\$ 17,000.00	\$ 19,005.48	\$ 2,005.48
Fees			
122 Selectmen - Public Hearings	\$ -	\$ -	\$ -
122 Selectmen Misc. Fees	\$ 440.00	\$ 6,734.44	\$ 6,294
141 Board of Assessors-misc	\$ 165.00	\$ -	\$ (165)
141 Board of Assessors-abutors list	\$ 20.00	\$ 70.00	\$ 50

REVENUE	FY17 ESTIMATE	FY17 ACUTAL	FY17 DIF
145 Treasurer	\$ 500.00	\$ 292.18	\$(208)
146 Collector	\$ 3,000.00	\$ 21,079.99	\$ 18,080
161 Substance Citations	\$ 100.00	\$ -	\$(100)
161 Town Clerk Fees/Street Listings	\$ 100.00	\$ 120.00	\$ 20
161 Town Clerk Zoning Variances	\$ -	\$ 5.00	\$ 5
161 Town Clerk Misc Repts	\$ 45.00	\$ -	\$(45)
161 Town Clerk Zoning By-laws	\$ 1,000.00	\$ 1,434.20	\$ 434
161 Town Clerk Compost Bin Sales	\$ 100.00	\$ -	\$(100)
175 Planning Board	\$ 100.00	\$ 1,930.00	\$ 1,830
176 Zoning Board of Appeals	\$ 125.00	\$ 150.00	\$ 25
210 Police/Dispatch	\$ -	\$ -	\$ -
210 Police FID	\$ 3,200.00	\$ 2,175.00	\$(1,025)
210 Police Court	\$ 500.00	\$ 50.00	\$(450)
210 Police Adm chrgs/Detail	\$ 3,500.00	\$ 589.92	\$(2,910)
210 Police-Reports	\$ 300.00	\$ 177.15	\$(123)
210 Police-Misc	\$ 2,000.00	\$ 34,793.29	\$ 32,793
220 Fire	\$ -	\$ -	\$ -
220 Fire Smoke Detector	\$ 375.00	\$ 1,550.00	\$ 1,175
220 Fire-Fuel Storage	\$ 50.00	\$ 100.00	\$ 50
220 Fire-Burn Permits	\$ 200.00	\$ 375.00	\$ 175
220 Fire-Propane	\$ 500.00	\$ 862.00	\$ 362
220 Fire-Tank Removal	\$ -	\$ -	\$ -
220 Fire-Cargo Permit	\$ 50.00	\$ 100.00	\$ 50
220 Fire-Open Air	\$ 3,500.00	\$ 3,475.00	\$(25)
220 Fire-Tank Install	\$ 100.00	\$ 50.00	\$(50)
220 Fire-Misc	\$ 10.00	\$ 1,995.35	\$ 1,985
610 Library-Misc	\$ 20.00	\$ 24.00	\$ 4
Total Fees	\$ 20,000.00	\$ 78,132.52	\$ 58,132.52
Misc Non-recurring			
121 Supplemental Taxes	\$ -	\$ 5,783.10	\$ 5,783
118 Chapter 61	\$ -	\$ 6,766.93	\$ 6,767
900 Misc Refunds	\$ -	\$ 310.39	\$ 310
900 Insurance Recoveries	\$ -	\$ 4,457.14	\$ 4,457
Total Misc Non-recurring	\$ -	\$ 17,317.56	\$ 17,317.56
Total Local Recpt's	\$ 597,800.00	\$ 812,890.04	\$ 215,090.04

REVENUE	FY17 ESTIMATE	FY17 ACUTAL	FY17 DIF
OTHER REVENUE			
ARCTS Enterprise Fund	\$ 31,576.00	\$ 31,576.00	\$ -
Free Cash	\$ 120,000.00	\$ 120,000.00	\$ -
Ch. 90	\$ 226,417.00	\$ 226,417.00	\$ -
Total Other Revenue	\$ 377,993.00	\$ 377,993.00	\$ -
<hr/>			
TOTAL	\$ 7,119,163.79	\$ 7,382,623.21	
		\$ 7,004,630.21	
		\$ 377,993.00	

July 1, 2016 - June 30, 2017

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
ENCUMBERED							
Accountant Expense Encumbered	015135-900	16,750.00	-	16,750.00	16,742.28	7.72	100%
Collector Expense Encumbered	015146-900	135.00	-	135.00	120.47	14.53	89%
Zoning Encumbered	015176-900	132.82	-	132.82	132.82	-	100%
Town Offices Encumbered	015192-900	91.61	-	91.61	91.61	-	100%
Municipal Bids Encumbered	015198-900	5,000.00	-	5,000.00	5,000.00	-	100%
Fire Encumbered	015220-900	600.00	-	600.00	600.00	-	100%
Highway Expense Encumbered	015422-902	9,466.18	-	9,466.18	9,466.18	-	100%
Cemetery Wages Encumbered	015491-900	24.14	-	24.14	24.14	-	100%
Board of Health Encumbered	015510-900	48.18	-	48.18	48.18	-	100%
Library Encumbered	015610-900	89.85	-	89.85	89.85	-	100%
Employee Benefits Encumbered	015614-900	277.63	-	277.63	277.63	-	100%
TOTAL ENCUMBERED		32,615.41	-	32,615.41	32,593.16	22.25	100%
GENERAL GOVERNMENT							
Town Clerical Staff Wages	015122-505	53,481.78	-	53,481.78	53,481.78	-	100%
Admin & Operations Expense	015122-520	6,550.00	-	6,550.00	5,400.48	1,149.52	82%
Town Administrator Salary	015123-500	39,727.10	-	39,727.10	39,727.10	-	100%
Finance Committee Expense	015131-520	250.00	-	250.00	155.00	95.00	62%
Reserve Fund	015132-520	30,000.00	(2,500.00)	27,500.00	-	27,500.00	0%
Town Accountant Salary	015135-500	34,454.40	-	34,454.40	34,292.00	162.40	100%
Town Accountant Clerical	015135-505	4,100.00	-	4,100.00	2,159.73	1,940.27	53%
Town Accountant Expense	015135-520	3,524.00	-	3,524.00	3,260.68	263.32	93%
Audit of Records	015135-530	21,000.00	-	21,000.00	7,500.00	13,500.00	36%
Assessor Clerical Wages	015141-505	21,211.07	-	21,211.07	16,322.81	4,888.26	77%
Assessors Assessing Services	015141-519	22,880.00	-	22,880.00	22,800.00	380.00	98%
Assessor Expense	015141-520	1,790.00	-	1,790.00	1,445.07	344.93	81%
Map Maintenance	015141-535	4,100.00	-	4,100.00	4,100.00	-	100%
CAMA Expense	015142-545	3,775.00	-	3,775.00	3,775.00	-	100%
Treasurer Salary	015145-500	26,763.10	-	26,763.10	26,763.10	-	100%

2017 Annual Reports

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
ENCUMBERED							
Treasurer Expense	015145-520	5,070.78	-	5,070.78	4,990.78	80.00	98%
Tax Title Expense	015145-540	13,550.00	-	13,550.00	8,287.57	5,262.43	61%
Collector Salary	015146-500	40,519.44	-	40,519.44	40,519.44	-	100%
Collector Wages	015146-505	2,537.50	500.00	3,037.50	3,031.95	5.55	100%
Collector Expense	015146-520	10,640.00	-	10,640.00	10,378.88	261.12	98%
Collector Software	015146-545	2,513.44	-	2,513.44	2,513.44	-	100%
Legal Counsel	015151-520	32,000.00	-	32,000.00	26,218.58	5,781.42	82%
Technology & Systems	015151-520	43,000.00	-	43,000.00	38,978.74	4,021.26	91%
Town Clerk Salary	015161-500	32,598.95	-	32,598.95	32,597.78	0.78	100%
Asst. Town Clerk Wages	015161-505	7,762.35	-	7,762.35	7,762.06	0.29	100%
Elec and Reg Stipend	015161-510	6,127.13	-	6,127.13	6,111.38	15.75	100%
Town Clerk Expense	015161-520	3,037.00	-	3,037.00	3,131.07	(94.07)	103%
Public Records Preservation	015161-555	2,000.00	-	2,000.00	-	2,000.00	0%
Elec and Reg Expense	015161-558	5,800.00	-	5,800.00	1,502.81	4,297.19	26%
Town Reports	015163-520	1,600.00	-	1,600.00	1,536.40	63.60	96%
Conservation Commission	015171-520	1,700.00	-	1,700.00	1,173.90	526.10	69%
Planning Board Expense	015175-520	875.00	86.78	961.78	961.78	-	100%
Zoning Board Expense	015176-520	580.00	(86.78)	493.22	-	493.22	0%
Land Use Agent	015177-500	10,000.00	-	10,000.00	9,668.75	331.25	97%
Land Use Expense	015177-520	700.00	-	700.00	522.41	177.59	75%
Mont Plan Comm Assessment	015177-060	999.77	-	999.77	999.77	-	100%
T. Office Expense	015192-595	16,190.00	-	16,190.00	15,051.62	1,138.38	93%
T. Office Custodian	015192-595	1,980.00	-	1,980.00	1,980.00	-	100%
T. Office Fuel and Electric	015192-590	41,850.00	(7,500.00)	34,350.00	17,078.04	17,271.96	50%
Care of Town Clock	015193-520	500.00	-	500.00	-	500.00	0%
Municipal Grounds Wages	015198-505	4,005.00	-	4,005.00	4,003.60	1.40	100%
Municipal Building Repair	015198-520	16,100.00	-	16,100.00	13,082.31	3,017.69	81%
TOTAL GENERAL GOVERNMENT		577,892.42	(6,500.00)	568,392.42	472,925.81	95,376.61	83%
PROTECT PERSONS & PROP							
Police Chief Salary	015210-500	90,701.46	-	90,701.46	90,701.46	-	100%
Police Wages	015210-505	475,534.51	(26,000.00)	449,534.51	415,937.85	33,596.66	93%
Police Expense	015210-520	146,403.08	-	146,403.08	138,298.95	8,104.13	94%
Police Station Fuel/Electric	015210-590	15,601.95	-	15,601.95	8,856.50	6,745.45	57%
Police Station Bldg Maint	015210-595	3,970.00	-	3,970.00	3,921.38	48.62	99%
Police Consultant/Lease Purchase	015210-600	24,735.64	-	24,735.64	23,969.37	766.27	97%
File Chief Salary	015220-500	57,019.71	(25,000.00)	32,019.71	30,380.94	1,638.67	95%

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
ENCUMBERED							
Firefighters' Wages	015220-505	14,717.50	-	14,717.50	14,291.86	425.64	97%
Firefighter/EMT Wages	015220-507	40,734.71	-	40,734.71	40,716.00	18.71	100%
Firefighter/EMT Overtime Wages	015220-515	8,000.00	-	8,000.00	6,610.50	1,389.50	83%
Fire Dept. Expenses	015220-520	48,753.20	-	48,753.20	51,977.36	(3,224.16)	107%
Fire Station Fuel	015220-590	3,100.00	-	3,100.00	218.17	2,881.83	7%
Fire Station-Equipment Replacement	015220-610	5,500.00	14,100.00	19,600.00	19,255.21	344.79	98%
Fire Station - Hoses/Hydrants	015220-635	2,500.00	-	2,500.00	2,500.00	-	100%
EMT Wages	015232-505	13,195.00	32,500.00	45,695.00	44,612.30	1,082.70	98%
EMT Stipends	105132-510	8,760.00	-	8,760.00	8,192.00	568.00	94%
EMT Expense	015232-520	13,930.00	-	13,930.00	17,706.97	(3,776.97)	127%
EMS - ALS Charges & Fees	015232-615	30,000.00	-	30,000.00	25,447.89	4,552.11	85%
EMS Wages	015232-505	654.66	-	654.66	654.66	-	100%
Emergency Management Exp	015235-520	1,300.00	-	1,300.00	1,300.00	-	100%
E-911 Expenses	015238-520	100.00	-	100.00	100.00	-	100%
Blldg/Zoning Insp Salary	015241-500	11,112.66	-	11,112.66	11,112.66	-	100%
Blldg/Zoning Insp Expense	015241-520	907.74	-	907.74	150.00	757.74	17%
Plumbing/Gas Insp Salary	015243-500	6,573.00	-	6,573.00	6,573.00	-	100%
Plumbing/Gas Insp Expense	015243-520	165.00	-	165.00	110.00	55.00	67%
Electrical Insp Salary	015245-500	41,576.00	(14,100.00)	27,476.00	10,892.95	16,583.05	40%
Electrical Insp Expense	015245-520	1,200.00	-	1,200.00	880.93	319.07	73%
Dog Off/Animal Erf Salary	015292-500	14,932.98	-	14,932.98	14,932.92	0.06	100%
Dog Off/Animal Erf Expense	015292-520	1,500.00	-	1,500.00	983.17	516.83	66%
Dispatcher Wages	015299-505	260,833.81	-	260,833.81	203,256.54	57,577.27	78%
Dispatcher Expenses	015299-520	8,894.04	-	8,894.04	2,734.49	6,159.55	31%
TOTAL PROTECT PERS & PROP		1,352,906.65	(18,500.00)	1,334,406.65	1,197,275.93	137,130.72	90%
EDUCATION							
Reg Voc Tech School Expense	015300-560	336,371.00	-	336,371.00	333,264.00	3,107.00	99%
NMRSD Reg School Assessment	015305-560	2,869,099.00	-	2,869,099.00	2,869,099.00	-	100%
NMRSD Reg. School Transportation	015305-705	274,316.00	-	274,316.00	274,316.00	-	100%
NMRSD Debt Service	015305-710	215,941.00	-	215,941.00	201,249.49	14,691.51	93%
TOTAL EDUCATION		3,695,727.00	-	3,695,727.00	3,677,928.49	17,798.51	100%

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
ENCUMBERED		510,571.90	148,000.00	658,571.90	573,483.45	85,088.45	87%
TOTAL PUBLIC WORKS AND FAC.							
HUMAN SERVICES							
Board of Health Expense	015510-520	911.00	-	911.00	47.34	863.66	5%
Town Nurse Assessment	015510-560	3,272.89	-	3,272.89	3,272.88	0.01	100%
Nashoba Board of Health Assess	015510-562	7,171.87	-	7,171.87	7,171.88	(0.01)	100%
Landfill Operations	015510-650	7,000.00	-	7,000.00	4,530.00	2,470.00	65%
Animal Inspector	015515-510	420.24	-	420.24	420.24	-	100%
Council on Aging Wages	015541-505	2,359.88	-	2,359.88	2,359.88	-	100%
Council on Aging Expense	015541-520	1,775.00	-	1,775.00	1,775.00	-	100%
Veterans Agent Salary	015543-500	1,828.54	-	1,828.54	1,828.54	-	100%
Memorial Day	015543-655	2,500.00	-	2,500.00	2,500.00	-	100%
Veterans Benefit Expense	015543-660	39,500.00	-	39,500.00	34,156.52	5,343.48	86%
TOTAL HUMAN SERVICES		66,739.42	-	66,739.42	58,062.28	8,677.14	87%
CULTURE AND RECREATION							
Librarian Salary	015610-500	26,000.00	-	26,000.00	25,980.00	20.00	100%
Library Assist. Wages	015610-505	19,592.91	-	19,592.91	19,592.91	-	100%
Library Expenses	015610-520	4,300.00	-	4,300.00	4,228.38	71.62	98%
Library Custodial Services	015610-565	2,500.00	-	2,500.00	1,735.00	765.00	69%
Library Building Maintenance	015610-595	21,277.00	-	21,277.00	20,597.53	679.47	97%
Library Books	015610-665	18,100.00	-	18,100.00	18,087.99	2.01	100%
Band Concerts Details	015630-505	1,074.00	-	1,074.00	675.36	398.64	63%
Band Concerts	015630-520	7,500.00	-	7,500.00	7,500.00	-	100%
July 3rd Band Expense	015632-520	1,200.00	-	1,200.00	1,200.00	-	100%
Allen Field Expense	015650-520	1,900.00	800.00	2,700.00	2,685.19	14.81	99%
Town Common Expense	015651-520	4,650.00	(800.00)	3,850.00	3,219.10	630.90	84%
TOTAL CULTURE AND REC		108,093.91	-	108,093.91	105,511.46	2,582.45	98%
DEBT SERVICE							
Temporary Loan Interest	015752-520	1,000.00	-	1,000.00	-	1,000.00	0%
TOTAL DEBT SERVICE		1,000.00	-	1,000.00	-	1,000.00	99%

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
ENCUMBERED							
INTERGOVERNMENTAL Expense							
R/W Non Renewal Surcharge	015810-560	2,920.00	-	2,920.00	3,660.00	(740.00)	125%
Air Pollution Assessment	015811-560	839.00	-	839.00	839.00	-	100%
Mont RTA Assessment	015812-560	8,181.00	-	8,181.00	8,181.00	-	100%
MBTA Trans Assessment	015813-560	12,669.00	-	12,669.00	12,669.00	-	100%
TOTAL INTERGOV EXP		24,609.00	-	24,609.00	25,349.00	(740.00)	103%
MISCELLANEOUS Expense							
Middlesex Retirement System	015811-560	173,361.00	-	173,361.00	173,361.00	-	100%
Unemployment Compensation	015813-520	10,000.00	-	10,000.00	-	10,000.00	0%
Employee Benefit Expense	015814-520	461,994.18	-	461,994.18	408,258.51	55,735.67	88%
Workers Comp. Insurance	015815-520	11,000.00	-	11,000.00	7,204.80	3,795.20	65%
Insurance-Liab, Prop & Caus, Fire Police	015816-520	80,000.00	-	80,000.00	69,162.45	10,837.55	86%
FICA	015819-520	25,010.00	-	25,010.00	22,492.17	2,517.83	90%
TOTAL MISCELLANEOUS EXP.		761,365.18	-	761,365.18	678,478.93	82,886.25	89%
SPECIAL ARTICLES							
FY12							
A19ATM5/7/11 Replace Body Armor	015210-764	202.00	-	202.00	202.00	-	100%
FY13							
A7STM54/13 Municipal Blog/Water Upgrade	015198-778	2,368.90	-	2,368.90	-	2,368.90	0%
FY14							
A13ATM5/4/13 Repeater Syst/Consulting Services	015210-790	2,815.00	-	2,815.00	-	2,815.00	0%
FY15							
A20ATM5/3/14 Water Improvement	015198-794	165,000.00	-	165,000.00	-	165,000.00	0%
FY16							
A16ATM5/7/16 Bulletproof Vests	015210-798	8,250.00	-	8,250.00	4,667.36	3,582.64	57%
A17ATM5/7/16 Tasers	015210-799	12,100.00	-	12,100.00	-	12,100.00	0%
A15ATM5/7/16 50th Anniversary	015620-797	10,000.00	0.00	10,000.00	3,238.30	6,761.70	32%
TOTAL SPECIAL ARTICLES		200,735.90	-	200,735.90	8,107.66	192,628.24	4%
TOTAL EXPENSE		\$ 7,332,166.79	\$ 120,000.00	\$ 7,452,166.79	\$ 6,829,716.17	\$ 622,450.62	92%

TOWN OF ASHBY
 COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS
 JUNE 30, 2017

	CDBG 620 FUND 22	SPECIAL REVENUE 24	CDBG 560 FUND 25	TITLE 5 FUND 26	MEMAFEMA FUND 27	CHAPTER 90 FUND 30	JUNE 30, 2017
ASSETS							
Cash	\$ 4,050	\$ 364,710	\$ 79,881	\$ 10,733	\$ -	\$ 33	\$ 459,407
Investments, at cost							
Receivables:							
Departmental		52,149					52,149
Due from Other Governments							-
TOTAL ASSETS	\$ 4,050	\$ 416,859	\$ 79,881	\$ 10,733	\$ -	\$ 33	\$ 511,556
LIABILITIES AND FUND EQUITY							
Liabilities:							
Warrants Payable							10,247
Accrued Payroll							1,464
Deferred Revenue - Other Receivables							52,149
Total Liabilities	-	63,859	-	-	-	-	63,859
Fund Equity:							
Fund Balances:							
Reserved for Encumbrances	4,050	353,000	79,881	10,733	-	33	447,697
Reserved for Expenditures							-
Reserved for Special Purposes							-
Unreserved:							
Undesignated							-
Total Fund Equity	4,050	353,000	79,881	10,733	-	33	447,697
TOTAL LIABILITIES AND FUND EQUITY	\$ 4,050	\$ 416,859	\$ 79,881	\$ 10,733	\$ -	\$ 33	\$ 511,556

Town of Ashby
CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS
 July 1, 2016 - June 30, 2017

REVENUE CATEGORY	BEGINNING BALANCE	RECEIPTS	EXPENDED	TRANSFER IN/ OUT	ENDING BALANCE
FEDERAL GRANTS - PUBLIC SAFETY					
DOJ-Bullet Proof Vest Grant (FY12)	2,170.00	-	-	-	2,170.00 x
Total Federal Public Safety Grants	2,170.00	-	-	-	2,170.00
FEDERAL GRANTS - COMMUNITY BLOCK GR					
CDBG CDFII - Rehab Grant	4,049.99	-	-	-	4,049.99 x
CDBG CDFII - Rehab Grant	36,954.25	42,926.94	-	-	79,881.19 x
Total Federal Com Block Grants	41,004.24	42,926.94	-	-	83,931.18
FEDERAL GRANTS - OTHER					
State - Public Health Emerg Response Grnt	922.50	-	-	-	922.50 x
Total Federal - Other Grants	922.50	-	-	-	922.50
STATE GRANTS - TITLE V					
Septic Title V Grant	32,671.15	63.71	-	-	32,734.86 x
Total State - Title V Grants	32,671.15	63.71	-	-	32,734.86

	BEGINNING BALANCE	RECEIPTS	EXPENDED	TRANSFER IN/ OUT	ENDING BALANCE
OTHER SPECIAL REVENUE - GIFTS & DONATIONS					
Garden Club Donations	278.64	-	-	-	278.64 x
PEG Access Fund - Capital	11,481.30	-	11,481.30	-	- x
PEG Access Fund - Operating	201,683.24	31,196.38	13,413.73	-	219,465.89 x
Centennial Commission	2,240.32	24,392.70	26,022.15	-	610.87 x
Police Dept Donation	659.46	-	-	-	659.46 x
Fire-General Donation	917.19	-	-	-	917.19 x
Dog/Kennel Donations	55.37	-	-	-	55.37 x
Town Common Tree Donations	125.00	-	-	-	125.00 x
Council on Aging Donations	2,685.74	165.00	460.57	-	2,390.17 x
Allen Field Donations	584.69	-	-	-	584.69 x
Allen Field Playground Donations	229.34	-	-	-	229.34 x
Library - Donations/Gifts	645.14	365.19	336.41	-	673.92 x
Hist Commission - Old Fire House Donations	1,525.94	3.05	-	-	1,528.99 x
Title V Septic	9,990.03	742.64	-	-	10,732.67 x
Other Spec Rev - Gifts & Donations	<u>233,701.40</u>	<u>56,864.96</u>	<u>51,714.16</u>	-	<u>238,252.20</u>
STATE GRANTS - WETLANDS					
Conservation Wetland Act	24,439.69	790.00	155.69	-	25,074.00 x
Total State - Wetlands	<u>24,439.69</u>	<u>790.00</u>	<u>155.69</u>	-	<u>25,074.00</u>
REVOLVING FUNDS					
Cemetery Revolving Burial Fund	20,634.34	8,100.00	11,085.00	-	17,649.34 x
Library - Book Fine Revolving Fund	728.08	1,130.53	1,578.46	-	280.15 x
Revolving Funds	<u>21,362.42</u>	<u>9,230.53</u>	<u>12,663.46</u>	-	<u>17,929.49</u>

	BEGINNING BALANCE	RECEIPTS	EXPENDED	TRANSFER IN/ OUT	ENDING BALANCE
OTHER SPECIAL REVENUE					
Insurance Receipts Payable	3,121.23	-	-	-	3,121.23 x
Landfill Operations/Monitor	13,805.50	-	-	-	13,805.50 x
Insurance Receipts - Police	-	5,923.16	5,863.16	-	60.00 x
Insurance Receipts - Fire	-	11,825.50	11,825.50	-	- x
Insurance Receipts - Highway	161.34	-	-	-	161.34 x
Total - Other Spec Rev	17,088.07	17,748.66	17,688.66	-	17,148.07
STATE - PUBLIC SAFETY					
Police Community Policing FY07	197.81	-	-	-	197.81 x
Police GHSB - Traffic Safety Grant	2,729.43	-	-	-	2,729.43 x
Post Conviction Testing of DNA Evidence	(2,054.88)	2,054.88	0.00	-	- x
Safe Grant	1,014.17	-	-	-	1,014.17 x
EMPG	(2,399.94)	2,399.94	2,500.44	-	(2,500.44) x
E-911 Dept Support & Inc Grant FY15	-	1,224.95	1,224.95	-	- x
E-911 Dept Support & Inc Grant FY16	3,261.08	13,210.30	11,598.75	-	4,872.63 x
E-911 Training Grant & EMD Reg	-	13,619.29	6,213.00	-	7,406.29 x
Total State - Public Safety	2,747.67	32,509.36	21,537.14	-	13,719.89
STATE GRANTS- PUBLIC WORKS					
Chapter 90 Funds	0.85	321,488.03	321,456.10	-	32.78 x
Total State - Public Works	0.85	321,488.03	321,456.10	-	32.78

	BEGINNING BALANCE	RECEIPTS	EXPENDED	TRANSFER IN/ OUT	ENDING BALANCE
STATE GRANTS - CULTURE & RECREATION					
Arts Lottery Council - Cultural Council Grant	4,151.86	4,404.01	4,540.00	-	4,015.87 x
Total State Grants - Culture & Recreation	<u>4,151.86</u>	<u>4,404.01</u>	<u>4,540.00</u>	<u>-</u>	<u>4,015.87</u>
STATE GRANT - COUNCIL ON AGING					
Council on Aging Grant	332.41	5,000.00	5,572.20	-	(239.79) x
State Grant - Council on Aging	<u>332.41</u>	<u>5,000.00</u>	<u>5,572.20</u>	<u>-</u>	<u>(239.79)</u>
STATE GRANT - LIBRARY					
State Aid to Libraries	4,902.52	4,224.96	2,797.38	-	6,330.10 x
Total State Grants- Library	<u>4,902.52</u>	<u>4,224.96</u>	<u>2,797.38</u>	<u>-</u>	<u>6,330.10</u>
STATE GRANTS - OTHER					
Town Clerk - State Extended Polling	4,855.84	1,354.00	3,330.84	-	2,879.00 x
Green Community Funding	25,842.50	100,012.50	125,186.15	-	668.85 x
Recycling Dividend	4,300.00	2,700.00	2,141.91	-	4,858.09 x
Targeted Small Scale Initiative	(1,860.35)	-	870.18	-	(2,730.53) x
Total State Grants - Other	<u>33,137.99</u>	<u>104,066.50</u>	<u>131,529.08</u>	<u>-</u>	<u>5,675.41</u>
TOTAL ALL SPECIAL REVENUE	<u><u>418,032.77</u></u>	<u><u>589,317.66</u></u>	<u><u>569,653.87</u></u>	<u><u>-</u></u>	<u><u>447,696.56</u></u>
					(447,696.56)
					0.00

TOWN OF FASHBY
 COMBINING BALANCE SHEET - ALL CAPITAL PROJECT FUNDS
 JUNE 30, 2017

	LANDFILL CLOSURE	LIBRARY	AES ROOF/ WINDOWS	JUNE 30, 2017
ASSETS				
Cash	\$ 30,276			\$ 30,276
Investments, at cost				
Amounts for be Provided for				
Payment of Notes				
Payment of Bonds				
Long-term Obligations				
TOTAL ASSETS	\$ 30,276	\$ -	\$ -	\$ 30,276
LIABILITIES AND FUND EQUITY				
Liabilities:				
Warrants Payable				
Notes Payable				
Deferred Revenue - Other Receivables				
Total Liabilities				
Fund Equity:				
Fund Balances:				
Reserved for Encumbrances	30,276			30,276
Reserved for Expenditures				
Unreserved:				
Undesignated				
Total Fund Equity	30,276			30,276
TOTAL LIABILITIES AND FUND EQUITY	\$ 30,276	\$ -	\$ -	\$ 30,276

x

Town of Ashby
CHANGES IN FUND BALANCE FOR CAPITAL PROJECTS FUNDS
 July 1, 2016 - June 30, 2017

REVENUE CATEGORY	BEGINNING BALANCE	RECEIPTS	PAYROLL	EXPENDED	TRANSFER IN/ OUT	ENDING BALANCE
CAPITAL PROJECTS FUNDS						
Landfill Closure	30,275.50				-	30,275.50 x
TOTAL CAPITAL PROJECTS	<u>30,275.50</u>					<u>30,275.50</u>

TOWN OF ASHBY
 RCTS - ENTERPRISE FD
 JUNE 30, 2017

	RECYCLING CTR TRANSFER STATION	AES ROOF/ WINDOWS	JUNE 30, 2017 (memo only)
ASSETS			
Cash	\$ 31,276	\$	31,276
Investments, at cost			
Amounts for be Provided for			
Payment of Notes			
Payment of Bonds			
Long-term Obligations			
TOTAL ASSETS	\$ 31,276	\$	31,276
LIABILITIES AND FUND EQUITY			
Liabilities:			
Warrants Payable	722		722
Notes Payable			-
Deferred Revenue - Other Receivables			-
Total Liabilities	722		722
Fund Equity:			
Fund Balances:			
Reserved for Encumbrances	1,701		1,701
Reserved for Expenditures	3,316		3,316
Unreserved:			
Undesignated	25,537		25,537
Total Fund Equity	30,554		30,554
TOTAL LIABILITIES AND FUND EQUITY	\$ 31,276	\$	31,276

Asby Recycling and Transfer Station Enterprise Fund
FY2017 Statement of Revenue & Expenses
 July 1, 2016 - June 30, 2017

	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE
Expense					
Salary and Wages	6,395.00	-	6,395.00	5,957.45	437.55
General Operating Exp	2,500.00	1,400.00	3,900.00	3,808.68	91.32
Trash Disposal Exp	8,000.00	-	8,000.00	7,668.00	332.00
Trucking Services	2,800.00	1,575.00	4,375.00	4,375.00	-
Equipment	1,500.00	(1,400.00)	100.00	55.33	44.67
Recycling Exp	9,000.00	(575.00)	8,425.00	7,217.80	1,207.20
Emergency Reserve Fund	1,000.00	(1,000.00)	-	0.00	-
Devents Collection	1,432.00	-	1,432.00	1,432.00	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Expenses RCTS	\$ 32,627.00	\$ -	\$ 32,627.00	\$ 30,514.26	\$ 2,112.74

	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL RECEIPTS	BALANCE Over/(Under) Budget
Revenue					
Recyclable Fees	6,000.00	-	6,000.00	6,623.00	623.00
Hauler Fees	2,000.00	-	2,000.00	1,500.00	(500.00)
Trash Disposal Fees	18,420.00	-	18,420.00	18,631.00	211.00
Recyclable Sales	1,080.00	-	1,080.00	696.18	(383.82)
Interest Earned	50.00	-	50.00	33.83	(16.17)
Total RCTS Receipts	\$ 27,550.00	\$ -	\$ 27,550.00	\$ 27,484.01	\$ (65.99)
Other Sources					
Retained Earnings	5,077.00	-	5,077.00	5,077.00	-
Total All Funding Sources	\$ 32,627.00	\$ -	\$ 32,627.00	\$ 32,561.01	\$ (65.99)

Net \$ 2,046.75

TOWN OF ASHBY, MASSACHUSETTS
ALL TRUST AND AGENCY FUNDS
JUNE 30, 2017

	NON-EXPENDABLE TRUSTS FD 81	NON-EXPENDABLE TRUSTS FD 82	OTHER LIB TRUSTS FD 83	OTHER TRUSTS FD 84	AGENCY FD 85	TOTALS (MEMORANDUM) (ONLY) JUNE 30, 2017
ASSETS						
Cash	307,684	124,991	29,089	706,155	(2,578)	1,165,350
Investments, at cost						
TOTAL ASSETS	307,684	124,991	29,089	706,155	(2,578)	1,165,350
LIABILITIES AND FUND EQUITY						
Liabilities:						
Warrants Payable					741	741
Accrued Payroll					2,815	2,815
Escrow					135	135
Excess on Sales - Land of Low Value						
Due to Police Officers -						
Off-Duty Work Details					(7,177)	(7,177)
Due to Com of Ma - Sales Tax					12	12
Due to Com of Ma - Firearms Records					863	863
Due to Dept Fees						
Due to Town Clerk/Assist Town Clerk					34	34
TOTAL LIABILITIES					(2,578)	(2,578)
Fund Equity:						
Fund Balances:						
Reserved for Endowments	307,684	124,991	29,089	706,155		1,167,929
Reserved for Expenditures						
Unreserved:						
Designated						
Undesignated						
TOTAL FUND EQUITY	307,684	124,991	29,089	706,155	-	1,167,929
TOTAL LIABILITIES AND FUND EQUITY	307,684	124,991	29,089	706,155	(2,578)	1,165,350

Town of Ashby
Statement of Revenue, Budget vs Actual
July 1, 2014 - June 30, 2015

	BUDGET	ACTUAL	BALANCE Over/(Under) Budget
TAXES			
Personal Property Taxes	148,779.36		(148,779.36)
Real Estate Taxes	4,793,839.62		(4,793,839.62)
Tax Liens Redeemed			0.00
Motor Vehicle Excise	330,797.00		(330,797.00)
In Lieu of Taxes			0.00
Supplemental Real Estate Tax			0.00
Chapter 61 Taxes			0.00
Subtotal	5,273,415.98	0.00	(5,273,415.98)
INTEREST			
Interest on Property Tax		16,160.00	(16,160.00)
Interest on Tax Liens			0.00
Interest on Motor Vehicle			0.00
Subtotal Tax Charges and Interest	16,160.00	0.00	(16,160.00)
LICENSES & PERMITS			
Alcoholic Licenses	1,550.00		(1,550.00)
Common Victualer	240.00		(240.00)
Used Car License (II)	300.00		(300.00)
Junk Licenses (III)	60.00		(60.00)
Dog Licenses	2,000.00		(2,000.00)
Business Certificates-Sel	150.00		(150.00)
Business Certificates-TC			0.00
Building Permits	10,800.00		(10,800.00)
Plumbing Permits	3,525.00		(3,525.00)
Electrical Permits	2,200.00		(2,200.00)
Nashoba Board of Health	850.00		(850.00)
Subtotal License and Permits	21,675.00	0.00	(21,675.00)

	BUDGET	ACTUAL	BALANCE Over/(Under) Budget
<i>Selectmen</i>			
Misc. Receipts Selectman	0.00		0.00
Pole Petition Fee			0.00
Cable TV Fees	365.00		(365.00)
<i>Assessors</i>			
Assessors Misc. Other Receipt	120.00		(120.00)
<i>Town Clerk</i>			
Town Clerk Misc. Receipts	800.00		(800.00)
Substance Citation	200.00		(200.00)
Zoning By-Laws	100.00		(100.00)
Street Listings	130.00		(130.00)
<i>Planning Board</i>			
Planning Board A.N.R Fees	0.00		0.00
Planning Board Site Plan Review	0.00		0.00
<i>Board of Appeals</i>			
Hearings	150.00		(150.00)
Zoning Variances	0.00		0.00
<i>Treasurer</i>			
Treasurer Misc.	100.00		(100.00)
Tax Collector			
Tax Collector Misc.	1,000.00		(1,000.00)
<i>Police Department</i>			
Police F.I.D Cards	1,500.00		(1,500.00)
Police Accident Reports	100.00		(100.00)
Police Admin. Surcharge	400.00		(400.00)
Police Court			0.00
Police Misc. Receipts			0.00
<i>Fire Department</i>			
Smoke Detectors	600.00		(600.00)
Fire Reports	15.00		(15.00)
Fuel Storage	50.00		(50.00)
Tank Removal Permits	0.00		0.00
Oil & Wood Burner Permits	400.00		(400.00)
LPG - Propane Permits	500.00		(500.00)

	BUDGET	ACTUAL	BALANCE Over/(Under) Budget
Blasting Permits	0.00		0.00
Tank Truck Cargo/Transit	45.00		(45.00)
Tank Installation	200.00		(200.00)
Open Air Fires	5,000.00		(5,000.00)
Fire Misc. Receipts	30.00		(30.00)
<i>Dispatch</i>			
Misc Non-recurring	0.00		0.00
<i>Library</i>			
Misc. Receipts	0.00		0.00
<i>Police Department</i>			
Reg. Motor Veh. Fees	2,500.00		(2,500.00)
Subtotal Fees:	14,305.00	0.00	(14,305.00)
RENTALS			
Contract Fee - Comm Tower	13,000.00		(13,000.00)
Subtotal Charges for Services	13,000.00	0.00	(13,000.00)
CHARGES FOR SERVICES			
Ambulance	72,000.00		(72,000.00)
Subtotal Charges for Services	72,000.00	0.00	(72,000.00)
OTHER DEPARTMENTAL			
Compost Bin Sales	0.00		0.00
Agricultural Commission Fees			0.00
<i>Highway</i>			
Misc receipts-surplus metal	0.00		0.00
Subtotal	0.00	0.00	0.00
FINES AND FORFEITS			
CWVI Fines	13,000.00		(13,000.00)
Dog License Fines	0.00		0.00
Court Fines			0.00
Subtotal Fines and Forfeits	13,000.00	0.00	(13,000.00)

	BUDGET	ACTUAL	BALANCE Over/(Under) Budget
STATE & FEDERAL RECEIPTS			
ck budget			
St. Rec. Sch. Aid Ch. 70			0.00
St. Rec. State Owned Land		105,306.00	105,306.00
St. Rec Abate for Surviving Spouse		12,468.00	12,468.00
St. Rec Abate for Elderly			0.00
St. Rec State Lottery	343578		(343,578.00)
St Mema Storm Assistance	0.00		0.00
Subtotal State and Federal	343,578.00	117,774.00	(225,804.00)
REFUNDS & MISC. RECEIPTS			
Earnings of Investments	1,500.00	2,315.63	815.63
Miscellaneous Refunds			0.00
Insurance Recoveries			0.00
Sale of Fixed Assets			0.00
Subtotal	1,500.00	2,315.63	815.63
OTHER FINANCING SOURCES			
Transfer from Special Revenue			0.00
Transfer from Capital Project			0.00
Transfer from Agency			0.00
Transfer from Enterprise Fund			0.00
Transfer from Released Abatement			0.00
Subtotal	0.00	0.00	0.00
MISCELLANEOUS NON-RECURRING			
One Time State Aid	26,778.00	26,778.00	0.00
State-FY12 Snow&ic 08 Storm			93,895.00
State-MEMA 2010Flood Relief		27,984.50	27,984.50
Subtotal	26,778.00	148,657.50	121,879.50
TOTAL REVENUES	\$ 5,795,411.98	\$ 268,747.13	\$ (5,526,664.85)

RCTS INTEREST FY 14

	CASH	INT RATE PER TR	TOTAL INT EARNED
JULY	43,531.68	0.0001	4.353168
AUG	43,604.64	0.0001	4.360464
SEPT	42,744.13	0.0001	4.274413
OCT	42,920.56	0.0001	4.292056
NOV	43,162.89	0.0001	4.316289
DEC	41,207.87	0.0001	4.120787
JAN	44,009.33	0.0001	4.400933
FEB	44,844.88	0.0001	4.484488
MAR	43,942.20	0.0001	4.39422
APR	45,068.78	0.0001	4.506878
MAY	44,444.82	0.0001	4.444482
JUN	42,549.04	0.0001	4.254904
			52.203082
			-25.71718
			26.485902
			25.717177 POSTED
			NOT POSTED

Town of Ashby
Ashby Free Public Library Trust Funds
July 1, 2016 - June 30, 2017

	7/1/16 BALANCE	CONTRIBUTIONS	EXPENDED	INTEREST	TRANSFER	6/30/17 BALANCE
Non - Expendable Library Trust Funds						
Library Group Trust	2,798.30			4.89		2,803.19 x
Alonzo Carr Trust	5,532.76			10.14		5,542.90 x
Dr. Haskell Trust Fund	2,785.14			6.74		2,791.88 x
Freida Lyman Library	5,532.85			12.59		5,545.44 x
Freida Lyman Scholarship	32,746.40			53.08		32,799.48 x
Ruth Brooks Trust Fund	190,012.80			309.00		190,321.80 x
Ashby Alumni Trust	8,616.78			14.56		8,631.34 x
AAW Locke Trust	5,527.28			9.14		5,536.42 x
Edward & Barbara Lyman Trust	5,565.19			10.33		5,565.52 x
Grace E. & Everett W. Coats Fund	18,823.19					18,823.19 x
Todd Wright Memorial Fund	29,278.75			54.17		29,332.92 x
Total Non-Exp. Trust Funds	\$ 307,209.44	\$ -	\$ -	\$ 484.64	\$ -	\$ 307,694.08
Library Expendable Trust Funds						
Library Group Trust	327.47			44.06		371.53 x
Alonzo Carr Trust	947.97		67.10	91.25		972.12 x
Dr. Haskell Trust Fund	1,512.38			60.56		1,572.94 x
Freida Lyman Library	2,524.07			113.33		2,637.40 x
Freida Lyman Scholarship	1,172.88		360.00	477.70		1,270.58 x
Ruth Brooks Trust Fund	5,009.82		2,571.64	2,780.92		5,219.10 x
Ashby Alumni Trust	687.74		102.94	130.99		715.79 x
AAW Locke Trust	306.65			82.20		388.85 x
Edward & Barbara Lyman Trust	1,042.30		340.00	92.96		1,135.26 x
Todd Wright Memorial Fund	3,421.92	2,400.00		487.50		5,969.42 x
Francis Marston General	1,614.34	749.16		60.92		2,424.42 x
Grace E. & Everett W. Coats Fund	1,740.59			322.01		2,062.60 x
Total Expendable Trust Funds	\$ 20,308.13	\$ 3,149.16	\$ 3,461.68	\$ 4,744.40	\$ -	\$ 24,740.01
Expendable Memorial Funds						
Barbara Lyman Memorial	3,780.40			59.17		3,839.57 x
Edward Connor Memorial	29.36			0.47		29.83 x
General Library Memorial	444.37	20.00		15.39		479.76 x
Total Memorial Funds	\$ 4,254.13	\$ 20.00	\$ -	\$ 75.03	\$ -	\$ 4,349.16
Total Expendable Trust Funds	\$ 24,562.26	\$ 3,169.16	\$ 3,461.68	\$ 4,819.43	\$ -	\$ 29,089.17
Total Trust Funds in Custody of Library Trustees	\$ 331,771.70	\$ 3,169.16	\$ 3,461.68	\$ 5,304.07	\$ -	\$ 336,783.25

Town of Ashby
Trust Funds - Statement of Activity
July 1, 2016 - June 30, 2017

Expendable Trust Funds in Custody of Treasurer Account	7/1/16 BALANCE	CONTRIBUTIONS	EXPENDED	INTEREST	TRANSFER	6/30/17 BALANCE
Summer Taylor School Fund	290.25	-	-	45.82	-	336.07
Jesse Foster School Fund	108.41	-	-	17.37	-	125.78
Samuel P Gates School Fund	2,129.29	-	-	346.50	-	2,475.79
Rosanna Robbins Chapel Fund	95,158.52	-	-	1,490.01	-	96,648.53
Stabilization Fund	525,943.63	-	-	8,235.29	-	534,178.92
Cemetery Perpetual Care Interest	3,902.01	-	2,412.00	1,579.78	-	3,069.79
Cemetery Sale of Lots Fund	40,628.86	5,100.00	-	-	-	45,728.86
Open Space Land Aquis Trust Fund	19,827.24	-	-	310.44	-	20,137.68
John Forbes Memorial Clock Fund	334.01	-	-	20.89	-	354.90
Federal Forfeiture Police	1,993.25	-	-	31.21	-	2,024.46
Law Enforcement Trust Fund	824.27	500.00	250.00	-	-	1,074.27
Total Expendable Trust Funds	\$ 691,139.74	\$ 5,600.00	\$ 2,662.00	\$ 12,077.31	\$ -	\$ 706,155.05
Non-Expendable Trust funds in Custody of Treasurer						
Cemetery Perpetual Care Principal	96,954.50	3,400.00	-	-	-	100,354.50
Summer Taylor School Fund Principal	2,636.00	-	-	-	-	2,636.00
Jesse Foster School Fund	1,000.00	-	-	-	-	1,000.00
Samuel P Gates School Fund	20,000.00	-	-	-	-	20,000.00
John Forbes Memorial Clock Fund	1,000.00	-	-	-	-	1,000.00
Total Non-Expendable Trust Funds	\$ 121,590.50	\$ 3,400.00	\$ -	\$ -	\$ -	\$ 124,990.50
Total Trust Funds in Custody of Treasurer	\$ 812,730.24	\$ 9,000.00	\$ 2,662.00	\$ 12,077.31	\$ -	\$ 831,145.55

	2014 FREE CASH CALCULATION	2013	2012	2011	2010
FREE CASH CALCULATION	FREE CASH CALCULATION	FREE CASH CALCULATION	FREE CASH CALCULATION	FREE CASH CALCULATION	FREE CASH CALCULATION
Begin: unreserved bl balance	664,903.00	276,168.00	644,853.53	644,356.00	unreserved bl balance 367,756.84
Less: Road Equip. Tr. Receipts	46,845.83	48,545.83	59,759.55	115,444.83	Road Equip. Tr. Receipts -61,952.21
Personal exp	-4,741.00	-3,708.00	-2,842.23	-2,785.79	Personal exp -114,260.72
Other Receipts			-81,724.81		Other Receipts -1,2643.22
free cash voted not recorded			-81,724.81	12,782.50	free cash voted not recorded
Add: Deferred Rev (debit bal.)	-76,451.00	-104,757.00	-69,189.51	-120,042.22	Deferred Rev (debit bal.) -71,933.00
other misc Grant W/2911	245.00	480.23	9,518.00		other misc Grant W/2911 245.00
W/13 4911	246.00	-3,888.40	97.46		W/13 4911 246.00
W/13 4911	-12,862.00	-7,959.67	-453.00		W/13 4911 -12,862.00
cash Var	-453.00	-453.00			cash Var -453.00
286,753.30	158,244.70	503,989.05	389,051.06	213,854.63	
variance	286,753.30	158,244.70	-503,989.05	variance	
total	286,864.7		2.05	actual	
Controlled				120,263.06	
FY15 FREE CASH	FY14 FREE CASH	FY13 FREE CASH			
1581,650.00	1581,650.00	503,989.00			
-268,650.00	-268,650.00	-19,448.91			
-103,243.33	-103,243.33	-291,700.00			
286,864.70	286,864.70	2,837.89			

Town of Ashby
Agency Funds
July 1, 2016 - June 30, 2017

	7/1/16 BALANCE	RECEIPTS	INTEREST	EXPENDED TRANSFERRED	6/30/17 BALANCE
BID DEPOSIT					
PLANNING BRD - DLR Realty Trust	134.50	-	-	-	134.50
	<u>\$ 134.50</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 134.50</u>
OTHER AGENCY					
Due to Commonwealth - Firearms	887.50	6,475.00	-	6,500.00	862.50
Due to Commonwealth - Sales Tax	3.76	28.32	-	20.00	12.08
Due to Assist Town Clerk	74.50	321.00	-	373.50	22.00
Due to Town Clerk	33.80	304.50	-	326.30	12.00
Due to Tax Collector	324.90	20.00	-	344.90	(0.00)
Due to Deputy Collector	156.80	8,261.70	-	8,418.50	-
Police Special Detail	(3,196.92)	7,311.82	-	11,292.32	(7,177.42)
Due to Vendor	30.00	-	-	30.00	-
Abandoned Property (tailings)	30.74	-	-	30.74	0.00
	<u>\$ (1,654.92)</u>	<u>\$ 22,722.34</u>	<u>\$ -</u>	<u>\$ 27,336.26</u>	<u>\$ (6,268.84)</u>
TOTAL	<u>\$ (1,520.42)</u>	<u>\$ 22,722.34</u>	<u>\$ -</u>	<u>\$ 27,336.26</u>	<u>\$ (6,134.34)</u>

TOWN CLERK'S FINANCIAL REPORT
2017 DOG LICENSES ISSUED

		EACH	TOTAL
48	MALES/ FEMALES	\$10.00	\$ 480.00
363	SPAYED/ NEUTERED	6.00	2178.00
1	KENNEL \$25.00	25.00	25.00
4	KENNEL \$50.00	50.00	200.00
4	KENNEL \$75.00	75.00	300.00
	TOTAL		\$3183.00
	MISCELLANEOUS		\$1718.85
	PAYMENTS TO TOWN TREASURER		\$4901.85

REGISTRAR'S REPORT

The Town Clerk's office was open Tuesday, April 4 from 9:00 AM to 8:00 PM to register new voters for the Annual Town Election held Monday, April 24, 2017.

A registration session was held on Wednesday, April 26th from 9:00 AM to 8:00 PM to register new voters for the Annual Town Meeting held May 6, 2017.

A voter registration session was held on Wednesday, June 21st from 9:00 AM until 8:00 PM to register new voters for the Special Town Election on July 11, 2017.

Tiffany Call, *Town Clerk*

ELECTED TOWN OFFICIALS 2017

		TERM
MODERATOR	Nancy E. Chew	2019
TOWN CLERK	Tiffany Call	2019
SELECTMEN	Janet Flinkstrom	2020
	Michael McCallum	2018
	Mark Haines	2019
ASSESSORS	Kevin Sierra	2020
	Charles Perna	2019
TREASURER	Kate Stacy	2019
COLLECTOR	Beth Ann Scheid	2018
NORTH MIDDLESEX SCHOOL DISTRICT COMMITTEE		
	Crystal Messamore	2019
NORTH MIDDLESEX SCHOOL DISTRICT SCHOOL COMMITTEE AT-LARGE		
	Michael L Morgan	2020
	Randee J. Rusch	2020
	William D. Hackler	2020
LIBRARY TRUSTEES		
	Dwight F. Horan	2020
	Claire Hutchinson-Lavin	2020
	John Mickola	2018
	Michelle Thomas	2018
	Roberta Flashman	2018
	Angela Jack	2019
	Anne P. Manney	2019
	David Jordan	2019
CONSTABLE	William A. Davis	2019
TREE WARDEN	Matthew Leonard	2020, res.
BOARD OF HEALTH		
	William Stanwood	2020, res.
	Scott Leclerc	2018
	Cedwyn Morgan	2019
PARK COMMISSIONERS		
	William Ladue	2020
CEMETERY COMMISSIONERS		
	Daniel Harju	2020
	Rebecca Thatcher	2019

PLANNING BOARD	Alan W. Pease	2022
	Jean Lindquist	2018
	James H. Hargraves	2019
	Wayne A. Stacy	2020
	Andrew Leonard	2021

APPOINTED TOWN OFFICIALS 2017

TOWN ADMINISTRATOR	Robert Hanson
ASSISTANT TOWN ADMINISTRATOR	Jennifer Collins
ASSISTANT TOWN CLERK	Christina Ewald
TOWN ACCOUNTANT	Julie Costello
ASSISTANT TOWN ACCOUNTANT	Jennifer Collins
ACCOUNTING CLERK	Lisa O'Brien
ADMINISTRATIVE ASST. TO POLICE DEPT.	Vacant
REGIONAL ASSESSOR	Harald Scheid
ASSOC. REGIONAL ASSESSOR	Josh Gendron
ADMINISTRATIVE ASSESSOR	Lois Raymond
ASSESSOR CLERICAL SUPPORT	Maureen Cauvel
COLLECTOR CLERICAL SUPPORT	Maureen Cauvel
ADA COORDINATOR	Peter Niall
AGRICULTURAL COMMISSION	
William Duffy, Jr.	Paula Packard
Heather Leonard	Susan Chapman, alt.
Nadine Callahan, alt.	Charles Perna, alt.
ASHBY CULTURAL COUNCIL	Peggy Mosher, Chair
John McKendry	Catherine Foster
Maureen Davi	Chris Erban
CEMETERY GROUNDSKEEPERS	Wayne Stacy
Jason Patnaude	Wayne Patnaude
CONSERVATION COMMISSION	
Tim Bauman, Chair	Robert Leary
Roberta Flashman	Cathy Kristoffers
COUNCIL ON AGING	Marcia Zaniboni,
Janice Miller, res.	Nancy Catalini
Oliver Mutch, res.	Linda Stacy
o Helander	Johanna Grutchfield, res.
Leslie Anderson	

DISPATCH MANAGER	Fred Alden
DOG OFFICER /	Mary Letourneau
ANIMAL ENFORCEMENT OFFICER	
E-911 COORDINATORS	Sean Sheridan
	Alan Pease
EARTH REMOVAL BOARD	Cedwyn Morgan
James Hargraves	Robert Leary
Garry Baer	Mark Haines
ELECTION OFFICERS	Betty Tiilikkala
Florence Bryan	Matthew Peeler
Linda Stacy	Susan Chapman
Elizabeth Woollacott	Robert Raymond
Ann Peterson	Donna Fors
Marina Bertram	Anna Marie Jackson
June McNeil	
EMS DIRECTOR	Michael Bussell
EMERGENCY MANAGEMENT DIRECTOR	Michael Bussell
DEPUTY MANAGEMENT DIRECTOR	Ashton Bosch
ENERGY EFFICIENCY COMMITTEE	Alan Pease
James Hubert	William Stanwood
Veijo Kopsala	Michael Bussell
ETHICS COMMISSION LIASON OFFICER	Robert Hanson
FIELD DRIVER	Mary Letourneau
FINANCE COMMITTEE	Kevin Stetson, Chair
Sharon Stetson	John Okerman, res.
Kathleen Panagiotis	Liryc Donald
Douglas Leab, res.	Rebecca Walsh, res.
FIRE CHIEF	Michael Bussell
FULL TIME FIREFIGHTER/EMT	Daniel Murphy
HEALTH AGENT,	
Nashoba Board of Health	Rick Metcalf
HIGHWAY SUPERINTENDENT	Steven Beauregard
HISTORICAL COMMISSION	
Claire Hutchinson-Lavin	Alice Bauman
Jamie Coyle	Katherine Lotti
HISTORIC DISTRICT COMMISSION	
Paul Lieneck, chair	Michael Reggio
Claire Hutchinson-Lavin	Mark Haines

INSPECTORS:

ANIMAL	Mary Letourneau
BUILDING/ZONING OFFICER	Peter Niall
BUILDING INSP. ALTERNATE	Richard Hanks
ELECTRICAL	Paul Lessard
ASS'T ELECTRICAL	Harry Parviainen
PLUMBING & GAS	Richard Kapenas
PLUMBING & GAS ALTERNATES	Gary Williams
KEEPER OF THE TOWN CLOCK	Thomas Dorward
LAND USE AGENT	Mark Archambault
LEGAL COUNSELS	Laura Harbottle
TOWN COUNSEL	KP Law
SPECIAL COUNSEL	COPPOLA &
	COPPOLA, P.C.
SPECIAL COUNSEL	Mirick O'Connell
LIBRARY DIRECTOR	Mary Murtland
LIBRARY ASSISTANTS	Tiffany Call, res.
Jaclyn Quigley	Catherine Foster
Joanne Pierce	Erin Testagrosa
LIBRARY PAGES	Miranda Martin
Anna Marie Jackson, res.	Gabriel Blake
LIBRARY TRUSTEE	William Pineda
MART ADVISORY BOARD	Vacant
MONTACHUSETT JOINT	
TRANSPORTATION COMMITTEE	Alan Pease
MONTACHUSETT METRO	
PLANNING ORG. (MPO)	Vacant
MONTACHUSETT REGIONAL	Alan Pease
PLANNING COMMISSION	Wayne Stacy
MONTACHUSETT REGIONAL	
TECH SCHOOL COMMITTEE	Peter Capone
MOTH SUPERINTENDENT	Charles E. Perna
MUNICIPAL GROUNDSKEEPER	William Ladue
MUNICIPAL HEARINGS OFFICER	Michael McCallum
NEW ENERGY RESOURCE COMMITTEE	Paul McGrail
Roberta Flashman	Mark Haines
Cathy Kristofferson	
NORTH MIDDLESEX AREA EMERGENCY	
PLANNING COMM. (NMAEPC)	Michael Bussell
Ashton Bosch	Jim Martin
NSMRSD REGIONAL AGREEMENT SUBCOMMITTEE	
Janet Flinkstrom	
Michael McCallum	

PEG BROADCAST TECNICIANS

Sophia Ciampaglia
Joseph Monseur, res.
Samuel Laszlo

PLANNING BOARD ASSOC. MEMBER

POLICE & FIRE SIGNAL OPERATORS

Joyce Hopkins, ret.
Doriana Motta
David Bryce, res.
Amanda Pender, res.

POLICE CHIEF

POLICE MATRONS

PUBLIC SAFETY BUILDING COMMITTEE

Mike Bussell
Kathy Panagiotis
Arthur Skolnick

RECORDS ACCESS OFFICERS

Tiffany Call
Fred Alden

RECYCLING COORDINATOR

REGISTRARS OF VOTERS

Tiffany Call
Krishnabai

RIGHT-TO-KNOW-LAW COORDINATOR

SENIOR TAX WORK-OFF PROGRAM

Oliver Mutch

SOLID WASTE DEPARTMENT SUPERVISOR

SOLID WASTE DEPARTMENT ATTENDANT

Daniel Ewald

SUPERINTENDENT OF SCHOOLS

TELLERS

Nancy Peeler
Pamela Peeler
Rachel Patnaude
Anna Marie Jackson

250TH CELEBRATION COMMITTEE

Ron Gaudreau
Cathrine Johnson
Cathy Bilouris

VETERANS' AGENT

VETERANS' GRAVES AGENT

BACKUP VETERANS' GRAVES AGENT

John Pankosky
Joseph Laszlo
Spencer Long
Matthew Pierce
Tricia Foster
Kathy Bezanson
Marilyn Cronin
Angela Garhart
Judith Fenerty, res.
Daniel Adorn, res.
Fred Alden
Bonnie Murray
Fred Alden
Mark Haines
Mike Reggio
Lillian Whitney

Robert Hanson
Michael Bussell
William Stanwood
Deborah Vogt
Carlton Mountain

Mike Bussell

Joan Chandley
John Pankosky

Andrew Blouin
Joan Landers

Deborah Pillsbury
Elizabeth Woollacott
June McNeil
Stephanie Lammi
Murray Cox
Carol Lielasus
Ken Johnson

Joe Mazzola
Christopher Travers
Tiffany Call

WIITA CONSERVATION LAND MANAGEMENT COMMITTEE
(BLOOD HILL MANAGEMENT COMMITTEE)

Cedwyn Morgan
Cathy Kristofferson
Robert Leary

Matthew Leonard
Paula Packard
Roberta Flashman

ZONING BOARD OF APPEALS

Sam Stacy
Justin Baer

Alan Pease
Garry Baer

ADDITIONAL INFORMATION:

ASHBY'S JUSTICE OF THE PEACE

Carleton J. Mountain

**POLICE DEPARTMENT AND
POLICE FIRE SIGNAL OPERATOR DIVISION**

The Ashby Police Departments mission is to provide excellent service and protection through leadership and partnership with the community. Protecting the community is at the core of what we do, but also provide a variety of traditional and non-traditional services. We will accomplish our mission by being leaders in the community and working hand-in hand with the public to make Ashby a great place to live.

In 2017 the Ashby Police Department was comprised of 7 full-time officers and 1 reserve officer. The Communications Department, which operates under the direction of the Chief of Police and works within the police station, was comprised of only 4 full-time dispatchers. The police and communications department operate 24 hours a day 7 days a week. Staffing the department during the year was difficult especially at times where nearly half of the police officers were unavailable for duty due to injury or training. Beginning in June and graduating in December, Officer Erik Salo completed the full-time police academy traveling to Springfield, MA daily. Officer Salo graduated as the Class Leader and recipient of the Directors Award, Ashby should be proud of Officer Salo's accomplishment.

Through the efforts of a very dedicated communications staff, all E911 and other calls were handled and responded to each and every day of the year. The duties and expectations of our communications staff increases each year as technology improves and the challenges of emergency services ever evolve. The successful work of all of the emergency services, including the Highway Department would not have been able to succeed without the dedicated and hard work of the communications staff.

In 2017 the Ashby Police Department responded to 8093 incidents (including directed patrols, house watches and building checks), received 926 E911 calls, and further processed thousands of calls for police, Fire, Animal Control and Highway Department matters. Police activity and police responses remains consistent for most incident or call types relevant to recent years. In 2017 there was a slight increase in Breaking & Entering Reports (B&E) and Larceny types with 43 reports investigated. Police

co-respond to all medical assistance calls and the number of responses reached an all-time high number of responses (350).

Being a small rural and residential community, Ashby is not immune to the opioid epidemic facing the region and country. The police department remains committed to addressing this problem through partnerships not only with other law enforcement agencies but with community members and other professional organizations. In 2016 The Ashby Police Department became a member of the Community Outreach Initiative Network (COIN). Through this partnership the department is able to assist with connecting those needing assistance with substance addiction or mental health related concerns to available resources. The police department does accept unused prescription medications and syringes/needles for proper and environmentally safe disposal. There is a drop box for each of these in the lobby of the police station. Both medications and syringes can be disposed of anonymously and without having to speak with an officer.

Grant funding received by the police and communications departments continue to support various operations and projects. The Communications Department received twenty two thousand eight hundred (\$22,800) dollars from the State 911 Department which was used to fund operations and training. The police department received a grant of five thousand (\$5,000) dollars from the Massachusetts Interlocal Insurance Association (MIIA) for the purpose of purchasing and installing an audio & video recording system to be used for preserving interview/interrogations. Additionally, two thousand four hundred thirty four (\$2,434.68) dollars was reimbursed by the Department of Justice for the cost of replacing ballistic vests for our officers.

Discussions and public meetings have begun to address the dire need for a police station and we thank those who are assisting with the process. The Police station moved to the “temporary” and former portable classroom in 1997. Since that time the department has tried to keep up with maintenance to the extent possible. This year the roof has begun to fail and roofing contractors have reported there is little that can be done with temporary repairs. The police station will require a roof, window, and door replacement if a more permanent solution is not achieved in the near future.

In closing, as always, we must acknowledge the support we receive from the residents of the community. Without the community’s support we could not be successful in our mission. We also thank the town departments including; Ashby Fire/EMS, Ashby Highway, and the administrative offices of Town Hall for their continuing support and cooperation.

Additional information, safety tips, and current activity can be viewed on the police department’s webpage at www.AshbyPolice.org or via Facebook.

Respectfully submitted,
Fred Alden, *Chief of Police*

FIRE DEPARTMENT

Ashby firefighters responded to 237 calls for service which is an increase in the number of fire calls vs. last year. Motor vehicle accidents continue to be the type of incident we respond to the most. There were twelve regularly scheduled training practices as well as several special practices

Other department training included water pumping/drafting, annual Hazardous materials refresher, Chimney fire operations, Carbon Monoxide response, How to fight fires with homes that have roof mounted solar installations, Ice rescue, and Electric vehicle operations, this type of vehicle pose new risks to firefighters during patient extrication.

The Fire Department had an opportunity to conduct live burn training on a house in town scheduled for demolition. We were able to conduct multiple simulated room and content fires each time extinguishing them while rotating different firefighting crews each evolution. This was valuable hands on training for our members.

The fire prevention team conducted fire safety awareness education with over 253 children at Ashby elementary. The fire prevention team also held fire prevention awareness sessions with the senior citizens.

The Ashby firefighters association worked hard at the beginning of 2017 to help organize Ashby 275th parade. Many members donated countless hours to help make the parade a success and a fabulous day for the townspeople to celebrate and enjoy.

The Ashby Fire Department hosts bi-annual Red Cross blood drives (spring and fall) at the fire station the Red Cross is excited to have Ashby host these blood drives they are very successful. Please continue to support this important cause.

The Ashby firefighters association successfully hosted the annual July 3rd bonfire at Allen Field. This event continues to grow in attendance each year. The kids enjoy being sprayed with water during the bonfire and the residents are truly excited to participate in the holiday celebration. Thank you to the Ashby Fire Association for your support at this event.

In the fall the Ashby Firefighter Association held our annual Boot Drive for Muscular Dystrophy. The Firefighters association was able to raise over \$3000 during this event for a great cause.

The Fire Department would like to remind all homeowners to dispose of ashes from a wood stove or fireplace properly by placing them in a metal container with a lid and putting them outside in the front yard. Never place hot ashes/coals on a porch, deck or in a cardboard box as they can stay hot for days and possibly start a fire.

Hot ashes/coals also give off carbon monoxide (CO) and should never be stored inside a building. We respond to many CO related calls that were directly related to wood stoves.

The Fire Department would like to ask any residents that are interested in joining the department as a Firefighter or EMT, to please either stop in to the station or call 978-386-5522 for details.

I would also like to thank the Firefighters and EMTs for their continued support and professionalism, as well as all town departments and committees.

Respectfully submitted,
Mike Bussell, *Fire Chief*

EMERGENCY MEDICAL SERVICES

Ashby EMTs responded to 347 calls for assistance in 2017 as our senior population continues to increase we will see our calls for service increase for the foreseeable future.

Our members during the year participate and provide support and education at many town events including band concerts, July 4th Bonfire, fire prevention week, and 250th Parade.

We currently have 20 EMTs on the roster. We continue to hire and train additional Firefighter/EMT to help increase our staffing levels. We are looking for Ashby residents who would like to join the Department as an EMT. If interested, please call (978) 386-5522 or stop by the station for a visit.

In 2018 the fire department is looking to update our current ambulance. It is a 1999 Ford (18 years old) The Fire department is asking for your support at town meeting to approve the purchase of a new ambulance to serve our community.

I would like to thank the EMTs and Firefighters for their continued support as well as all town departments and committees that assist us.

Respectfully submitted,
Michael Bussell, *Fire Chief*

FIRE DEPARTMENT AND EMT ROSTER

Officers

Mike Bussell
James Joseph
Sean Sheridan
Patrick Roy
Randy Stacy
Jim Martin
Dan Murphy

Lieutenants

Eric Brown
Chris Brown
Gary Beals
Ethan Ward

EMTs

Kari Rantala
Kim Ward
Gabriel Gavrilov
Cameron Milewski
Greg St. Louis
Zachary Williams
James Lachance

Firefighters

Sarah Berlinger
Chris Leslie
Paul Fredrickson
Evan Croteau
Sean Joubert
Nick Kimball
Brian Nielsen
Shelbi Poulin
Joseph McSparren
Tyler Longley-Martines
Chad Osborne
Trevor Seaboyer
David Williams
Ethan Ward
Patrick Swenson
Same Garcia

Chaplain

Ken Johnson

Auxiliary

Paul Brown
Tom Moylan
Danielle Priest
Cam Stacey
William Matthews

EMERGENCY MANAGEMENT

Emergency Management continues to support the planning and preparedness functions for the Town of Ashby in the event of a large-scale incident, natural or man-made. A substantial effort is required to analyze and develop these plans. We have been able to obtain grant funding to purchase new radio equipment and to study our existing radio system. This department works closely with all of the Public Safety services in order to ensure that resources can be coordinated. The Emergency Management personnel maintain a comprehensive plan to respond to emergencies based on Ashby's needs and resources. Ashby continues to participate in Regional and State planning groups, and keeps Ashby's documentation current in order to maintain the Town's eligibility for grant funds.

Lastly I would like to recognize the Ashby Police, Fire, Highway Departments, and Town Hall staff for their support during the year.

Respectfully Submitted,
Mike Bussell, *Emergency Management director*

HIGHWAY DEPARTMENT

This report covers work performed by the Ashby Highway Department between January 1, 2017 and December 31, 2017.

Road Mileage Breakdown for the Town of Ashby:

Unaccepted .84, State 11.62, Local 53.21, Total 65.67.

Road Maintenance and Construction:

General cold patching was done on all town roads this year as many times as potholes made it necessary. Spring, midsummer, and fall gravel road grading was completed on all gravel roads. Roadside drainage edging was done on various roads in town.

Sign Installation/Replacement:

Street names and number of signs installed as follows: 2 -30mph speed limit along with 2 slow children signs were installed on Erickson rd., a 35 mph sign was placed on Rindge rd., replaced a stop sign @ Locke and Mason rd., replaced a stop sign at Nash rd. and rte. 119, posts and reflectors were started at all drainage structures and culverts. A new Library sign was installed on South rd. at the entrance to the Library.

Guard Rail Replacement:

None at the time of this report.

General Brush Cutting:

The town received the benefit of road side mowing this year at a cost of \$6,840.00.

Equipment:

The town was able to receive a trench box this year thru a grant at no cost to the town, for use in building catch basins and drop inlets.

Personnel:

At this time I would like to thank Bill Davis for his years on the department as superintendent, as he just recently retired from the department. Thank you and good luck from everyone at Ashby Highway department!

PLEASE-Note:

We still need to restore the sixth position to fully staff the department. With new housing adding vehicles and new roads to the town’s infrastructure, we need to expand road services not cut them back. I cannot express enough how much it would improve our level of service to you all.

Winter Operations

All town snow removal equipment was repaired and prepared for service during the summer months. We have also stockpiled 2581.52 tons of winter sand in anticipation of storms this year. Note: The types and numbers of storms may make it necessary to bring in more materials. Winter sand pile breaks down as follows.

Materials	Quantity	Costs
Sand	2,035.42 tons	\$30,501.95
Salt	546.10 tons	\$35,217.99
Total Stockpile	2,581.52 tons	\$65,719.94

Cross Culverts Replaced, Installed:

- Whitney Road: 1- 18”x 31ft. and build 2 head walls
- Ingerson Road: 1- 18” x 40ft and 2 headwalls
- Pillsbury Road: 1- 15” x 40 ft.
- 1- 12”x 50ft.
- 1- 12” x 35 ft.
- 3- 12” x 40 ft.
- 1- 12” x33 ft.
- 1- 12” x 42 ft.
- 1-12” x 45 ft.
- 1-15” x 33 ft.
- 1- 24” x 30 ft.

Bridge Repairs:

None

Catch Basin and Dropped Inlet Structure Repairs, Replacements, New Installations:

Structure	Quantity	Location	Action
Catch Basin	1	Simonds Road	Installed
Drop Inlet	1	Jewett Hill Road	Rebuilt
Drop Inlet	1	Pillsbury Road	Build
Drop Inlet	1	Pillsbury Road	Rebuilt

New Side Drain Installations:

Roadside drainage was installed on Simonds Rd. 53ft of 6 inch.

Drainage Maintenance:

All town drainage structures were cleaned this year at a cost of \$3,675.00.

Road Shimming:

Road shimming was done on multiple locations this year.

Location	Amount of material used	Cost
Damon Road	120.00 tons	\$6,720.00
Jones Hill Road	90.00 tons	\$5,040.00
South Road	20.00 tons	\$1,120.00
Nourse Road	10.00 tons	\$560.00
West Road	50.00 tons	\$2800.00
Richardson Road	8.00 tons	\$448.00
Turnpike Road	54.00 tons	\$3,024.00

Road Sealing:

None performed this year

State Funded Chapter 90 Projects:

Pillsbury road was reclaimed and paved this year at a cost of \$356,706.12

Town Resurfacing Projects:

None funded

Pavement Marking:

None this year.

Assist Other Departments:

The highway department assisted the Fire dept. with paving a floor inside one of their buildings. We also installed a drop box and post at town hall for the tax collector.

General Information:

The Ashby Highway Department is now operating with fewer personnel and with less

town funding for roadwork than was expended in 1987 (30 years ago). I cannot stress hard enough the fact that we need to replace personnel on the department! Lack of personnel affects us greatly year round for both snow removal and road repairs.

At this time, I extend my thanks to all local contractors who have assisted the town this year by loaning the Highway Department equipment which it does not possess. I thank all Town “Boards and Departments” for their cooperation throughout the year. I also thank the Highway Personnel, themselves for their year of service.

Respectfully, at your service,
Steven Beauregard, *Acting Highway Superintendent*

DOG OFFICER/ANIMAL ENFORCEMENT OFFICER

A cold winter, which means the animals, wild and domestic, had it rough. The wildlife calls increased again this year, mostly baby animals, skunks and raccoons. Just because a wild baby is alone, doesn't mean it's abandoned. Leave it alone for at least 24 hours before you call anyone.

Dog Licenses expire every year on December 31. Please renew at the Town Clerks Office. Bring your pets' rabies certificate(s) with you. Rabies vaccinations are required by Massachusetts Law for dogs and cats. Remember, all 2nd rabies vaccines are now a 3 year vaccine. Local clinics are held weekly at the local Petco. Both Nashua and Leominster hold clinics on a weekly basis. Call “Luv My Pet” at 508-481-0580 for their schedule. Another option is our annual Rabies Clinic held in March at the Townsend Highway Department at 177 Main Street in Townsend. Call the Nashoba Board of Health for the date and time.

As the economy gets tighter, more pets will be left without families and/or homes. If I can be of any assistance, or if you know someone who might need help with their animals, please don't hesitate to contact me at 978-597-5868.

Respectfully Submitted,
Mary L. Letourneau, *Animal Control Officer*

PLANNING BOARD

The Planning Board brought four Zoning Bylaw amendments before the 2017 Annual Town Meeting. The Village Center Compact Development bylaw did not pass. The Marijuana Moratorium passed. The Marijuana bylaw was passed over and the Associate Planning Board member was approved.

The Board also received an application for a subdivision on property off Old Northfield Rd in 2016. The subdivision was approved with conditions in 2017.

Mark Archambault, the Land Use Agent since 2013 moved on to a full time position in another town in September. He provided valuable service during his time in Ashby. He was replaced by Laura Harbottle who has long experience in Massachusetts municipal planning.

The Board welcomed Tricia Foster as the Associate Member. Her work experience includes presenting projects to municipal boards and she is well prepared for the position.

There were 3 parcels of land divided into new lots and one lot line adjustment during the year.

The Board would like to thank the many departments, boards, commissions and town offices that have assisted us throughout the year. Particular mention goes to the Board of Assessors staff for providing information on challenging land questions and the Building Inspector for his thoughtful enforcement of the Zoning Bylaw.

Respectfully submitted,
James Hargraves, *Chairman*
Alan W. Pease, *Clerk*
Jean Lindquist, *Executive Secretary*
Wayne A. Stacy
Andrew Leonard
Tricia Foster, *Associate Member*

CONSERVATION COMMISSION

The duties and responsibilities of a Conservation Commission are spelled out in the Conservation Commission Act (HB chapter 18.9). Detailed in this legislation, the Ashby Conservation Commission is the official town agency specifically charged with the protection of the community's natural resources. The Commission is a five member

board (currently one open position) that is appointed by the Board of Selectmen for terms of three years each. The Commission follows the Wetlands Protection Act as written by the Commonwealth of Massachusetts, (Massachusetts General Law Chapter 131 Section 40 Chapter 8C). Specific duties and responsibilities are detailed there.

Wetlands are a valuable environmental resource within the community as they protect, filter and provide the high quality of drinking water in both public and private wells. Wetlands support fish in our streams and ponds. They provide the habitat and food sources for the birds and animals that make Ashby a unique place to live. Wetlands also keep large tracts of land open and undeveloped providing a treasured asset for the quality of life that we enjoy in Ashby.

In general, anyone who intends to alter wetland areas, land within 100 feet of any wetland or within 200 feet of any stream must apply to the Conservation Commission, along with the State DEP, prior to such activity. This application is done through written application of a Notice of Intent or a Request for Determination Applicability. In each case a public hearing is held and site inspection made before decision is rendered. In all cases State Regulations provide the guiding principles for best practices.

The Commission meetings are held on the first and third Wednesday of each month with additional meeting needs being posted as prescribed. Meetings are held in the Town Hall's Land Use room and are open to the public. Anyone with questions or concerns is encouraged to attend. We prefer to be proactive rather than reactive. For citizens working on their own projects that may involve the wetlands, the Commission has prepared a "Self-Help" brochure which is available at the Town Hall.

2017 has been a very active year for the Commission with numerous filings and multiple site visits. The Commission's ever increasing rate of activity within the Town calls for continued diligence to protect our wetlands according to regulations.

For more than 30 years, the Commission has maintained membership in the Massachusetts Association of Conservation Commissions (MACC) and all members have completed the eight-unit Fundamentals for Conservation Commissions certification program as well as qualifying for the Advanced Certification status.

Ashby's Commission members are as follows:

Robert Leary - *Vice Chair*

Roberta Flashman - *Secretary*

Tim Bauman - *Chair*

Cathy Kristofferson – *Treasurer*

(With currently one open seat)

Respectfully submitted,

George A. "Tim" Bauman, *Chair*

CEMETERY COMMISSION

The Cemetery Commission is responsible for the care and management of all public burial grounds in the town. The commission meets periodically throughout the year to discuss and plan cemetery operations. When the need arises for a meeting, time and date are posted at town hall.

The Commission currently has one vacancy, anyone interested in serving as a Cemetery Commissioner, or wants more information, should contact the commission.

This past year we began examining the feasibility of expanding West Cemetery in the space available behind the north wall. An initial meeting with the Board of Health indicated a drainage test would be needed and we are currently inquiring into the cost of tree removal and grading of the area for use as lots.

Again, thanks to all the people of Ashby and everyone who visits the cemeteries for your interest and involvement. It is greatly appreciated.

Respectfully submitted,
Daniel Harju, *Chair*
Rebecca Thatcher

NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Ashby. In 2017 particular efforts were made to respond to continued demands in the Environmental Division while adjusting to changes in the Nursing Division created by national trends in health care. In addition to the day to day public health work Nashoba provides Ashby with the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See nashoba.org)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Ashby Board of Health up-to date on matters of emergency preparedness planning.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Providing stepped-up enforcement of public health laws through the use of the Housing Court system.

We look forward to continuing our work with Ashby's Board of Health. Included in highlights of 2017 are the following:

- Through membership in the Association, Ashby benefited from the services of the Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.
- Reviewed 40 Title 5 state mandated private Septic System Inspections for Ashby Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Ashby Board of Health for enforcement action.

By the Ashby Board of Health’s continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

TOWN OF ASHBY

Environmental Health Department

Environmental Information Responses Ashby Office (days)	111
The Nashoba sanitarian is available for the public twice a week at the Ashby Board of Health Office. <i>(This does not reflect the daily calls handled by the secretarial Staff at the Nashoba office in Ayer.)</i>	
Food Service Licenses & Inspections	8
Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required..	
Beach/Camp Inspections	8
Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer, more often if a problem is suspected.	
Housing & Nuisance Investigations	6
Nashoba, as agent for the Ashby Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.	

Septic System Test Applications..... 31
Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests..... 166
Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant’s engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications31
Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews.....46
Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots)9
Septic System Permit Applications (upgrades)15
Applicants’ approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Inspections47
Nashoba Sanitarian is called to construction sites at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations.....54
During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

Well Permits.....10

Water Quality/Well Consultations67
Private wells are regulated solely by local Board of Health regulations. The Nashoba Sanitarian assist the BOH by reviewing well plans, securing well water samples, an interpreting water quality test results.

Rabies Clinics - Animals Immunized13
Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits186

Nashoba’s Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician’s orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits31

Nashoba’s Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit119

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits2

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Community Health Nursing

Nashoba’s Community Health Nursing program provides an essential public health service to it member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways.

- We conduct regular well-being clinics for health assessment, screenings and education to all, especially the underserved and at-risk populations.
- We report and investigate communicable diseases to formulate and implement control guidelines and strategies that protect the health of individual and the community at large (mandated by the Massachusetts Department of Public Health).
- We make will-being visits to assess needs, coordinate appropriate care and services and provide case management as needed (health promotion).

- We provide public health education.
- We address psych-social issues that may impact general health and safety (i.e. hoarding).
- We are available to collaborate with all municipal staff to address public health nursing questions, work closely with Councils on Aging to assist elders in the communities and are available for consultation with school nurses caring for children and families. The nursing staff also works with the Sanitarian for your community, as needed, to address issues of unhealthy living conditions.

Listed below is summary of the activities of the Community Health Nursing program.

- Nashoba conducted 8 clinics/programs in your community; those clinics offered your citizens: blood pressure screening, annual sugar and eye screenings, flu shots and an opportunity to consult with the nurse to address questions.
- Our staff conducted 3 health promotion/well-being visits in your communities.
- We administered 49 flu shots through our annual clinics.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases from your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease.

Investigated.....	20
Confirmed.....	13

Communicable Disease Number of Cases

Group B Strep.....	1
Hepatitis C.....	1
Influenza.....	8
Salmonella.....	1
Strep Pneumoniae.....	2

Dental Health Department

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Students Eligible.....	133
Students Participating.....	79
Referred to Dentist.....	15

ASHBY BOARD OF HEALTH

At the start of 2017, the Ashby Board of Health consists of Scott Leclerc, William Stanwood, and Cedwyn Morgan, and meets the 4th Wednesday of every month in Town Hall at 8:00 pm. We are assisted by our agent Rick Metcalf of Nashoba Board of Health. William Stanwood resigned part way through the year.

The Board conducted numerous variance hearings to accommodate upgrades to failing septic systems. The pace of septic and well permitting associated with new construction increased somewhat compared to prior years.

Other permitting/enforcement activities include waste hauling, food service, tobacco access, and housing code.

In 2018 the Board passed new regulations governing large-scale filling operations in town.

Respectfully submitted,
Cedwyn Morgan

BUILDING COMMISSIONER

The building department issued 122 permits in 2017. The following is a summary of the year’s activities.

Permits	
New Homes	8
Garages	5
Barns & sheds.....	5
Remodel, repair and additions	66
Wood stoves, Pellet Stoves & chimneys	12
Pools.....	1
Demolition.....	3
Solarpanels.....	21
Commercial	1
TotalPermits.....	122
Annual Inspections.....	5
Yearly inspection fees.....	\$100.00
Total Permit Fee Revenue.....	\$33,398.00
Total value of work.....	\$3,248,324.00

Respectively submitted,
Peter Niall, *Building Commissioner*

ELECTRICAL DEPARTMENT

Wiring Permits for 2017 are on the decline due to small projects and the reduction in solar systems. Along with Solar there are permits ranging from remodeling, alarms, new construction and also special permits for the Fire department and Unitil.

Permits pulled for 2017 = 81 for total revenue of \$6001.00.

Respectfully submitted,
Paul Lessard, *Wiring Inspector*

PLUMBING AND GAS INSPECTOR

Number of permits for the year 2017.....	69
Plumbing permits.....	32
Gas permits	37
Number of inspections (approximately).....	91
Plumbing inspections.....	49
Gas inspections.....	42
Total revenue generated.....	\$49,728.00

Respectfully submitted,
Richard Kapenas, *Plumbing and Gas Inspector*

COUNCIL ON AGING

Our Mission Statement:

The mission of the Ashby Council on Aging is to enhance the quality of life for Ashby senior citizens and to promote healthy, successful aging.

Council on Aging meets on the second Wednesday of each month at 3:30 p.m. in the COA office on the 3rd floor of the Lyman Building. Meetings are open to the public.

The Ashby COA provides outreach visits and assessments, Meals on Wheels, health clinics, Friendly Visitor program, welfare checks during extended power outages for seniors living alone or at-risk, Sand for Seniors, medical equipment loan, inter-age activities, newsletters plus information and referral for Ashby seniors and caregivers. Assistance with applications for financial programs is also available, including Fuel Assistance and SNAP food stamps. Please call the office at (978) 386-2424 ext. 27 for information or to make an appointment. Our office is located on the 3rd floor of Town Hall.

The Ashby Cultural Council is a committee of at least 5 members appointed by the Board of Selectmen to serve three-year terms. The primary responsibility of the Council is to disburse funds received from the Massachusetts Cultural Council for the Arts whose purpose is: “to support public programs that promote access, education, diversity and excellence in the arts, humanities and interpretive sciences in communities across the Commonwealth.” The COA Supports:

- Nashoba Nursing Services (800) 698-3307 provides Health Clinics at the American Legion Hall
- Montachusett Home Care Corporation (800) 734-7312 provides plans of care that enable elders to live at home
- SHINE (Serving the Health Information Needs of Elders) (800) 410-5288 provides free health insurance information, assistance and counseling to Medicare beneficiaries and their caregivers
- Montachusett Opportunity Council – Ashby COA volunteers deliver hot lunches through the Meals on Wheels program on Monday through Friday with frozen meals available for weekends.
- MART Shuttle Service is available Monday through Friday for medical appointments and shopping. Call Jennifer Collins (978) 386-2501 ext. 11 by 2:30 p.m. the day before travel.

Highlights:

- Monthly community speakers series at the 873 Cafe
- SHINE counselor (Serving Health Information Needs of Elders)
- Senior Yoga/Chair Yoga class on Tuesdays 8:30 a.m. and Slow Yoga at 5:00 p.m. Charge is \$5/per class; subsidy available for those in need.
- Day Trips including Isles of Shoals
- Craft programs including bird houses and seasonal centerpieces
- File of Life Magnets

The Council offers its sincere thanks to the American Legion Post #361 for the generous use of their hall and for holding the Annual Holiday Dinner for Ashby seniors.

Respectfully submitted,

Corey Harju, *Director*

Nancy Catalini, *Chair*

Jo Helander, *Vice Chair & Treasurer*

Nadine Callahan, *Secretary*

Linda Stacy

Leslie Anderson

Linda Mikkola

ASHBY CULTURAL COUNCIL

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whose purpose is: “to support public programs that promote access, education, diversity and excellence in the arts, humanities and interpretive sciences in communities across the Commonwealth.”

The Massachusetts Cultural Council granted the allotment of \$4,326 for the year 2018. The Ashby Cultural Council members met on Nov. 14, 2017 and voted to allocate a total of \$4,326 toward the approved applications. Twenty five grant applications were received and seventeen grant applications were approved and funded in the amount of \$4,326.

The approved requests and amounts to be dispersed for 2018 are:

Ashby Council on Aging	Women in Song	\$400
Ashby Free Public Library	Artwork Display Frames	\$200
Ashby Free Public Library	Frame for 250th Ann Quilt	\$300
Friends of the Ashby Library	Ventriloquist & Magic Show	\$150
Friends of the Ashby Library	Irish Humorist & Folk Singer	\$200
Squannacook Early Childhood	Steve Blunt, Musician	\$125
Squannacook Early Childhood	Animal Adventures	\$104
Hawthorne Brook MS	Animal Adventures	\$166
Hawthorne Brook MS	Myth Masters- theater performance	\$231
Hawthorne Brook MS	S.T.E.A.M.- A science program	\$382
Hawthorne Brook MS	Music- composed using technology	\$421
Hawthorne Brook MS	Math Magic- theater show	\$254
Hawthorne Brook MS	Story Telling and Writing	\$118
NMRHS/Project Graduation	Caricature Artists	\$300
Denis Cormier	Hands on History	\$175
Francis Hart	Beatles Concert	\$600
Cathy Kristofferson	Let the Landscape Speak	\$200

Cultural Council members are: Peggy Mosher, Chairperson; John McKendry, Treasurer; Catherine Foster, Secretary; Maureen Davi, Publicist; and Chris Erban.

Respectfully submitted,
Peggy Mosher, *Chairperson*

ASHBY FREE PUBLIC LIBRARY BOARD OF TRUSTEES

The trustees of the Ashby Free Public Library met on a monthly basis during the year. The board consisted of: Angela Jack, Dwight Horan, Dave Jordan, Anne Manney, Michelle Thomas, John Mickola, Roberta Flashman, Claire Lavin and Bill Pineda. The following officers were elected as follows: Michelle Thomas, Chair; John Mickola, Vice-chair; Claire Lavin, Secretary; and Roberta Flashman, Treasurer.

Dwight Horan and Roberta Flashman serve as the scholarship committee and 20

scholarships were awarded from the library scholarship funds. Angela Jack serves as the Friends of the Library liaison.

The Ashby Library continues to be in good standing with the Mass. Board of Library Commissioners. This good standing allows patrons to borrow from all the libraries in the CW Mars catchment's area by ordering from the Ashby Library and receiving materials through interlibrary loan. The Ashby Library continues to send out more materials (DVDs, books, etc.) to patrons of other libraries than it requests, resulting in a small payment from the state library board.

Facebook pages and other internet communications continue to be used to inform patrons of events, new acquisitions, etc. at the library.

The library continues to be a focal point for meetings of various groups who take advantage of the meeting areas of the building on a weekly basis. Story time for children is also an ongoing activity with cooperation of local staff and Montachusett Opportunity Council.

The Library continued an effort of community connection by focusing on bringing displays to the library that reflect the community, having a vaccination clinic in the library, and having a group create a quilt for the 250th Ashby Anniversary. This quilt group being led by the Library Director.

The Library focused on a couple specific policies this year by creating a new Out of State patron policy. This type of policy is held by many area libraries and it allows out of state patrons to benefit from our library by incurring a small fee. The Director also updated the Circulation policy to ensure it remains current.

The Library continues to focus on energy efficiency and cost savings by replacing the LED lights in the main hallway of the library and also using a grant to replace the furnaces to more fuel-efficient boilers.

Lastly, the board sent out a town wide survey to gather information on library usage and preferences to better serve the town. Thanks to the committee members: Roberta Flashman, Claire Lavin and Angela Jack who worked on creating the survey for distribution.

Respectfully submitted,
Michelle Thomas, *Chairperson*

LIBRARY DIRECTOR

The library has had to acclimate to many changes this year. First we have had to part with two members of our staff. One of our Library Assistants, Tiffany Call, has departed from

the library to work for the town as Town Clerk. Anna Jackson, one of our Library Pages, has started attending college. They will both be missed and we wish them both the best.

Another change at the library is the addition of two new Library Assistants and a new Library Page. We welcomed Catherine Foster, Jacki Quigley, and Gabriel Blake to help keep the library running at its best.

The Ashby 250th Quilt Group has almost completed the 250th commemorative quilt that will be displayed at the library in the near future. The quilt depicts many of the local historical and noted familiar Ashby sites. The Ashby 250th Committee graciously donated money needed to have the quilt prepared for hanging. The Ashby Cultural Council is providing some of the funding needed to create a wooden frame for the quilt and other future works of art. The frame will be designed and handcrafted by Dan Harju.

The Ashby Free Public Library has become more accessible to more people in more places. Forty- seven percent of the Ashby population has the ability to check out a book, audiobook, or a movie just by using their library card on the internet wherever he or she is, in a matter of minutes. This convenience makes it possible to have a library with you wherever you go. The number of patrons that are making use of this process continues to increase each year. We encourage you to visit our website, www.ashbylibrary.org or visit the library to talk to us about the many different information databases and digital eBooks that are available to you.

This year we approached the Summer Reading program in a different way. With the help of the Friends of the AFPL, the summer readers supported the Gardner Animal Shelter. Instead of solely rewarding the participants in the program with prizes for every level of reading completed, they were also able to choose donations to a wonderful cause. The Friends of the AFPL donated needed supplies to the shelter.

The Friends of the AFPL also increased the participation in the Summer Reading program by helping us to provide many different programs throughout the summer. The most popular and well attended programs included a terrarium workshop, a henna tattoo workshop, a family tie-dye event, make your own fluffy slime, wooden craft building, and a painting class.

The Ashby Free Public Library would like to thank all of our volunteers who work so hard throughout the year to help make the library such an important part of our community. One particular volunteer that we would like to acknowledge for her valued effort is Hannalore Colasanto. Her work at the library continues to make it possible for us to provide new materials to patrons at every visit. We value and appreciate the support offered to the library by the Friends of the AFPL, The Ashby Fund, the Ashby Free Public Library Board of Trustees, and the Ashby Cultural Council.

All Circulations and Renewals at the Ashby Free Public Library - 2017

	Total	%
Adult and Young Adult Books	4308	34.3
Juvenile Books	3164	25.2
DVDs and Videos	3427	27.3
Audio, Games, Music, and Software	1498	11.9
Magazines	160	1.3
Total	12,557	100

Respectfully submitted,
 Mary E. Murtland, *Library Director*

PARKS DEPARTMENT

Another great year for 2017, for parks and recreation, has passed for the town of Ashby.

The Town of Ashby celebrated their 250th birthday. Many events sparked the town, all with great success. Thanks go out to all the people that helped to make the special year a successful endeavor. The town common had many events. Weddings, parades, Pumpkin Fest, and many more, were all successful thanks to the great people with their outstanding organizational skills, for all events. A thanks, again, to Dan Johnson for his organizations for the band concerts. With his work, everything went well. Thanks to Matt Peeler for his help at the common, and also thanks to Ken Johnson, for his guidance.

Allen Field had several events. Softball tournaments, baseball, soccer, car show. Thanks to the people for respecting the area and keeping it clean. Thanks to the Boy Scouts for their help for maintenance. Slowly, things are being repaired or replaced, to make things pleasant. Thanks to Julian Wright for his help at Allen Field.

I am sure 2018 will be as great a year.

Respectfully submitted,
 William LaDue, *Parks Commissioner*

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT

Randee Rusch, Chair, At-Large Member
William Hackler, Vice Chair, At-Large Member
Anne Adams, Member, Pepperell
Jonna Clermont, Member, Pepperell
Lisa Martin, Member, Pepperell
Crystal Messamore, Member, Ashby
Michael Morgan, At-Large Member
Susan Robbins, Member, Townsend
Robert Templeton, Member, Townsend

Joan Landers – Superintendent of Schools

Student Representatives to the School Committee
2016-2017 School Year
Hadley Beauregard
Paige Zacharakis

Report of School Committee Chairperson

At the North Middlesex School Committee’s reorganizational meeting on May 1, 2017, Randee Rusch was appointed Chair, and William Hacker was appointed Vice-Chair of the committee.

Report of the Superintendent of Schools

Students

The Superintendent of Schools presented the Superintendent’s Award of Excellence to seniors, Gavin Donohue and Rachel Record. This award is presented to the highest ranking students and is presented at the Senior Awards Ceremony in May.

Volunteerism and Donations

North Middlesex Regional School District is a community of volunteers. The school committee and administration are grateful to all the individuals and groups who have made contributions to programs throughout the district. The committee is also thankful to those who have donated thousands of hours to help deliver educational services to the students of North Middlesex.

Personnel

The North Middlesex Regional School District saw four of its staff retire over the last year: Eileen Smith-Mayo, Patricia Thomas-Jeanig, Joan Burnham, and Joanna Cannava.

These staff members have left their positive mark on education in Ashby, Pepperell, and Townsend through their dedication to the students of the North Middlesex Regional School District.

School District Budget

Highlights of the Fiscal 2017 Budget:

- The district's FY 2017 operating budget consisted of \$48.6 million in current year appropriations. There were no additional votes to increase or decrease the operating budget during the year. The district actual to budget ended with a positive 1.04% remaining in expenditures. The two largest contributors to the positive budget were from heating fuel and other teaching services/instructional support lines.
- Revenues came in higher than budget with an additional \$115,500 from Chapter 70 and \$178,777 from charter school reimbursement. The district also received an increase in the Chapter 71 transportation funding. Miscellaneous revenue and Medicaid reimbursements were also higher than anticipated.
- School Committee approved budget transfers were done through the year to cover additional costs from payments to out of district schools and assessments. The transfers covered additional costs in Special Education transportation including McKinney Vento Homeless transportation and the tuition to out of district schools. School choice and charter assessments were higher than originally budgeted. Overall transfers to these lines came to \$520,309 for FY2017.

Capital Costs

The district continued working on capital projects, which included:

- Paving at Varnum Brook Elementary School with the assistance of the Town of Pepperell
- Abatement of the Hawthorne Brook Middle School boiler in preparation for replacement of the boiler through the award of the Townsend Green Communities grant
- Unanticipated repairs included: a cracked boiler at Squannacook Early Childhood Center, burner control replacement at Nissitissit Middle School, utility body repairs on the F350 Dump truck, and repairs to the septic system at Spaulding Memorial School
- Update to GE wireless security power supply system at Squannacook Early Childhood Center
- Radio master boxes were installed in all Townsend schools
- Green community projects in Pepperell included weatherization at Varnum Brook Elementary School and Nissitissit Middle School and lighting upgrades
- Fencing upgrades at the Varnum Brook Elementary School fields
- Expansion of the Internet bandwidth and purchases of Chromebooks needed for students and staff

- The district received approval from all three towns in May 2017 to proceed with three Massachusetts School Board Authority Accelerated Repair program projects. Atlantic Construction was assigned as the Owner’s Project Manager for the projects; Habeeb Associates was assigned by the Massachusetts School Board Authority as the designer. The projects will move into design and bidding phase:
Squannacook Early Childhood Center- roof
Hawthorne Brook Middle School- windows and doors
Varnum Brook Elementary School – roof and windows
- The newly constructed North Middlesex Regional High School opened in August 2017. The capital project expenditures through June 30, 2017 were just over \$60 million. The district continues to work with the Owner’s Project Manager, Heery International, architect Symmes Maini & McKee Associates and the General Contractor, CTA Construction as the project moves into Phase II. More information on the project can be found on the project website www.nmhsproject.com.

Debt Service:

- The district continues to borrow using short-term notes for the Ashby Elementary School window and roof project, and the Hawthorne Brook Septic Project. In 2017, a 25-year bond of \$25,000,000 was issued in February 2017 for the North Middlesex Regional High School Project. The true interest cost on this bond was 3.376%. The district continues to use short-term borrowing to fund the construction project on an ongoing basis.

The General Fund expenditures for the school year were as follows:

Personnel Service.....	\$26,242,123
Contractual Services.....	\$2,667,220
Supplies, Other	\$1,376,141
Utilities	\$1,441,213
Insurance & Retirement.....	\$7,921,662
Out of District Placement & Transportation	\$6,986,124
Debt Service.....	\$1,064,936
Total	\$47,699,419

2017 Federal and State Grants

140 Title IIA: Improving Educator Quality	\$75,433
240 IDEA Special Education Allocation	\$833,037
262 SPED Early Education Allocation	\$36,881
274 SPED Program Improvement	\$26,913
298 EEC SPED Program Improvement	\$2,250
305 Title I	\$297,752
Total (FY17 grant awards)	\$1,272,266

North Middlesex Regional High School Building Committee

The district would like to extend its sincere thanks to the members of the NMRHS Building Committee for their commitment to the children of North Middlesex. The committee is comprised of members from each town, administration, teachers and town officials.

Robert Templeton, Chair, Townsend

Gary Shepherd, Vice Chair, Townsend

Susan Robbins, Alternate School Committee Representative (Townsend)

Nancy Haines, Business Manager

Isaac Taylor, Principal, NMRHS

Oscar Hills, Director of Buildings & Grounds

Jeremy Hamond, Director of Technology

Joan Landers, Superintendent

James Landry, Teacher, NMRHS

Sue Lisio, Townsend

Nancy Milligan, Assistant Superintendent

Stephen Themelis, Town Official, Pepperell

Heide Messing, Member, Townsend

David Amari, Member, Ashby

Craig Hansen, Member, Pepperell

Ronald Scaltreto, Member, Townsend

Special Education

The Special Education Department of the North Middlesex Regional School District coordinates the services that the district provides to students who require specialized instruction and/or support. These services may include:

- Specially Designed Instruction (Special Education)
- Guidance and Psychological Services
- Nursing Services
- Specialized Transportation
- Related Services (speech, occupational and physical therapies, interpreting, mobility training, etc.)
- Education/coordination for students who are homeless or in foster care
- 504 Plans for individuals with disabilities where accommodations are required in order for them to access their education

The NMRSD Special Education Department continues to provide a variety of high-quality inclusive programs for students with disabilities across the district. In August, the district presented training to several special education teachers in the area of reading instruction for students with disabilities. This training, presented by Leslie University, also provided for follow-up sessions with teachers throughout the school year. The district also hosted training by the National Association for Suicide Prevention

with the primary audience being our school adjustment counselors, psychologists, and guidance counselors.

Throughout the school year, district behavior analysts presented training to para-professionals on aspects of behavior, positive behavioral interventions and strategies for working with students.

The North Middlesex Regional School District continues to provide outstanding support to its students with disabilities across the district.

As Special Education Director, I would like to recognize and thank all of the teachers, paraprofessionals, administrators, related service providers and various support staff who create a warm and welcoming environment for our families and students on a daily basis. I am proud to work with them.

Respectfully submitted,
Brad Brooks, *Director of Special Education*

Curriculum and Professional Development

Over the past year, teachers and staff have worked diligently on our articulated curriculum maps and common experiences for students. The work has been grounded in our Strategic Improvement Plan (SIP) and its mission “to provide a comprehensive educational experience focused on students becoming contributing members of society.”

Through the strategic initiatives, the district focused on the following areas related to curriculum:

Develop and implement an engaging, rigorous curriculum aligned with state standards.

All content area teachers engaged in time with colleagues to discuss the current curriculum and learning experiences for students. Time was dedicated to all content areas to meet across the district to refine and update the desired outcomes for students in relation to state and federal standards. Teachers will continue to align and implement common assessments and update the curriculum based on data collected around student progress.

Strengthen our instructional practices that promote purposeful student engagement in learning.

The district employed a process to collect baseline information regarding specific strategies that hold the most leverage for student engagement and learning. The subcommittee continues to look at opportunities to maximize online resources, staff meetings, and other professional development to support the use of effective student engagement strategies across all grade levels and content areas.

Provide a school climate that supports the social and emotional well-being of students and staff.

Students today are faced with pressures and challenges that are unique to their generation. Educating each student goes beyond the academic side of a child and must incorporate the social and emotional well-being of a student. Research demonstrates that a child that is not available emotionally within a classroom will not access the cognitive demands of the teaching. Therefore, in order to reach all students and bring them to their fullest potential, the North Middlesex Regional School District, and other districts around the nation, need to be fully aware how to support a culture and climate of acceptance. The district is currently reviewing many resources and programs to help support this vital initiative in our district.

Support academic growth by leveraging technology and digital resources to ensure our students are immersed in rich, authentic, relevant learning experiences that utilize 21st Century skills.

The district recognized that there are many interpretations of 21st century skills. Yet, the research is clear that there are four components that are at the heart of these words: collaboration and teamwork, creativity, critical thinking, and problem solving. Technology and digital resources are vehicles within the district that help accomplish these goals. The goal of the district is to provide students with experiences that help prepare students for college and future careers. Integrating technology and digital resources allow students to engage with topics, concepts, and ideas in novel ways. The district continues to explore the use of technology and digital resources annually with new technologies emerging daily.

Respectfully submitted,
Nancy Milligan, *Assistant Superintendent*

SQUANACOOK EARLY CHILDHOOD CENTER

Our district preschool, Squannacook Early Childhood Center (SECC), is currently located in the Varnum Brook Elementary School at 10 Hollis Street, Pepperell, MA. The preschool serves all three district towns: Ashby, Townsend, and Pepperell. We offer a variety of programming for children ages 3-5. Enrollment includes both typical and special education students. Children attend school following the school calendar established by the NMRSD School Committee.

SECC currently has four classrooms with 11 staff members. In addition, SECC has a school nurse, secretary, and a preschool coordinator. SECC offers an array of programming opportunities to meet the individual needs of all children. Each of the programs is designed to promote a child's emotional, social, physical and cognitive development.

The preschool program is an integrated model that follows the Massachusetts Curriculum Standards, which emphasizes a range of developmentally appropriate open-ended, hands-on activities. These activities offer each child the opportunity to gain competence in skill areas and to develop their self-esteem. Daily all children participate in choice time, circle time, structured learning activities, snack time, outside play, music, story time and social skill development. The child's daily program often includes expressive activities such as art, music and dramatic play. Children also have numerous opportunities to work on independent decision making, group cooperation, conflict resolution, social skill development, as well as classroom responsibility. Children are instructed in activities that develop fine motor, gross motor and communication skills. Each child is unique and develops at a different rate. Children are treated with respect and are encouraged to learn about their world through exploration and discovery. SECC provides a safe and accepting environment where preschoolers have fun while being encouraged to learn the cooperation/socialization skills necessary for beginning their school career.

Each classroom is taught by a certified early childhood/special education teacher and a minimum of 1 paraprofessional. The teacher to student ratio is currently 7:1. The special education program at SECC has a team that consists of early childhood/special education teachers, speech/language pathologist, occupational therapist, and a physical therapist. A unique feature of our program is the integration of specialists and therapists into the daily routine. Our teachers work with the local kindergarten staff at each of the elementary schools to ensure a smooth transition for students heading to kindergarten.

Respectfully submitted,
Linda Rakiey, *Preschool Coordinator*

ASHBY ELEMENTARY SCHOOL

I am pleased to submit my 13th Annual Report. As a school, we continue to work in conjunction with town officials, community members, and district central office staff to provide an excellent environment in which all students can achieve their full potential. The students and staff thoroughly enjoyed being part of Ashby's 250th Anniversary Celebration last year and we wish to thank everyone for including us in all the activities.

The Town of Ashby is nestled between the City of Fitchburg, towns of Townsend and Ashburnham, and borders the state of New Hampshire. AES roughly has a student population of 195 students, ranging from Kindergarten to grade four, and includes a district comprehensive special education program, in addition to a district-wide +STEPS program (positive social thinking and executive planning skills). Ashby currently has two classrooms per grade level and incorporates physical education, art,

computer, library, and music programs into the school day. We receive target assistance Title I federal funding, which allows us to support some students with small group instruction in English Language Arts. We have two special education teachers, along with two special education paraprofessionals, which support every grade level. Individualized and small group instruction is provided in the least restrictive environment for academics in both English Language Arts and mathematics. We also offer speech and language services, occupational therapy, and physical therapy. Student enrollment includes school choice students from neighboring and nearby cities and towns such as Ashburnham, Fitchburg, Leominster, and Lunenburg.

The mission of AES is to provide students with the highest quality educational opportunities in a safe and secure environment. We strive to foster individual academic success and social growth through a partnership with students, staff, families, and the community. The vision of our school is to promote a safe environment where all students can learn and succeed, each in their own way. The school fosters a love of learning by promoting high expectations through critical thinking, effective communication, collaboration, and creativity. Our school believes that respect and communication are the building blocks of a well-balanced community. A respect for diversity and self will help us achieve academic excellence. We continue to utilize our code of conduct, which is discipline based on our core values of responsibility, integrity, caring, citizenship, and communication, which stems from respect. Our core values can be summarized as follows: the well-being of our students is at the heart of what we do; learning is a life-long process for students, staff, and families, and a safe and supportive school climate is essential to student success. Our school climate is based on safety, responsibility, and respect for all students, staff and their success. All members of the North Middlesex community have the capacity to grow and develop their character. We respect diversity in all its forms. Ashby Elementary School Council members (Mrs. Tricia Foster, Mrs. Cathy Johnson, Mrs. Ashley McEndarfer, Mrs. Kelly McNabb, Mrs. Stephanie Thompson, and Mrs. Cromwell-Gapp) meet on the first Monday of each month beginning in October to create our School Improvement Plan, which is aligned with our District Strategic Goals. We continue to align our goals based on the district three-year strategic plan.

Kidsborough is located at the school, Monday through Friday and offers before and after school child care for our families. In addition to our lunch program, we also have a breakfast program for the students on half days.

In 2017, our fourth graders participated in MCAS 2.0 and in 2018, our 3rd and 4th grade students will participate in the online version of MCAS 2.0 via Chromebooks. Ashby currently has a school data team that analyzes students' work and scores to assess each student's strengths and weaknesses to improve student performance. The school is in the third year of our kindergarten accreditation through NAEYC (National

Association for the Education of Young Children). Accreditation includes ten categories with numerous standards under each heading in the following areas: Relationships, Health, Curriculum, Teaching, Assessment of Child Progress, Teachers, Families, Community Relationships, Physical Environment, and Leadership and Management.

We encourage you to become involved in helping us improve our school community. To find out what is happening at our school, please visit our school blog, which can be accessed, via the district website at www.aes.nmrso.org. Some of the ways you can become involved at the school are: encouraging your child's learning at home, attending parent-teacher meetings and informational meetings, serving as a volunteer in our school or district, and encouraging other parents to become involved.

Thank you for the opportunity to share our accomplishments with the Ashby community.

Respectfully Submitted,
Anne Cromwell-Gapp, Principal

HAWTHORNE BROOK MIDDLE SCHOOL

Hawthorne Brook Middle School is an institution committed to educational excellence, and a community committed to supporting one another. We are dedicated to using our resources to provide the best educational experience possible for our students, and we continually look for ways to improve our school.

All of our faculty and students are organized into smaller learning communities called teams. By having these smaller groups, students and staff have more opportunities to create a supportive environment and shared learning experiences. Each team follows a common schedule, which provides the teachers with the flexibility to modify and adjust student schedules to best meet the needs of the team. We are very excited this year to expand our looping structure to all students. For several years, students in grades 7 and 8 would stay on the same team with the same teachers for both years. We will now be doing that with teams in grades 5 and 6. This configuration will provide an enhanced structure for teachers to differentiate and target instruction to the specific needs of their students over the course of two years. Our model allows us to create a strong web of support to enhance student success.

The staff at Hawthorne Brook have participated in professional development opportunities offered in the district and throughout the area. HB teachers will continue to review and revise curriculum in every subject and systematically map what is taught and when it is taught. This curriculum mapping is an ongoing process that begins with the documentation process and continues with yearly revisions. In addition to the curriculum work, the staff is focused on exploring best practices for improving student engagement in the learning process. One of the classroom goals is for the students to take an active role in the learning, understanding, and sharing of the important

ideas and knowledge in our society. We also made a commitment this year to more systematically collect and analyze data on student academic and social growth.

We continue to work to foster a positive, supportive climate at Hawthorne Brook Middle School. Our focus is on developing individual character and respect within a culture where we all take responsibility for each other, our community, and ourselves. The safety of our students continues to be our first priority. The administration meets regularly with law enforcement and safety personnel to review and modify procedures and protocols. We have a culture where everyone in the HB community is responsible and empowered to report safety concerns.

We are very proud of our students and witness numerous acts of kindness and generosity throughout Hawthorne Brook on a daily basis. Our students are kind and supportive of their peers. They maintain a high level of energy and enthusiasm and exhibit their talents and determination in the classroom, during athletic competitions, and on the stage. HB students are a constant source of pride for the staff, parents/guardians, and the entire community.

Thank you to the PTO for their continued support and for providing items and programs that otherwise would not be possible. In addition to their fundraising efforts, parents have volunteered their time and talents whenever needed.

Communication is an essential component of a successful middle school. Feel free to contact the school with questions, comments, or concerns. We can be reached via email at HBadmin@nmrsd.org or through our website at <http://hbms.nmrsd.org>.

Respectfully submitted,
Stephen Coughlan, *Principal*

NORTH MIDDLESEX REGIONAL HIGH SCHOOL

North Middlesex Regional High School served students in grades nine through twelve and had 795 students enrolled for the 2016-2017 school year. We are dedicated to providing all of our students with a challenging, tailored learning experience that will prepare them to complete college and be successful in a career.

Our primary focus this year was to prepare for the move into the new building, which has been very exciting for students and staff. In addition to getting ready to move from the old building to our new home, we have stepped up our work on curriculum design to ensure that when we move in, we will have a common curriculum for all of our classes. Teachers have been planning a curriculum that takes advantage of the technology and learning spaces at our new facility. We have also been working hard on our school improvement goals, which are closely tied to year one of our three-year district improvement plans. This year, in particular, we are focusing on creating common assessments for all subjects, so that students will have the same tests/projects regardless of their teacher.

I am delighted to report that the New England Association of Schools and Colleges (NEASC) has voted to remove NM from probation status! NEASC provides support for institutional self-reflection and continuous school improvement. This milestone serves as an exciting achievement, and a testament to the hard work of everyone involved with the building project, and the faculty for all of their dedication to the advancement of teaching and learning. We continue to make excellent progress in addressing the recommendations of the NEASC visiting committee. Our most important project has been mapping our curriculum in a common format, and much of our professional development time has been dedicated to this process. This process will ensure that all students will have access to a common curriculum and be graded against common assessment rubrics.

The School Committee approved changes to the Program of Studies this year. I am very excited about our course options, which offers our students even more choices. (For example, a few of our new course selections included Gothic Literature, Digital Film Production, TV Studio Production, Media Literacy, Exercise for Stress Management, and Nutrition and Exercise Science.) We changed our physical education curriculum to provide students in each grade with low, moderate, and high impact options. We also made changes to our elective offerings.

The North Middlesex Regional High School Guidance Department assisted 203 students graduating in June 2017. Students reached post-secondary goals in various forms; 89% went on to two or four-year colleges/universities, 6% joined the workforce, and 2% went to trade school, prep school or joined the armed forces (with 3% undecided). Two Hundred Twelve (212) students took 343 Advanced Placement exams in eleven (11) subject areas. Fifty-eight point five (58.5%) percent (124 out of 343 exams) of the students received a grade of three (3) or better, which earns college credits from the colleges/universities they plan to attend.

NM is an extremely busy and active place. Hardly a day goes by when the school is not filled with students, staff, volunteers, and parents from well before dawn to well after dusk. There truly is something for everyone at our school. We have a wide and varied range of service learning opportunities, clubs, and societies. I am continually amazed at how well our students balance their many interests and commitments. Many of our students are three-sport athletes or involved in multiple activities including paid work, and manage to maintain their attendance and grades.

The staff and students are very excited about our new building! This project will have untold benefits for student learning and success. Next year, we will further adjust our program of studies so that we can make full use of our new facilities and resources, particularly in the arts and sciences.

Respectfully submitted,
Isaac Taylor, *Principal*

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

The 2016-2017 school year marked my third year as Superintendent-Director of Montachusett Regional Vocational Technical School District, and in my short tenure here, I am proud to say I have seen the school reach new levels of academic excellence, technical proficiency, and student engagement. Perhaps the most exciting aspect of my role here is bearing witness to the creativity and innovation at work every day in our classrooms and shops. Our students and instructors work collaboratively to explore scientific concepts, designing experiments that are conducted aboard the International Space Station; they study automation and additive manufacturing through the use of robotic arms and 3-D printers; and even build new educational facilities that students will grow and learn in for years to come. Monty Tech is a school unlike any other and I am honored to serve the students, faculty and staff here.

In many respects, 2016-2017 was a banner year at Monty Tech. We launched a whole school 1:1 Chromebook initiative, providing all students with increased access to instructional technology, and improving communications between teachers and students beyond the traditional school day. We received more than \$645,000 in competitive grants, and have been able to provide students with remarkable field trips to connect their learning to STEM career pathways that spark imagination and creativity. We provided high quality professional development opportunities to support the school's new biomedical courses, bringing innovative new science coursework and curriculum to students with an interest in biomedical and biotechnology career pathways. Construction of the Monty Tech Veterinary Science Training Center and Community Clinic continued throughout 2016-2017, providing tremendous hands-on learning opportunities to students in our Carpentry, Plumbing, Electrical, Cabinetmaking, HVAC, Masonry, and Welding trades. School administrators launched an unprecedented fundraising campaign, and successfully raised more than \$2.5M in donations and in-kind matching services to support this project. And finally, thanks to an extremely generous Skills Capital Grant, we were able to renovate the Machine Technology shop, and purchase state-of-the-art machinery for students to train on, earning more industry recognized credentials than ever before.

We recognize that students attending Monty Tech have chosen a high school experience that, to many, may seem complex and even daunting. Our students are required to pass the same statewide standardized tests as students in a comprehensive high school. They take English, mathematics, science, social studies and foreign language courses, just as high school students in your community might. A Monty Tech student, though, must also balance all of that with a rigorous vocational-technical education, specializing in one of our twenty programs. For four years our students work and learn in vocational settings that replicate industry standards. They train on the latest equipment, and, through the school's popular Co-operative Education Program, our students may even spend time working and learning in area businesses during their Junior and Senior

year. It is a great responsibility to provide each and every student with high-quality, vocational-technical instruction, and we are honored to serve approximately 1,400 students each year.

This work is only possible because of our talented educators and administrators, who remain focused on delivering the highest quality academic and vocational-technical education possible. Working closely with post-secondary colleagues, we aim to ensure our students graduate prepared to enter college pathways of their choosing. Similarly, relying on our expansive network of industry partners, we strive to improve upon each of our vocational programs to ensure that every graduate is not only prepared for entry-level careers in related pathways, but are also creative, independent thinkers, capable of solving complex, real-world situations that present themselves in today's workplaces. On their behalf, I am delighted to present the District's 2016-2017 annual report to you, providing a snapshot of the wonderful experiences happening on a day-to-day basis here at Monty Tech.

Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalson
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburh	Petersham	Westminster
Gardner	Phillipston	Winchendon

Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has transformed the school into one of the most sought- after high schools in North Central Massachusetts.

continued

Sheila M. Harrity, *Superintendent-Director*
Tom Browne, *Principal*
Dayana Carlson, *Assistant Principal*
Tammy Crockett, *Business Manager*
Pamela Pothier, *Director of Technology*
Christina Favreau, *Director of Academic Programs*
Jim Hachey, *Director of Vocational Programs*
Michael Gormley, *Director of Facilities*
Katy Whitaker, *Development Coordinator*
Victoria Zarozinski, *Director of Student Support Svcs*

Enrollment

On June 1, 2017, student enrollment at Monty Tech included 1,403 students in grades nine through twelve, representing each of the district's eighteen sending communities. Each class of students is comprised of a relatively equal balance of male vs. female students, and each student attending Monty Tech has elected to do so, prepared to explore an interest in one of the school's twenty rigorous vocational-technical programs. While the school currently offers only five programs non-traditional for male students, and twelve programs non-traditional for female students, we are proud to have a student population that is well-balanced by gender and a variety of academic interests and achievements.

Throughout 2016-2017, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2016, approximately 700 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty vocational-technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members to further explore the facilities and speak with staff members.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2016-2017 school year, serving approximately 600 area students.

Class of 2017 Awards

Members of the Class of 2017 were awarded approximately \$88,950 in scholarships. The Monty Tech Foundation generously provided \$45,700 in scholarships to graduating seniors, ranging in amounts of \$200 to \$2,000. The Foundation also awarded \$4,000 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Approximately 51% of the graduating class of 2017 reported plans to enroll at a 4-year college/university upon graduation. By earning college credits while still in high school, these students will save both time and money as they pursue advanced educational programs.

Financial Report

A great deal of effort was put forth by the School Committee, administration, and staff to develop a cost-effective budget for the fiscal year 2016-2017. The final fiscal year 2016-2017 Educational Plan totaled \$26,374,468, which represents a .6% increase over the 2015-2016 Educational Plan. The District's FY17 budget exceeds the minimum spending required by Massachusetts General Law Chapter 70 by only \$45,000 or .2%.

The District was audited in October 2017 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA, and received a very good report.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds help provide many educational and social services to the student population. For fiscal year 2017, state and federal grant sources provided the school with \$961,346. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, and Marine Corp Junior Reserve Officer Training. The District also received more than \$645,000 in competitive grants, including a Skills Capital Grant for \$435,857 to purchase equipment for the Machine Technology Program, and a grant from the Massachusetts Life Sciences Center in the amount of \$99,697 to expand the school's science program to include biomedical coursework and learning laboratories. Using these allocation and competitive funds, the school was able to purchase a variety of instructional technology, equipment, and supplies to enhance the learning experience across both academic and vocational programs.

Academic Achievement

In 2016-2017, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics and Biology. For Spring 2017, Monty Tech's passing rate on the English Language Arts was 100%, Mathematics 97%, Biology 98%.

Monty Tech is committed to providing students with rigorous STEM learning opportunities, and as such, has expanded the Advanced Placement Program to include two mathematics, two science, and one computer science course. Teacher participation in meaningful, high-quality professional development in AP and Pre-AP pedagogy remains a priority, and enables us to continually expand and enhance our academic course offerings.

The school is in its 5th year of administering Advanced Placement exams, and students enrolled in AP courses continue to improve their performance. In 2016-2017, Monty Tech had more students achieve qualifying scores than any other year – 53 students who took an AP exam qualified for college credit. More than half of the students who tested in the following subjects received qualifying scores: AP Computer Science Principles (62.5%), AP Literature & Composition (64%), and AP Environmental Science (51.3%). In addition, the AP Environmental Science program experienced the most growth in terms of qualifying score as their passing rate increased by 34.7% from 2016 to 2017.

As a first time administration, students took AP Computer Principles and 62.5% of students earned qualifying scores – an extraordinary performance for the first year.

Vocational Projects in the District Communities

In addition to applying their academic skills, students at Monty Tech are asked to put their vocational- technical skills into practice on a daily basis. Students across the twenty different vocational-technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2016-2017 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body Collision Repair Technology:

The Monty Tech Auto Body shop benefitted from new instructional equipment this year, including a new Frame Machine. In addition, 2016-2017 marked the first year for graduating Seniors to receive the I-Car On-Line Pro Level One certification in refinishing and non- structural damage. This certification not only makes our

program graduates more employable, it enables students to maintain the I-CAR gold class certification. Seniors also received an EPA 6H Certificate, while the Freshmen completed their Career Safe Online OSHA 10-hour General Industry Training. Throughout the year, students detailed, repaired, and repainted vehicles, fulfilling more than seventy requests that included: a trailer for the Fitchburg Police Department, and a van for the Worcester Fire Brigade. A Senior student won a gold Medal at the SkillsUSA state competition in the collision repair category, and qualified for the National event in June 2017. A total of eight students (four Seniors and four Juniors) participated in the school's popular Co-op Program, working in area auto body shops and businesses. (Total enrollment: 65; 40 males, 25 females)

Automotive Technology:

As in past years, the Monty Tech Automotive Technology program continues to service a variety of vehicles for faculty, staff, municipalities, and district residents. 2016-2017 proved to be a very busy year for the program, as more than four hundred vehicles were serviced by students and instructors. In addition to maintaining the school's fleet of vehicles throughout the year, students were asked to repair a Ford Excursion for the Bulldog Pride giveaway. Mr. Hobbs worked with a group of students to refurbish a 1966 Pontiac 2+2 so that so it could be auctioned off. Students performed very well in the SkillsUSA district competitions, placing first, second, and third, with hopes to improve in the coming year. A total of eight Senior and four Junior students participated in the Co-op Program, applying their technical skills in a real work setting. Finally, instructors are proud to announce that three talented program graduates are working in automotive repair shops in the area, demonstrating the skills they acquired at Monty Tech. (Total enrollment: 64; 50 males, 14 females)

Business Technology:

Students in Monty Tech's Business Technology program continue to benefit from a unique partnership with Workers' Credit Union. The opportunity to participate in teller training and financial literacy workshops has been met with great enthusiasm from our students, and the instructors continue to be grateful for this developing partnership. Monty Tech Business Technology instructors, in collaboration with their post-secondary colleagues, continue to refine and develop new articulation agreements. These agreements, with Mount Wachusett Community College and New England Institute of Technology, will provide qualified students with college credits at no cost to the student. Opportunities to demonstrate customer service, cash handling, and accounting skills are ever-present as the Business Technology students successfully operate an in-house retail location and greenhouse. The Gear House School Store acquired a credit card machine, which has made a significant impact on the students' retail and customer service experience. In addition, the camera in the Gear House was replaced, providing the instructors with improved vision on store activities while students are working. Eight Seniors and three Juniors were out on Co-op placements during the 2016-2017 school year. (Total enrollment: 70; 20 males, 50 females)

Cabinetmaking:

All Monty Tech vocational instructors strive to provide Freshman exploratory programs that not only represent the work and skills students can expect to encounter throughout their high school experience, but also one that piques the interest of students new to the trade. Monty Tech Cabinetmaking instructors do an outstanding job with the Freshmen exploratory experience, and in 2016-2017, the program reached capacity with students who listed Cabinetmaking as their top choice. Throughout the year, Cabinetmaking students designed and manufactured approximately 400 gifts for the Superintendent's dinner, manufactured and assembled seventy-four cabinet assemblies for the new Veterinary Science Training Center, and completed more than thirty-five additional projects in and around the school, to include: Student Services conference room, Chromebook mobile charging stations, trophy Case for the Gardner Skating Rink, new signage for the Barre Cemetery, new lettering for the Ashby Fire Department, surfaced planed two large tree butts for the Mount Wachusett Community College, and play sets for Crocker Elementary School. Finally, Cabinetmaking had another great year of Co-op placement and continues to receive calls from area businesses in need of qualified employees. A total of fifteen students (seven Seniors and eight Juniors) were placed in Co-op experiences, and an additional two students earned full-time employment over the summer. (Total enrollment: 70; 50 males, 20 females)

Cosmetology:

With a significant increase in the number of clients served this year, the Monty Tech Cosmetology program saw a significant revenue increase, which will be used to fund the program's much-needed consumable products. The new Salon Iris point-of-sale system was installed, which is a more user-friendly and cost effective program for students to train on. In an effort to support the school's commitment to community service, the Junior students traveled to Heywood Wakefield Assisted Living Center on several occasions, providing residents with manicures, styling hair for a Senior Citizen Prom, and offered discounted services on "Staff Night" to fundraise for the field trip to New York City. Cosmetology students also provided manicure and hair services for the school's Child Care Center, serviced parents from Athol that work with disadvantaged children, and assisted our Drama club with hair and makeup. The program's greatest accomplishment was realized when 100% of the Senior class passed the Massachusetts Cosmetology State Boards, earning licenses to practice. (Total enrollment: 91, 0 males, 91 females)

Culinary Arts:

Monty Tech Culinary Arts students and instructors are always busy with the daily operation of the Mountain Room Restaurant, which is open for lunch from 11:30am to 1:00pm Monday through Friday. In addition to operating a full-service restaurant and bakery, serving 90-120 patrons daily, culinary students showcase their talents

throughout the year, providing outstanding service at events that include the following: two Program Advisory Committee dinner meetings, four Monty Tech Foundation breakfasts, Monty Tech's Retirees holiday luncheon, a graduation reception, the Women in Technology event, Principal and Counselors' Day, the Monty Tech homecoming dance, MAVA meetings, all School Committee meetings and sub-committee meetings, Gardner AARP luncheon and MHCC volunteer luncheon. Community service opportunities for students are always a highlight, and this year our students prepared meals for the United Way's "Day of Caring" event, Our Fathers House, and NEADS events. Students also participated in the "Puppy Love" event in which 300 cupcakes and 350 cookies were made. The Culinary Arts program also donated pastry and baked goods to the House of Peace and Education in Gardner. The program's greatest undertaking is always the Annual Superintendent's Dinner scholarship fundraiser. This year, students worked side-by-side with some of the area's finest chefs, preparing a six-course dinner with extensive hors d'oeuvres for 380 guests, raising just over \$42,000 to support the student scholarship fund. (Total enrollment: 99; 34 males, 65 females)

Dental Assisting:

During 2016-2017, the Dental Assisting program introduced eighteen students to industry experience through externships, and a total of eight students (six Seniors and two Juniors) earned Co-operative educational placement. All Sophomore, Junior, and Senior students attended the Yankee Dental Convention in Boston, and learned about the most current trends and practices in the field. Every student passed the National Board (DANB) Infection Control & Radiology exams, earning two of the required three DANB credentials needed to become licensed Dental Assistants. For the seventh consecutive year, Monty Tech welcomed Community Health Connections, a school-based dental hygiene program, whose goal is to provide dental services to students in need. Through this initiative, more than sixty students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practica experience, as they assisted the staff from CHC during each dental procedure performed. Four students qualified for SkillsUSA district level competition, and each then advanced to Nationals. Students from the Junior class provided dental education to students at Ruggles Lane Elementary School in Barre and Meetinghouse Elementary School in Westminster. (Total enrollment: 60; 3 males, 57 females)

Drafting Technology:

As in most programs at Monty Tech, students in the school's Drafting Technology program participate in a number of projects at the school and in our sending communities. This year, Drafting students completed the layout of the Riverside Cemetery in Winchendon, fire escape plans for the North Central Correctional Facility, a layout of the Monty Tech Rain Garden, signage for the Superintendent's

Dinner, graduation, and drama club, to name a few. Seven students (four Seniors and 3 Juniors) participated in the school's Co-op Program, and three outstanding students earned a spot at the SkillsUSA state competition. Instructors are pleased to report that a majority of the graduating seniors intend to pursue careers in the field of drafting. Finally, the School Committee approved the name change to CAD/Drafting & Design, which will go into effect Fall 2017. (Total enrollment: 60; 40 males, 20 females)

Early Childhood Education: The Early Childhood Education program received three new Baby Care Parent Simulation dolls, and three new car seats for Parent simulation dolls. This added technology aides instructors as they enhance lessons in infant and toddler safety. Students were delighted to support community service efforts, raising funds to support Lucy's Love Bus, an agency that provided grants for children with cancer that are not covered by health insurance. Students showered the Department of Children & Families with gifts and much needed supplies for foster families with emergency foster placements, raised funds for various causes including SkillsUSA Change for Children, and held a holiday party for children from the Cleghorn Neighborhood Center. Students and staff also assisted at the Children's Festival at Briggs Elementary School, and at STEM night at Westminster Elementary. Fifteen of the sixteen graduating seniors are pursuing post- secondary education, related to the program. The Monty Tech Child Care Center continues to operate at capacity with a waiting list, providing meaningful hands-on learning opportunities for students in the Early Childhood Education program at Monty Tech. (Total enrollment: 62; 1 males, 61 females)

Electrical:

Throughout 2016-2017, students and instructors in the Monty Tech Electrical program began planning and wiring the school's new Veterinary Science Training Center, including all underground raceway installations, as well as installing conduits within the walls for all the wiring throughout the building. Program graduates are entering the trade at a prime time, as the electrical contracting business continues to reach new heights. To that end, program instructors worked diligently to place as many students on Co-op as possible, preparing them for a seamless transition from school to work. The program continued to support the building maintenance department by repairing numerous small electrical issues throughout the building, which included the installation of new ceiling fans in the plumbing shop, as well as a new speaker and microphone system in school's Mountain Room Restaurant. In addition, students ran fiber optic wiring throughout the building to improve the connectivity and speed of both the wireless and hard-wired computers. While the Electrical program already boasts a well-defined Freshman Exploratory program, instructors agree that enhancing the program to include new electrical service equipment in homes and fire alarm projects would further strengthen the program, and continue to develop curriculum to support the addition of these concepts. (Total enrollment: 78; 68 males, 10 females)

Engineering Technology:

The Monty Tech Engineering Technology program continues to further enhance the curriculum and instruction by improving upon the four Project Lead the Way course modules, and adding more Computer Integrated Manufacturing content into the already rigorous vocational-technical curriculum. All Freshmen completed the OSHA 10-hour General Industry training. Field Programmable Gate Array mini systems were purchased and integrated into the Digital Electronics curriculum, and several Engineering students performed well in SkillsUSA district competitions, resulting in four students qualifying for the state competitions, where they represented the Monty Tech program so well. (Total enrollment: 42; 31 males, 11 females)

Graphic Communications:

Throughout the 2016-2017 school year, the Monty Tech Graphic Communication shop produced large quantities of print projects for district towns and community service organizations. In fact, over four hundred print projects were completed, saving local organizations approximately \$165,000. Twenty-two Freshmen chose Graphic Communications as their top program, and two additional students joined our program, resulting in a freshman class of twenty-four students. Two Seniors and three Juniors earned Co-op placements, and seven students advanced to the SkillsUSA state competitions, where they represented the program so well. The Graphic Communications Class of 2017 leaves the program prepared for both college and career, as four Seniors entered the workforce, two entered the Armed Services and all others enrolled in college. (Total enrollment: 90; 36 males, 52 females)

Health Occupations:

The Health Occupations program at Monty Tech continues to educate a large number of students, providing a rigorous education grounded in current medical knowledge and practice. We continue the partnership with Mount Wachusett Community College that enabled Senior students to participate in an Emergency Medical Technician training program, earning eight college credits at no cost. Fourteen Seniors took the EMT Course this year. The Monty Tech Health Occupations program is dedicated to providing all students with opportunities to earn industry-recognized credentials. Students also earn the following credentials: OSHA Career Safe Online 10-hour Health Care Certification; Cardiopulmonary Resuscitation (CPR) and First Aid Certificate through the American Heart Association; and Certified Nursing Assistant License through the American Red Cross. This year, 90% of the Senior students passed the National Healthcare Association (CCMA) exam. Ten students earned Co-op placements. All Juniors became CPR Certified, and twenty-five Juniors became Certified Nursing Assistants. To support the students' desire to give back, a "Baby Shower" benefitting Battered Women's Resources, Inc. was held, and students participated in Pediatric Day with the Monty Tech Child Care Center. The students

also made Veteran's Day cards and sent them to the Bedford VA hospital, bought gifts and clothing for the Fitchburg Community Christmas Party, held a Red Cross Blood Drive, and participated in "Pennies for Patients" for Leukemia Lymphoma Society. Finally, the Monty Tech program was represented at the SkillsUSA national competition, with a talented student who took the top state prize. (Total enrollment: 106; 9 males, 97 females)

House Carpentry:

While most of the work done by the students and instructors in the Monty Tech House Carpentry program last year was done at the school's new Veterinary Science Training Center, the program continued to support a number of community organizations, completing projects that included: a replica of the scoreboard portion of the Green Monster at Fenway Park for the ARC of Opportunity in Fitchburg, three Buddy benches for the Phillipston Memorial School in Phillipston, three picnic tables for the Monty Tech Athletic Department, and numerous adirondack chairs for charitable donations. Last year, a total of eighteen Freshmen entered the trade, and all Sophomores completed the OSHA 10-hour Construction training. This certification and training enables the students to work on all outside projects and participate in the school's Co-op Program. The Sophomore students also traveled to Emerson Green, in Devens, a planned neighborhood community in which the focus is on green space and design in the construction of homes. The students toured homes in various stages of construction, identifying energy efficient materials and their use (2.K.01, 2014 Carpentry Frameworks). (Total enrollment: 65; 56 males, 9 females)

HVAC & Property Maintenance:

2016-2017 brought welcome change to the Monty Tech HVAC and Property Maintenance Program. Brendan Curran, our newest faculty member, joined the instructional team, bringing tremendous industry expertise and a passion for teaching, from which the students benefit daily. Students and instructors completed two major projects this year, including the creation and installation of a walk-in style cooler/freezer unit for culinary bakery, and the installation of a heating and cooling system for the new Veterinary Science Training Center. This new system encompasses state-of-the-art mechanicals, including heat pump and hydronic energy recovery systems. Seven Seniors and one Junior participated in the very popular Co-operative education program. In April, channel 5 (WCVB) selected one of our Senior shop students as their A+ Student of the Week. A sophomore was accepted into the "Pathways Early College Innovation School" at Mount Wachusett Community College. She was one of only twenty-two students in Massachusetts to be selected for this program that will allow her to achieve both a two-year college degree, as well as her high school diploma in the next two years. The program's Junior related class is now offering the full licensure of the National EPA certification for Refrigerant Recovery, and sixteen students earned

their Universal HVAC license. This credentialing process was streamlined by the school's new 1:1 Chromebook initiative. (Total enrollment: 66; 53 males, 13 females)

Information Technology:

Last year, thirteen first choice freshmen were accepted into Information Technology and three students transferred into the department. Information Technology offers students opportunities to earn more industry-recognized certifications than any other program at Monty Tech. It is an accomplishment our instructors are so proud of, as these certifications affirm the technical skill proficiency needed for so many entry-level careers in networking and information technology. Last year, all sixteen Freshmen completed their Career Safe Online OSHA 10-hour General Industry training, while the Sophomore class passed the IC3 Certificate Exam for basic computer hardware, software, and internet knowledge and skills. All Sophomores also passed the Test-out PC Pro Certificate exam and the Cisco IT Essential course for computer repair and maintenance, and the Introduction to Networking course. Two exceptional Sophomores also earned COMPTIA A+ credentials. All Juniors completed the Linux Essentials course, and five passed the CIW Advanced HTML5 & CSS3 Certification exam. All Seniors completed the Linux Essentials course, as well as the AP Computer Science Principles course in Mobile Computing. Eight of the twelve Seniors then sat for the AP exam, and five earned college credit for the course. Finally, program instructors collaborated throughout the year with instructors at Mount Wachusett Community College, to review and align curriculum to meet college standards. As a result, qualified students graduating from the Monty Tech Information Technology program will now receive college credit for four courses, a total of twelve college credits, at no charge to the student. (Total enrollment: 64; 57 males, 7 female)

Machine Technology:

2016-2017 was an incredible year for the Monty Tech Machine Technology program, as they received the largest competitive grant awarded in the school's history. A very generous \$435,000 Skills Capital Grant was given to Monty Tech, so that the program could purchase updated equipment and instructional materials. The shop is expected to undergo a major renovation, which will allow instructors to replicate a Clean Room environment, training students on precise measurement techniques. In the course of applying for this grant, a unique partnership was developed between Monty Tech, the L.S. Starrett Company, and Snap-On Tools. As a result of this collaboration, Monty Tech is now the only high school in the nation to offer two levels of Starrett/NC certification and training. The Monty Tech Machine Technology program also received a \$15,000 Gene Haas Scholarship grant, which enabled district officials to award very generous \$1,000 scholarships to students enrolling in post-secondary engineering programs. Finally, the students and instructors supported a variety of school events and programs, and completed a number of outside projects, that included cutting key

tags for the Fitchburg Police Department and a designing and manufacturing a trophy for Narragansett Regional High School, in Templeton. (Total enrollment: 55; 54 males, 1 female)

Masonry:

Fifteen Freshmen selected the Masonry program for their high school experience, entering a trade that continues to make significant improvements and impact on the school and communities within the Monty Tech district. During the 2016-2017 school year, Masonry students and instructors completed a walkway at the Winchendon Veterans' Cemetery, replaced concrete steps outside the Dukakis Performing Arts Center, and worked at the Veterinary Science Training Center construction site, where they worked alongside industry experts who poured the floor of the 7,500 sq. ft. facility, poured a concrete pad for the buildings expansive HVAC system, and completed small repair projects to support the construction process. One Junior student qualified for the SkillsUSA national competition, representing the program extremely well in Louisville, KY. A total of six students participated in the Co-op Program, and five Seniors entered the Masonry trade upon graduation. (Total enrollment: 63; 51 males, 12 females)

Plumbing:

Nineteen students entered the Plumbing program at Monty Tech during the 2016-2017 school year, and all of them successfully completed the OSHA 10-hour General Training Course. Sophomore students completed the OSHA 10-hour Construction Training, a requirement for participation in any outside building projects of the school's Co-op Program. While the Sophomore class received Viega pex and product review, the Seniors traveled to the Viega training facility in Nashua, NH, where they received Viega MegaPress training and certification. Throughout the year, Juniors and Seniors gained valuable experience on the Veterinary Science Training Center construction site, where they installed the underground drainage, drain waste vent system, learned to read blueprints, use a builder level to read grade and elevations, and install cast iron and copper pipe fittings. Two Seniors were recognized for their outstanding technical skills, receiving scholarships from the Plumbing, Heating and Cooling Contractors Association of Massachusetts and the Central Mass Plumbing & Gas Inspectors Association. A total of fourteen students (eight Seniors and six Juniors) participated in the school's Co-op Program, which was the highest placement rate in program history. Finally, the program benefitted from the installation of new live working stations that include condensing gas boilers and indirect water heaters with solar thermal hot water panels. Having the added technology will allow our students to train on products used in today's construction, preparing them to enter the field of Plumbing upon graduation. (Total enrollment: 73| 68 males, 5 females)

Welding/Metal Fabrication:

The shop received a state-of-the-art Miller Inverter Welding Machine and implemented new curriculum for grades 11 & 12 that included light gauge aluminum welding. With an eye toward preparing graduates for entry-level career opportunities, instructors have also integrated lessons in soft skills into the curriculum. Helping students refine job applications, cover letters, resume writing, and interviewing skills will undoubtedly help them as they transition from school into the world of work. In 2016-2017, twelve students (six Seniors and six Juniors) participated in Co-op. In addition, three graduating seniors accepted jobs in the trade after graduation. All Freshmen completed their Career Safe Online OSHA 10-hour General Industry Training. The shop completed more than fifty projects for residents of the Monty Tech community and performed numerous projects around the building. (Total enrollment: 62; 46 males, 16 females)

Co-operative Education and Student Placement

The Cooperative Education Program is an extension of the student's technical education that combines classroom instruction with on-the-job-training. The Co-op Program provides students the opportunity to further develop academic, technical and employability skills in an industry work environment. All students are eligible to participate in Co-op Program, provided they satisfy state and school grade, attendance and performance requirements. All Co-op students have completed the OSHA recognized Career Safe online health and safety course.

The Cooperative Education Program is beneficial for both student and employer. For the student, it is a chance to gain on-the-job training that improves both their technical and employability skills. Additionally, making industry connections enhances post-graduate employment opportunities. The Co-op Program allows students to earn while they learn.

Employer benefits include addressing workforce needs in an efficient manner. Coop students provide a pool of temporary and potential full-time employees who are already trained, thus reducing employer training costs. Co-op work hours may be tailored to suit the needs of partnering employers. During school year 2016-2017, a record number of students participated in the cooperative education program. Approximately 37% of the class of 2017 earned Co-op placements, working, learning and applying their technical skills related in area businesses.

Student Support Services

During the 2016-2017 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred students – measuring progress of over two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department benefits from a full-time school social worker that participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is also fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech language pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions, mental health emergency treatment, medical/mental health re-entry and transition support and services, as well as crisis intervention.

The school's Director of Student Support Services oversees the District's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

Technology

The 2016-2017 school year began with a successful roll-out of the long-anticipated 1:1 Chromebook initiative. Chromebooks were distributed to 1,436 students. Google Cloud Print was added, making printers available to students and teachers throughout the building. Two Chromebook charging stations were installed in the library and cafeteria allowing students to charge their devices, and students who may have come to school without their devices have been allowed to borrow a Chromebook from the library, on a daily basis.

To support the 1:1 Chromebook initiative and other technology needs, Monty Tech has successfully completed a number of necessary infrastructure upgrades. With federal e-rate dollars totaling \$77,752, the school's external bandwidth speeds were increased to 1.5GB and internal bandwidth was increased by 10GB. In addition to hardware, the school added the following complementary software: Lightspeed web filtering and Aruba ClearPass. Lightspeed web filtering is expected to provide safe, fast access to the Internet and includes flexible policies, social media controls, bandwidth control, malware protection, anonymous proxy detection, mobile filtering, classroom management tools, and comprehensive reporting. Aruba ClearPass will provide strong network access security for monitoring wireless devices, as well as enhanced options for guest access services.

The school also launched a Digital Citizenship course, providing lessons and guidance relating to appropriate online behavior, including cyberbullying, potential risks related to social networking sites and chat rooms. Students at Monty Tech are expected to demonstrate the safe and responsible use of technology and an understanding of security, privacy, and ethics. The district maintains Internet Safety information on the district website in the Parents & Students section.

Marine Corps JROTC

The Monty Tech Marine Corps Junior Reserve Officer Training Corps (MCJROTC) had an extraordinary school year. All program objectives for the 2016-2017 school year were achieved. Noteworthy was the performance of JROTC's Cyber Security Team, which for the seventh consecutive year captured national recognition by placing third overall in the Air Force Association's National Cyber Security Competition held in Baltimore, MD. The 2016-2017 Corps of Cadets completed over nine thousand hours of community service throughout the district. The Corps conducted a major food drive with United Way, worked side-by-side with the Marine Corps Reserve in a national Toys for Tots campaign, and spent six weekends working with the local Salvation Army helping to raise over \$25,000 for needy families. The cadets conducted their annual 10- mile "March-A- Thon" to support NEADS (National Education of Assistance Dogs Services) from Princeton, MA, raising \$25,000 for their Service Dogs for Veterans program.

Sixty-five Monty Tech cadets attended a leadership camp at Prince William Forest, in Quantico VA. The camp provided cadets with individual and team development opportunities, as well as the opportunity to visit our nation's capital and many other historical sites.

During the summer of 2017, our Cadet Cyber Team was again asked to support a Cyber STEM camp for the National Marine Corps JROTC program. The Cyber Team coordinated the 8-day camp that focused on defending cyber networks from attacks. The camp also offered an introduction to robotics programming using the VEX Robotics System and computer programming using the CanaKit Raspberry Pi 3's. The camp was attended by 150 students, representing eighteen states.

Student Athletics

The Monty Tech athletic program continues to expand in scope and skill each year. In 2016-2017, approximately five hundred students participated in our freshman, junior varsity, and varsity athletic programs. Seventeen teams competed in Fall 2016, fourteen during the winter season, and another eleven teams represented the school in Spring 2017.

The Varsity Football team started off the 2016 season slowly, but caught fire as the season wore on, winning their last three games, including a thrilling 20-12 victory on

Thanksgiving eve at Nashoba Valley Technical High School. They ended the season with a record of 5–6. The Varsity Boys Soccer team finished at 8–8–2, led by leading scorer Charlie Kelley, who has 30 points on the season, and the JV Boys Soccer team finished their season with a record of 14–3–2. The Varsity Girls Soccer team just missed qualifying for a post-season berth, finishing with a 7–9–2 record, while the JV Girls Soccer team was 9–2–5. The Varsity Field Hockey team was 12–2–5, qualifying for the district tournament where they lost to Bromfield, 1–0, in an exciting game. The Boys Cross Country team finished with a record of 5–6 and the Girls completed their season at an even 4–4. The school’s volleyball program is growing in popularity, and all teams represented Monty Tech well. The Varsity Girls Volleyball team finished at 13–7, the JV Girls Volleyball ended with a record of 7–10, and the Freshmen Girls team completed their season with a record of 9–11. Coach Farr reported that the school’s Varsity Golf team can be expected to achieve more success in the coming years, as the 2016-2017 team was young but talented, finishing the Fall 2016 season with a record of 6–9.

The Boys Varsity Basketball team qualified for the Districts with a 10–10 record, but a loss to Assabet in the first round ended their season. The JV Boys basketball team was finished their building year with a record of 3 -13 and the Freshmen ended on a 2 – 12 note. With a record of 10 – 10, the Varsity Girls Basketball team advanced to the District tournament and performed quite well, outscoring Notre Dame in the first round before losing to Douglas in a closely played second-round game. The JV Girls Basketball team finished an impressive season with a 10 – 4 record, while the Freshmen ended with 5 – 9. The Co-op Boys Ice Hockey team finished at 8 – 10 – 2, just missing out on a post season berth. The Indoor Track and Field team competed at the Northbridge Field House and the boys were 4 – 3 and the girls 0 – 7. The Co-op wrestling team continues to improve, finishing 2nd place in the Colonial Athletic League with a record of 9 – 9. Monty Tech students also had a chance to participate on Co-op Swimming and Girls Ice Hockey Teams, as we were unable to field these teams independently. The Girls Ice Hockey team had an impressive start to the program, by qualifying for the District tournament.

The Varsity Baseball team had a very successful season, despite not playing any games at Monty Tech. They finished the season with a 14 – 7 record, winning the Colonial Athletic League small school Championship for the 2nd straight year. The JV Baseball team finished 10 – 4, while the Freshmen team continued to provide build skills and talent for the program’s future. The Varsity Softball team had a great regular season as they finished at 17 – 3. The team lost to Blackstone Valley Tech 15 – 14 in the Semi-Finals of the State Vocational Tournament and lost to Quaboag with a score of 4 – 0 in the first round of the District tournament. The JV Softball team, comprised primarily of freshmen also had an excellent season, finishing with a record of 12 – 3. The Boys

and Girls Track and Field teams, with almost fifty students participating, both finished their seasons with 6 - 4 records. The Varsity Boys Lacrosse team had their best season ever as they finished with a record of 14 – 6 in the regular season, losing to Blackstone Valley Tech 14 – 12 in the semi-final round of the State Vocational Tournament. The team then outscored Blackstone Valley 12 – 8 in the first round of the MIAA tournament, only to lose to Grafton in the next round. The JV Boys Lacrosse team finished their building year with a record of 6 – 10. The Girls Lacrosse team became the host team in a Co-Op with Sizer School and continued to improve as they finished 3– 16, but 3rd place in the Colonial Athletic League. The Varsity Boys Volleyball team was 13 – 7, qualifying for the MIAA tournament, but losing to Worcester Technical High School in the first round.

Congratulations to the Outstanding Male and Female athletes for 2016-2017, Travis Hull and Madison Russo. Dave Reid, Monty Tech's long-time Athletic Director, completed his 44th year as Varsity Softball coach, and was selected as the Section 1 Varsity Softball Coach of the Year. His overall record of 626 – 315 – 1 speaks to his tremendous contributions to the sport and sets him apart from other coaches in Section 1, which includes all of Maine, New Hampshire, Vermont, Massachusetts, Rhode Island, Connecticut, New Jersey and New York.

Monty Tech School of Continuing Education

The Monty Tech School of Continuing Education continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the Fall of 2016, Monty Tech offered 65 classes with 580 registrations, and during the Spring 2017 semester, there were 79 postgraduate and continuing studies courses, with 857 registrations.

The program is on track to expand the number of workforce readiness classes that provide our students with industry-recognized credentials, increasing our small business partnerships, and the number and quality of personal enrichment classes - sewing, knitting, acrylic painting and sculpting, to name a few. Catalog distribution has almost doubled, from 80,000 to 155,000 copies, and the relatively new online registration feature continues to add value to our students and instructors.

Spring 2018 will see the program's first Cosmetology courses come to fruition. This will provide our community members with a high-quality, affordable entry into a viable career pathway. Upon completion of the 14-month program, students will have the opportunity to sit for the cosmetology licensing exam, and begin their work in the exciting cosmetology industry.

The continued success and sustainability of an adult education program is based on hiring quality instructors and meeting the needs of the community. Our goal in

the coming year includes increasing our adult education course offerings, with a concentration on career programs. Stay tuned for Pharmacy Technician, Welding Certification Prep, Auto Damage Appraiser and Apprenticeship opportunities at the Monty Tech School of Continuing Education.

Practical Nursing Program

The Practical Nursing Program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings. This mission, which is consistent with the philosophy and goals of the Montachusett Regional Vocational Technical School District, accomplishes the following:

- Identifies a strong relationship between academic and vocational preparation
- Stresses the importance of developing critical thinking skills to function safely, effectively, and productively in an ever-changing technical and diverse society
- Supports the maintenance of a positive and caring learning and practice environment

The above mission and philosophy were met by the Practical Nursing program by several different methods.

On June 29, 2017, a graduating class of 38 students completed the Practical Nursing Program and entered the nursing profession. The class achieved an initial NCLEX pass rate of 76%, with 28 of the 38 graduates achieving 100% pass rate for the NCLEX-PN exam. Seven graduates are waiting to retake their NCLEX- PN exam, and two graduates have already taken the exam again, and passed. 78% of the 2017 graduates are currently employed in the health care profession throughout Massachusetts, and many are working within the eighteen cities and towns of the Monty Tech school district as LPNs in various health care settings, ranging from long term care, sub-acute care to mental health facilities.

The Monty Tech Practical Nursing Program continues to develop the “LPN to BSN Bridge” relationship with Fitchburg State University. Several 2017 graduates are pursuing seats in the LPN to BSN program at FSU and will be continuing their education to the Bachelors in Nursing. Many class applicants cited their attraction to Monty Tech as the opportunity to complete a ten-month accelerated program and then bridge to Fitchburg State University.

Monty Tech Practical Nursing students are now completing patient scenarios in the Sim Lab on a weekly basis in Terms 2 and 3. The Faculty Sim team has implemented National League of Nursing (NLN) patient scenarios consistent with our curriculum frameworks, and have also utilized the Sim lab setting to instruct students in developing nursing skills that they may not be experiencing in the clinical setting. Instructors

have successfully developed a pediatric patient scenario that is consistent with present student learning outcomes and the clinical pediatric setting. Similarly, instructors have implemented a scenario that deals with a mental health addiction client, so that our students are better prepared for the clinical experience at partnering institution AdCare Hospital in Worcester, MA.

The class of 2017 performed a community service project adopting a Monty Tech family in need referred by Student Support Services. The nursing students purchased holiday gifts and food, consistent with the family's needs and requests.

The Practical Nursing Program Faculty spent the summer of 2017 reviewing the revised 2017 NCLEX-PN Detailed Test Plan, and the program's student outcomes, to assure alignment and compliance with our curriculum frameworks and content. The annual review process is an important component of the program, ensuring the Monty Tech Practical Nursing Program presents students with rigorous content, aligned with industry standards, so that our graduates are prepared to succeed not only on the licensing exam, but also in their chosen nursing career pathway.

With an eye toward the program's future, fifty-one applicants were accepted to the Class of 2018, and forty students enrolled and will continue in the tradition of high-quality practical nursing preparation.

Looking Ahead

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we continue to have an eye toward the future, always committed to improving our vocational and academic programming, strengthening key partnerships, and maintaining facilities that contribute to student success and achievement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

Expand science offerings to include new biomedical courses:

In 2016-2017 the school received a \$99,000 grant from the Massachusetts Life Science Center, which allowed us to purchase new instructional materials and equipment, provide the required, high quality professional development needed to teach new coursework, and renovate an existing science laboratory to replicate biomedical industry standards. Dylan Hager, a longtime science instructor at Monty Tech traveled to University of San Diego July of 2017, and will return July of 2018, to complete training in two Project Lead the Way courses, Principles of Biomedical Science and Human Body Systems. These courses, which will be available to students Fall 2018, are expected to engage students in a variety of hands-on learning opportunities in a newly renovated laboratory environment that replicates industry standards. Students will be trained in the safe and effective use of the same tools that

professionals in hospitals and laboratories are currently using and will work together to find solutions to real-world problems by analyzing medical histories, reading and interpreting autopsy reports, and understanding basic biology and human physiology.

Expand vocational-technical programs to include new, Chapter 74-approved, Veterinary Science program:

While construction and fundraising efforts for the school's new program have been underway for almost two years, to effectively bring a new program to a Massachusetts vocational-technical school, a comprehensive application and supporting documents must be accepted by the Department of Elementary and Secondary Education. During the 2017-2018 school year, school officials will complete the application, finalize all requirements outlined in the application, and anticipate being granted approval for the new secondary-level program titled Animal Science. This approval is given pursuant to Massachusetts General Law Chapter 74 and the Vocational Technical Education Regulations 603 CMR 4.00, and will enable all interested Freshman to explore the new program. A Freshman class (class size of twenty-two students) will be accepted into the program January 2018.

Expand post-secondary and continuing education opportunities:

As you know, Montachusett Regional Vocational Technical School is home to a very popular evening program that includes a postsecondary Practical Nursing program, Plumbing and Electrical apprenticeship programs, and continuing education courses that range from healthcare to advanced manufacturing to cake decorating. While we are proud of our current evening programs, our goal for the 2017-2018 school year is to expand programs to include an entirely electronic registration and payment process, an updated web presence, increased enrollment, and a minimum of three new workforce development programs that result in an industry recognized credential or certification. Catalogs highlighting each new course will be mailed to more than 180,000 households bi-annually, in August and January.

Redesign the school's website and expand marketing efforts:

A Monty Tech high school experience is an educational pathway students must choose, and to ensure that every interested student in our sending district has access to information needed to make sound decisions regarding his/her high school experience, it is imperative that the school's marketing efforts are expanded to include a newly designed website, with descriptions of each vocational shop, academic programs, and admissions criteria. In addition, expanding our marketing efforts to include a social media presence that is current and engaging is a top priority. During the 2017-2018 school year, school officials anticipate launching a new school website, adding updated content to our Facebook page on a regular basis, and launching a school/district Twitter account.

The Monty Tech School Committee

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experiences and varying perspectives, and we are thankful to the following members of the 2015-2016 School Committee for their outstanding service.

Barbara Reynolds, Lunenburg, *Chair*

Brian J. Walker, Fitchburg, *Vice Chair*

Diane Swenson, Ashburnham

Peter Capone, Ashby

Toni L. Phillips, Athol

Whitney Marshall, Barre

Claudia Holbert, Fitchburg

Dr. Ronald Tourigny, Fitchburg

Melanie Weeks, Fitchburg

Eric D. Commodore, Gardner

James S. Boone, Gardner

Vacant Seat, Harvard

Winchendon

James Cournoyer, Holden

Kathleen Airoidi, Hubbardston

Edward Simms, Petersham

Eric Olson, Phillipston

John P. Mollica, Princeton

Mary C. Barclay, Royalston

Dr. Kenneth I.H. Williams, Sterling

James M. Gilbert, Templeton

Ross Barber, Westminster

Burton E. Gould, Jr./ Austin Cyganiewicz,

Terri Hillman, Gardner *Secretary*

Norman J. LeBlanc District *Treasurer*

**COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN ELECTION
APRIL 24, 2017**

Middlesex, ss:

To: Constable of the Town of Ashby:

GREETING:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, qualified to vote in elections and town affairs, to meet at the Ashby Elementary School Auditorium in said Ashby, Monday, the twenty-fourth day of April, next at 7:00 AM, to give their votes on one ballot for the following officers:

- SELECTMAN, Three Years
- TOWN CLERK, Two Years
- ASSESSOR, Three Years
- BOARD OF HEALTH, Three Years
- PLANNING BOARD, Five Years
- CEMETERY COMMISSIONER, Three Years
- CEMETERY COMMISSIONER, One Year
- PARK COMMISSIONER, Three Years
- PARK COMMISSIONER, Two Years
- PARK COMMISSIONER, One Year
- 3 LIBRARY TRUSTEES, Three Years
- TREE WARDEN, Three Years
- 3 REGIONAL SCHOOL DISTRICT COMMITTEE NORTH
MIDDLESEX, Three Years

The polls will be open at 7:00 AM and shall close at 8:00 PM.

And you are hereby directed to serve this warrant by posting an attested copy in three (3) public places in said Ashby at least seven days before holding of said election.

Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of election aforesaid.

Given under our hands this _____ day of March 2017.

Janet Flinkstrom, Chair

Michcel McCallum

Mark Haines

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby seven days at least before time of said Annual Town Election.

DATE: _____

Fred Alden, *Chief of Police*

**RESULTS OF ANNUAL TOWN ELECTION
APRIL 24, 2017**

The warrant was returned to the Town Clerk at 6:33AM on Monday, April 24, 2017.

Election officers on duty and duly sworn in were as follows: Betty Tiilikkala, Angie Gogin, Ann Peterson, Florence Bryan, Donna Fors, Susan Chapman, Marina Bertram, June McNeil, Elizabeth Woollacott, Anna Marie Jackson, Robert Raymond, Linda Stacy, and Matthew Peeler.

The polls opened at 7:00 AM.

The following is a list of candidates and the votes and blanks each received as they appeared on the official ballot.

VOTES

SELECTMAN, Three years

Janet Flinkstro	264
Mark Bigwood (write-in)	212
All others	1
Blanks	18
Total ballots cast	495

TOWN CLERK, Two years

Tiffany Call	378
All others	6
Blanks	111
Total ballots cast	495

ASSESSOR, Three years

Kevin Sierra	388
All others	0
Blanks	107
Total ballots cast	495

ASSESSOR, Three years

Kevin Sierra	388
All others.....	0
Blanks	107
Total ballots cast	495

BOARD OF HEALTH, Three years

William Stanwood.....	379
All others.....	0
Blanks	116
Total ballots cast	495

PLANNING BOARD, Five years

Alan Pease.....	324
All others.....	16
Blanks	155
Total ballots cast	495

CEMETERY COMMISSIONER, Three years

Dan Harju (write-in)	21
All others.....	16
Blanks	458
Total ballots cast	495

CEMETERY COMMISSIONER, One year

All others.....	12
Blanks	483
Total ballots cast	495

PARK COMMISSIONER, Three years

William Ladue.....	360
All others.....	3
Blanks	132
Total ballots cast	495

PARK COMMISSIONER, Two years

All others.....	15
Blanks	480
Total ballots cast	495

PARK COMMISSIONER, One year

Dan Harju (write-in) - Declined position.....	6
All others.....	10
Blanks	479
Total ballots cast	495

LIBRARY TRUSTEES, Three years

Dwight F. Horan.....	349
Claire Hutchinson-Lavin.....	351
Barbara Thorpe (write-in) - Declined position	6
All others.....	11
Blanks	768
Total votes cast.....	1485
Total ballots cast	495

TREE WARDEN, Three years

Matthew Leonard.....	389
All others.....	4
Blanks	102
Total ballots cast	495

REGIONAL SCHOOL DISTRICT COMMITTEE NORTH MIDDLESEX,

Three years

Michael L. Morgan	303
Randee J. Rusch.....	304
William D. Hackler	298
All others.....	4
Blanks	576
Total votes cast.....	1485
Total ballots cast	495

The polls closed at 8:00 PM.

Tellers on duty and duly sworn in were as follows: Nancy Peeler, Deborah Pillsbury, Pamela Peeler, Stephanie Lammi, Elizabeth Woollacott, Anna Marie Jackson, June McNeil, and Rachel Patnaude.

At the close of the polls the ballot box read 495 voters had cast a ballot: the checker's tally sheet read 495 voters had cast a ballot.

Christina Ewald, *Town Clerk*

**Commonwealth of Massachusetts
Special Town Meeting**

Middlesex, ss:

To: Constable of the Town of Ashby in said County:

Greeting:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, qualified to vote in elections and town affairs, to meet at the Ashby Elementary School, 911 Main Street in said Ashby, Saturday, May 6, 2017 at 9:30 a.m. to act on the following articles:

SPECIAL TOWN MEETING ARTICLES

Article 1.

To see what sum of money the Town will vote to appropriate from available funds, to extinguish the deficit incurred in the Winter Operations budget in the current fiscal year; or take any other action relative thereto.

Brief Explanation: *There is no possible way to accurately predict the volume of snow, the length of time necessary for snow removal, or the complexities of activities resulting from any given storm or period of icy conditions. As has been the case in many prior years, the actual cost of snow removal activities has exceeded the budget provided. This appropriation will allow for payment of all costs in excess of appropriation that have been incurred during this snow season.*

Finance Committee action: ✓Approved Disapproved No Action

Article 2.

To see if the Town will vote to accept the last paragraph of MGL Chapter 41, Section 111F, added by Section 60 of the Municipal Modernization Act (Chapter 218 of the Acts of 2016), as it affects MGL, Chapter 41, Section 111F, and allows the Town to create a special injury leave indemnity fund to receive any amounts from insurance proceeds or payments, restitutions for injuries to firefighters or police officers, and any funds appropriated to said account; and to pay from said fund medical bills and injury leave compensation incurred under MGL Chapter 41, Sections 111F or 100, and further the Town Administrator is authorized to expend such funds without further appropriation; or take any other action relative thereto.

Brief Explanation: *The current system requires that injured-on-duty personnel in the Police or Fire departments be fully compensated from the departmental budget(s) during the period of their incapacity, and that the subject department also pay from current budget(s) for whatever coverage is necessary to replace the injured individual. Any related receipts from insurance coverage or other sources are not available for use, and go to the General Fund. Acceptance of this article will allow the department to draw on insurance and other, related receipts to pay the necessary compensation, without depleting the appropriated budget funds.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 3.

To see if the Town will vote to accept the provisions of MGL Chapter 90, Sections 17C and 18B, added by Sections 193 and 194 of the Municipal Modernization Act (Chapter 218 of the Acts of 2016), respectively allowing the Board of Selectmen, in the interest of public safety, to establish a 25 mph speed limit on any roadway inside a thickly settled or business district in the Town that is not a state highway; and/or to establish designated safety zones on, at, or near any way in the Town which is not a state highway and with the approval of the Massachusetts Department of Transportation if the same is a state highway; or take any other action relative thereto.

Brief Explanation: *This article, if accepted, will allow a level of autonomy for the Town in setting speed limits on certain qualifying roads.*

Finance Committee action: **Approved** **Disapproved** ✓ **No Action**

Article 4.

To see if the Town will vote to accept the provisions of MGL Chapter 59, s. 57A, relative to providing a single-billing/single-payment process for real estate or personal property taxes not in excess of \$100; or take any other action relative thereto.

Brief Explanation: *This proposal constitutes a simplification of the Collector's processes, as they apply to real estate or personal property obligations of \$100 or less.*

Finance Committee action: **Approved** **Disapproved** ✓ **No Action**

Article 5.

To see if the Town will approve the \$4,109,125 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of a window,

door, minor structural repairs and leaks, and HVAC replacement project at Hawthorne Brook Middle School, located at 64 Brookline Road, Townsend, Massachusetts, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-seven and eleven hundredths percent (57.11%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any other action relative thereto.

Finance Committee action: ✓Approved Disapproved No Action

Article 6.

To see if the Town will approve the \$4,570,277 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of roofing, siding, HVAC, and interior repairs at the Squannacook Early Childhood Center, located at 66 Brookline Road Townsend, Massachusetts, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-seven and eleven hundredths percent (57.11%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any other action relative thereto.

Finance Committee action: ✓Approved Disapproved No Action

Article 7.

To see if the Town will approve the \$8,977,987 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of the Varnum Brook Elementary School roof, window, and HVAC replacement Project, located at 10 Hollis Street, Pepperell, Massachusetts, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-seven and eleven hundredths percent (57.11%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any other action relative thereto.

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 8.

To see if the Town will vote to approve the borrowing by the North Middlesex Regional School District (the “District”) of \$210,000 a portion of the amount originally authorized to be borrowed to pay costs of the District’s High School Project (the “Project”), which amount is no longer needed to complete the Project, to pay costs of designing and renovating an existing maintenance garage facility located on the site of the Project, including the payment of all costs incidental and related thereto. The costs of this additional Project element are the sole responsibility of the District and are not eligible for reimbursement from the MSBA; or take any other action relative thereto.

Finance Committee action: **Approved** ✓ **Disapproved** **No Action**

Article 9.

To see if the Town will vote to approve the borrowing by the North Middlesex Regional School District (the “District”) of \$1,800,000 a portion of the amount originally authorized to be borrowed to pay costs of the District’s High School Project (the “Project”), which amount is no longer needed to complete the Project, to pay costs of designing and constructing a new artificial turf field to be located on the site of the

Project, including the payment of all costs incidental and related thereto. The costs of this additional Project element are the sole responsibility of the District and are not eligible for reimbursement from the MSBA; or take any other action relative thereto.

Finance Committee action: **Approved** **✓ Disapproved** **No Action**

And you are hereby directed to serve this warrant by posting an attested copy in at least three (3) public places in said Ashby fourteen (14) days at least before holding of said meeting. Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands this _____ day of _____, 2017.

Janet Flinkstrom, Chair

Michael McCallum, Member

Mark Haines, Clerk

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby at least fourteen days before the time of said Special Town Meeting.

DATE: _____

Fred Alden, Police Chief

RESULTS OF SPECIAL TOWN MEETING

MAY 6, 2017

The warrant was returned to the Town Clerk 8:30 AM.

With a quorum present, the Moderator Nancy Chew called the meeting to order at 9:50 AM.

The warrant showed it had been properly served.

The motion was made and seconded to waive the reading of the warrant, and so voted.

The rules of the meeting were read.

The motion was made and seconded to allow the moderator to declare a two-thirds vote, and so voted.

SPECIAL TOWN MEETING ARTICLES

Article 1.

The motion was made and seconded to appropriate from Free Cash the sum of \$120,000 to extinguish the deficit incurred in the Winter Operations budget in the current fiscal year.

VOTE: UNANIMOUS

Article 2.

The motion was made and seconded to accept the provisions of the last paragraph of MGL Chapter 41, Section 111F, as added by Section 60 of the Municipal Modernization Act (Chapter 218 of the Acts of 2016).

VOTE: UNANIMOUS

Article 3.

The motion was made and seconded to accept the provisions of MGL Chapter 90, Sections 17C and 18B, as added by Sections 193 and 194 of the Municipal Modernization Act (Chapter 218 of the Acts of 2016).

VOTE: UNANIMOUS

Article 4.

The motion was made and seconded to accept the provisions of MGL Chapter 59, s. 57A.

VOTE: UNANIMOUS

Article 5.

The motion was made and seconded to approve the \$4,109,125 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of a window, door, minor structural repairs and leaks, and HVAC replacement project at Hawthorne Brook Middle School, located at 64 Brookline Road, Townsend, Massachusetts, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member

municipalities; provided further that any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-seven and eleven hundredths percent (57.11%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2 ½); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

The motion was made and seconded to combine the vote on Articles 5, 6, and 7.

VOTE TO COMBINE ARTICLES 5, 6 AND 7::

PASSED

The motions for Article 6 and 7 were read:

Article 6.

The motion was made and seconded to approve the \$4,581,166 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of roofing, siding, HVAC, and interior repairs at the Squannacook Early Childhood Center, located at 66 Brookline Road Townsend, Massachusetts, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-seven and eleven hundredths percent (57.11%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2 ½); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

Article 7.

The motion was made and seconded to approve the \$8,977,987 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of the Varnum Brook Elementary School roof, window, and HVAC replacement Project, located at 10 Hollis Street, Pepperell, Massachusetts, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee; that the Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-seven and eleven hundredths percent (57.11%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District’s borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2 ½); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

VOTE ON ARTICLES 5, 6, AND 7: PASSED

Article 8.

The motion was made and seconded to approve the borrowing by the North Middlesex Regional School District (the “District”) of \$210,000 a portion of the amount originally authorized to be borrowed to pay costs of the District’s High School Project (the “Project”), which amount is no longer needed to complete the Project, to pay costs of designing and renovating an existing maintenance garage facility located on the site of the Project, including the payment of all costs incidental and related thereto. The costs of this additional Project element are the sole responsibility of the District and are not eligible for reimbursement from the MSBA.

VOTE: YES – 126 NO – 97 PASSED

Article 9.

The motion was made and seconded to approve the borrowing by the North Middlesex Regional School District (the “District”) of \$1,800,000 a portion of the amount originally authorized to be borrowed to pay costs of the District’s High School Project (the “Project”), which amount is no longer needed to complete the Project, to pay costs of designing and constructing a new artificial turf field to be located on the site of the Project, including the payment of all costs incidental and related thereto. The costs of this additional Project element are the sole responsibility of the District and are not eligible for reimbursement from the MSBA.

VOTE: DEFEATED

The motion was made and seconded to dissolve the Special Town Meeting at 11:35 AM.

Tiffany Call, *Ashby Town Clerk*

**Commonwealth of Massachusetts
Annual Town Meeting**

Middlesex, ss:

To: Constable of the Town of Ashby in said County:

Greeting:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, qualified to vote in elections and town affairs, to meet at the Ashby Elementary School, 911 Main Street in said Ashby, Saturday, May 6, 2017 at 9:30 a.m. to act on the following articles:

ANNUAL TOWN MEETING ARTICLES

Article 1.

To see if the Town will vote to elect all other town officers not required to be on the official ballot.

Brief Explanation: *This article allows the voters at Town Meeting to elect officials to open positions that are not filled at the time of the Town Meeting. This typically consists of a Field Driver, but could be any other open position.*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article 2.

To see if the Town will vote to hear the reports of the various town officials and committees.

Brief Explanation: *In response to this motion, the Town Moderator usually asks if the Town Meeting will vote to dispense with the reading of all the annual reports that appear in the Town Annual Report.*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article3.

To see if the Town will vote to authorize the Treasurer to borrow funds as necessary in anticipation of revenue, in accordance with Chapter 44, Sections 23 to 27 of the Massachusetts General Laws; or take any other action relative thereto.

Brief Explanation: *This article allows the Town Treasurer to take out short term loans throughout the fiscal year if necessary to address cash flow timing issues.*

Finance Committee action: **✓ Approved** **Disapproved** **No Action**

Article 4.

To see if the Town will vote to accept the following sums in trust, the income therefrom to be expended for the perpetual care of lots as follows:

Glenwood Cemetery

Amount	Name	Ave.	Lot	Section
\$200.00	Debra Gilligan	E	8	Lyman II
\$200.00	Kevin & Debra Gilligan	E	9	Lyman I II
\$200.00	Mark Leger		68	Section I
\$200.00	Susan & William Clement	E	14&15	Lyman II
\$200.00	Margaret McCulloch	E	16	Lyman II
\$200.00	Susan Cudmore	E	17&18	Lyman II
\$200.00	Mark Lapham	C	31	Lyman
\$200.00	Ronald & Brenda Gilbert	E	27	Lyman II

or take any other action relative thereto.

Brief Explanation: *The Cemetery Commissioners must report all monies collected from the sale of lots for perpetual care during the year so that the voters at Town Meeting can formally accept the funds for the Town.*

Finance Committee action: **✓ Approved** **Disapproved** **No Action**

Article 5.

To see if the Town, pursuant to the provisions of Ch. 44, s. 53E ½, as most recently amended by the Municipal Modernization Act (Chapter 218 of the Acts of 2016), to amend the General By-laws by inserting a new by-law establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as follows:

DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This by-law establishes and authorizes revolving funds for use by the Town's Library and Cemetery Departments, under the provisions of MGL, Ch. 44, s. 53E ½.
2. Expenditure Limitations. The specified departments may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation, subject to the following limitations:
 - A. No liability shall be incurred in excess of the available balance of the fund.
 - B. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting or any increase therein as may be later authorized by the Board of Selectmen and Finance Committee in accordance with G.L. c.44, §53E½.
3. Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.
4. Procedures and reports. Except as provided in MGL, Ch. 44, s. 53E ½ and this by-law, the laws, rules, regulations, expenditures, policies and procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund, and the balance available for expenditure in the regular report the Town Accountant provides the department on appropriations made for its use.
5. Authorized Revolving funds.
 - 5A. LIBRARY BOOKS REVOLVING FUND
 - 5A.1. **Fund name.** There shall be a separate fund called the Library Books Revolving Fund authorized for use by the Library Trustees.

5A.1.2 **Revenues.** The Town Accountant shall establish the Library Books Revolving Fund as a separate account, and credit to said fund all of the monies collected for late book fees and replacement fees charged and received by the Library.

5A.1.3 **Purposes and Expenditures.** During each fiscal year the Library Trustees may incur liabilities against and spend monies from the Library Books Revolving Fund to pay for book and media repairs or replacements, supplies, and similar expenses.

5A.1.4 **Fiscal Years.** The Library Books Revolving Fund shall operate for fiscal years that begin on or after July 1, 2018.

5B. CEMETERY BURIAL AND FOUNDATIONS REVOLVING FUND

5B.1 **Fund name.** There shall be a separate fund called the Cemetery Burial and Foundations Revolving Fund.

5B.2 **Revenues.** The Town Accountant shall establish the Cemetery Burial and Foundations Revolving Fund as a separate account, and credit to said account the monies collected for burials and allied activities, charged and received by the Cemetery.

5B.3 **Purposes and Expenditures.** During each fiscal year the Cemetery Department may incur liabilities against and spend monies from the Cemetery Burial and Foundations Revolving Fund for burials to be performed, for grave foundations, and for general cemetery maintenance and improvements.

5B.4. **Fiscal years.** The Cemetery Burial and Foundation Revolving Fund shall operate for fiscal years that begin on or after July 1, 2018.

Or take any other action relative thereto.

Brief Explanation: *A recent amendment to the cited chapter of the General Laws require that municipalities cease the prior practice of renewing authorizations for departmental revolving funds every year, while retaining the requirement that Town Meeting annually set a cap on the amount that each revolving fund can spend without further authorization. Because the timing of this amendment presents some logistical challenges, the Department of Revenue has authorized municipalities to pass the requisite by-law (which will be effective July 1, 2018), while also proceeding with the traditional individual approvals and cap-setting. This article addresses the By-law; articles 6 and 7 address the requirements for the specific funds in FY18.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 6.

To see if the Town will vote to authorize the renewal of the Cemetery Burial and Foundations Revolving Fund in accordance with MGL Chapter 44, Section 53E½, to receive monies collected for burials, said funds to be expended by the Cemetery Commissioners to pay for said burials to be performed, for grave foundations, and for general cemetery maintenance and improvements with total expenditures not to exceed \$15,000; or take any other action relative thereto.

Brief Explanation: *This motion, as required by statute, asks the voters to renew the authority of the Cemetery Commissioners to maintain a revolving account for the specific purpose of maintaining the cemeteries.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 7.

To see if the Town will vote to authorize the renewal of the Library Books Revolving Fund in accordance with MGL Chapter 44, Section 53E½, to receive monies collected for book late fees, replacement fees, and library user fees collected from out of state patrons; said funds to be expended by the Library Trustees to pay for book and media repairs or replacements, supplies, and expenses with total expenditures not to exceed \$3,000; or take any other action relative thereto.

Brief Explanation: *This motion, as required by statute, asks the voters to renew the authority of the Library Trustees to maintain a revolving account for the specific purpose of maintaining library books and media.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 8.

To see if the Town will vote to appropriate all funds received from the state under the provisions under the “Chapter 90” program to provide for eligible road resurfacing and/or other improvement projects for Town roads; said sum to be 100% reimbursable by the Commonwealth under the provisions of the “Chapter 90” program; or take any other action relative thereto.

Brief Explanation: *This article asks the voters to formally accept the state funding granted to the Town for road work.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 9.

To see what sum of money the Town will vote to appropriate from available funds for the purpose of operating the Ashby Recycling Center & Transfer Station for FY2018, or take any other action relative thereto.

Brief Explanation: *This article is the proposed annual budget of the Recycling Center and Transfer Station (RCTS) for FY18; funding is derived from the funds generated by the RCTS, and does not come from the tax levy.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 10.

To see what sum of money the Town will vote to appropriate from available funds for the purpose of operating the Ashby PEG Access Department for FY18.

Brief Explanation: *This article is the proposed annual budget of the Public Education and Government Access Department for FY18; funding is derived from the funds generated by cable franchise fees and other cable-related revenues, and does not come from the tax levy.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 11.

To see what sum of money the Town will vote to raise and appropriate or transfer from available funds to defray the expenses of the Town for the fiscal year commencing July 1, 2017, and to set the salaries of elected officials; or take any other action relative thereto.

Brief Explanation: *This article will establish a departmentalized budget that has been proposed by the Finance Committee and the Board of Selectmen after careful deliberation.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Setting of Elected Salaries:

- a. Town Clerk: \$33,046.94
- b. Town Collector: \$40,612.23 (Includes \$1,000 certification stipend)
- c. Town Treasurer: \$27,149.55 (Includes \$1,000 certification stipend)

TOWN OF ASHBY

BUDGET ATM 18	LINES	FY 18 APPROVED
<u>Administration</u>		
1	Salaries & Wages	\$54,284.01
2	Expenses	\$6,550.00
		\$60,834.01
<u>Town Administrator</u>		
3	Salaries & Wages	\$40,323.01
		\$40,323.01
<u>Finance Committee</u>		
4	Expense Budget	\$250.00
5	Reserve Fund	\$30,000.000
		\$30,250.00
<u>Town Accountant</u>		
6	Salaries & Wages	\$34,956.22
7	Clerical	\$4,100.00
8	Expenses	\$3,567.00
9	Audit of Records	\$21,000.00
	Expenses	\$24,567.00
		\$ 63 , 6 2 3 . 2 2
<u>Board of Assessors</u>		
10	Assessing Services	\$23,200.00
11	Wages	\$21,291.40
12	Supplies-Expenses	\$1,950.00
13	Map Maintenance	\$4,100.00
14	CAMA Expense	\$3,795.00
	Expenses	\$9,845.00
		\$54,336.40
<u>Treasurer</u>		
15	Salaries & Wages	\$27,149.55
16	Equipment & Supplies	\$5,325.00
17	Tax & Title Expenses	\$14,200.00
	Expenses	\$19,525.00
		\$46,674.55

2017 Annual Reports

<u>Tax Collector</u>		
18	Salaries & Wages	\$40,612.23
18a	Wages	\$3,075.56
19	Supplies-Expenses	\$10,640.00
20	Software Expense	\$2,513.44
	Expenses	\$13,153.44
		\$56,841.23
<u>Legal Services</u>		
21	Expenses	\$32,000.00
		\$32,000.00
<u>Technology & Systems</u>		
22	Expenses	\$43,000.00
		\$43,000.00
<u>Town Clerk</u>		
23	Town Clerk Salary	\$33,046.94
24	Clerical	\$11,500.70
25	Election & Registrar Stipend	\$6,127.13
26	Expenses	\$2,705.00
27	Dog License Program	\$332.00
28	Public Records Preservation	\$2,000.00
29	Election & Registrars Expnse	\$5,800.00
	Expenses	\$10,831.00
		\$61,511.77
<u>Town Reports</u>		
30	Expenses	\$1,600.00
		\$1,600.00
<u>Conservation</u>		
<u>Commission</u>		
31	Expenses	\$1,700.00
		\$1,700.00
<u>Planning</u>		
32	Expenses	\$1,075.00
		\$1,075.00
<u>Zoning</u>		
33	Zoning Bd Expense	\$580.00
		\$580.00

Land Use

34	Agent Budget	\$10,000.00
34a	Expense	\$700.00
35	MRPC Assessment	\$1,024.76
	Expenses	\$1,724.76
		\$11,724.76

Town Office

36	Expenses	\$16,190.00
37	Custodial Services	\$1,980.00
38	Fuel & Electricity	\$41,850.00
	Expenses	\$60,020.00
		\$60,020.00

Town Clock

40	Stipend	\$500.00
		\$500.00

Municipal Buildings/

Grounds

47	Wages/Stipends	\$4,060.46
48	Buildings/Ground Repair	\$31,100.00
	Expenses	\$31,100.00
		\$35,160.45

Police

49	Police Chief Wages	\$92,515.49
50	Wages - Coverage	\$588,887.64
51	Expense	\$151,862.48
52	Police Utilities	\$15,601.95
53	Police Building Maintenance	\$3,970.00
53a	Cruiser	\$23,800.38
	Expenses	\$195,234.81
		\$876,637.94

Fire

54	Chief Salary	\$30,914.83
55	Firefighters Wages	\$15,935.00
56	FF/EMT Wages	\$41,345.73
57	Firefighter Stipends	\$ -
58	FF/EMT Overtime	\$8,000.00
59	Expense Budget	\$53,995.00
60a	Fire Station Fuel	\$3,100.00

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60	Fire Equipment Replace	\$32,500.00
61	Water holes/hydrants	\$3,000.00
	Expenses	\$92,595.00
		\$188,790.56
<u>Waste Oil</u>		
62	Stipend	\$ -
63	Expenses	\$ -
		\$ -
<u>EMS</u>		
64	Wages - Coverage	\$33,000.00
65	Stipend - training	\$8,760.00
66	Expense	\$19,882.00
67	ALS Charges & Fees	\$26,000.00
	Expenses	\$45,882.00
		\$87,642.00
<u>Emergency Management</u>		
67(2)	Salaries & Wages	\$654.66
68	Expenses	\$1,800.00
		\$2,454.66
<u>E-911</u>		
69	Expenses	\$100.00
		\$100.00
<u>Hazardous Waste Coord.</u>		
69(2)	Stipend	\$ -
		\$ -
<u>Building Inspector</u>		
70	Salaries & Wages	\$11,279.35
71	Expenses	\$907.74
		\$12,187.09
<u>Plumbing Inspector</u>		
72	Salaries & Wages	\$6,671.60
73	Expenses	\$165.00
		\$6,836.60

<u>Electrical Inspector</u>	Salaries & Wages	\$22,000.00
74	Expenses	\$1,200.00
		\$23,200.00
<u>Dog Officer</u>	Salaries & Wages	\$15,156.97
76	Expenses	\$1,500.00
77		\$16,656.97
<u>Emergency Dispatch</u>	Salaries & Wages	\$222,550.86
78	Expenses	\$9,460.10
79		\$232,010.96
<u>Monty Tech</u>	Assessment	\$307,788.00
80		\$307,788.00
<u>NMRSD</u>	NMRSD Reg School Assmnt.	\$2,925,950.00
81	NMRSD Reg School Trans.	\$309,448.00
82	NMRSD Debt Service	\$374,688.00
83	Assessment	\$3,610,086.00
		\$3,610,086.00
<u>Highway</u>	Wages Supt.	\$64,729.04
83(2)	Wages Regular	\$165,077.28
84	Wages Overtime	\$5,000.00
85	Operating Expense	\$25,091.00
86	Bam Fuel Oil	\$13,000.00
87	Expenses/Hwy Rd Maint.	\$90,550.00
88	Highway Machinery Expense	\$30,530.00
89	Fuel	\$25,000.00
90	Expenses	\$184,171.00
		\$418,977.32
<u>Snow & Ice</u>	Winter Operation Wages	
91	Winter Overtime	\$13,000.00
92	Winter Expenses	\$87,000.00
93		\$100,000.00

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Street Lights

94	Expense	\$1,080.00
		\$1,080.00

Tree Warden

95	Expenses	\$2,000.00
		\$2,000.00

Cemetary

96	Wages - Coverage	\$9,200.58
97	Expense	\$2,000.00
		\$11,200.58

Board of Health

98	Expense	\$911.00
99	Town Nurse Assessment	\$3,436.53
100	Nashoba BoH Assesment	\$7,530.46
101	Landfill Operations	\$7,000.00
	Expenses	\$18,877.99
		\$18,877.99

Animal Inspector

102	Stipend	\$420.24
		\$420.24

Council on Aging

103	Wages	\$2,396.30
103A	Expense	\$1,775.00
		\$4,171.30

Veteran's Services

104	Salaries & Wages	\$1,855.97
105	Memorial Day	\$2,500.00
106	Veterans Benefit Expense	\$39,500.00
	Expenses	\$42,000.00
		\$43,55.97.00

Library

107	Librarian Salary	\$27,300.00
108	Library Assistant Wages	\$24,039.50
109	Expense	\$4,300.00
110	Custodial Services	\$2,500.00

111	Building Maintenance	\$21,277.00
112	Books	\$18,740.00
	Expenses	\$46,817.00
		\$98,156.50
<u>Band Concerts</u>		
113	Expenses	\$7,500.00
113A	Police Detail Wages	\$1,157.52
		\$8,657.52
<u>July 3rd</u>		
114	Expenses	\$1,200.00
		\$1,200.00
<u>Allen Field</u>		
115	Expenses	\$1,900.00
		\$1,900.00
<u>Town Common</u>		
116	Expenses	\$4,650.00
		\$4,650.00
<u>Debt Service</u>		
118	Temporary Loan Interest	\$1,000.00
		\$1,000.00
<u>Middlesex Retirement</u>		
123	Middlesex Retirement System	\$147,365.00
		\$147,365.00
<u>Unemployment</u>		
124	Unemployment Compensation	\$10,000.00
		\$10,000.00
<u>Employee Ins. Benefits</u>		
125	Employee Benefits Expense	\$571,686.14
		\$571,686.14
<u>Workers Compensation</u>		
126	Insurance Not Health	\$11,000.00
		\$11,000.00

Insurance P & C			
127	Liability P&C, E, F&P	\$80,000.00	\$80,000.00
FICA			
128	Employee Costs	\$25,510.20	\$25,510.20
	Total	\$7,527,853.95	

Article 12.

To see if the Town will vote to authorize the Board of Selectmen to dispose by sale or lease for a term in excess of three years, all or a portion of the property known as “Maja Hall,” located at 47 Erickson Road, Ashby as shown on Assessor’s Map No. 8 as Lot No. 7.1, upon such terms and conditions as the Board of Selectmen shall determine to be in the best interest of the Town; and further to authorize the Board of Selectmen to execute such agreements and take such actions to effectuate the purposes of this article; or take any other action relative thereto.

Brief Explanation: *“Maja Hall” has variously been used by prior owners as a dance hall and VFW Post; under Town ownership, it has been leased/licensed as a clubhouse. The building was constructed in a seasonal/minimalist manner, and has no heating system or insulation, and probably requires a careful review of the electrical systems. The current licensee has advised the Town that it is surrendering the license, and will no longer bear any responsibility for the property. Before the building becomes an expense or a burden to the Town, the Selectmen are requesting authority to explore other uses and options for its disposition.*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article 13.

To see if the Town will vote to amend the Ashby Zoning Bylaw as follows: In section 6.1.2 add the word “marijuana,” following the words “sporting goods”; and in section 7.2.12 remove the word “(deleted)” and add “Indoor cultivation of marijuana.”; or take any other action relative thereto.

Brief Explanation: *“Submitted by Planning Boardhouse.*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article 14.

To see if the Town will vote to amend the Ashby Zoning Bylaw by adding a new Addendum, titled, “TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS”, as follows:

“Temporary Moratorium on Recreational Marijuana Establishments.”

Section 1 Purpose

On November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, processing, distribution, possession and use of marijuana for recreational purposes (new G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed). The law, which allows certain personal use and possession of marijuana, took effect on December 15, 2016 and (as amended on December 30, 2016; Chapter 351 of the Acts of 2016) requires a Cannabis Control Commission to issue regulations regarding the licensing of commercial activities by March 15, 2018 and to begin accepting applications for licenses on April 1, 2018. Currently under the Zoning Bylaw, a non-medical Marijuana Establishment (hereinafter, a “Recreational Marijuana Establishment”), as defined in G.L. c. 94G, §1, is not specifically addressed in the Zoning Bylaw. Regulations to be promulgated by the Cannabis Control Commission may provide guidance on certain aspects of local regulation of Recreational Marijuana Establishments. The regulation of recreational marijuana raises novel legal, planning, and public safety issues, and the Town needs time to study and consider the regulation of Recreational Marijuana Establishments and address such issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Recreational Marijuana Establishments. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments so as to allow sufficient time to address the effects of such structures and uses in the Town and to enact bylaws in a consistent manner.

Section 2 Definition

“Recreational Marijuana Establishment” shall mean a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business”

Section 3

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Recreational Marijuana Establishment and other uses related to recreational marijuana. The moratorium shall be in effect through May 5, 2018 or such time as the Town adopts Zoning Bylaw amendments that regulate Recreational Marijuana Establishments, whichever occurs earlier. During the moratorium

period, Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, and to consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments, and shall consider adopting new Zoning Bylaws in response to these new issues.

Or take any other action relative thereto.

Brief Explanation: *Submitted by Mike McCallum*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article 15.

To see if the Town will vote to amend the Ashby Zoning Bylaw by inserting the following new text:

9.10 Village Center Compact Residential Development

9.10.1 Purpose. The purposes of this Village Center Compact Residential Development Bylaw are to:

1. Encourage a more compact development alternative in those parts of Ashby that are most suitable for such developments;
2. Provide for the public interest by the preservation of open space and natural landscape features in perpetuity;
3. Facilitate the goals of the Ashby Community Development Plan and the Open Space and Recreation Plan;
4. Minimize the amount of disturbance on tracts of land undergoing development;
5. Encourage innovative land-use and design techniques such as low-impact development (LID), green infrastructure, greenway and open space connections, vernacular architecture and contextual response;
6. Encourage a town village style of development, in which dwelling units are clustered around a common area designed for the enjoyment of residents while still adhering to the overall density required in the underlying zoning districts.
7. To provide for a mixture and diversity of housing types

9.10.2 Establishment

The Village Center Compact Residential Development Overlay District is hereby established and consists of those areas so designated and shown on the map designated as “Village Center Compact Residential Development Overlay District” on file with the Town Clerk and dated May 6, 2017.

9.10.3 Definitions

Affordable Dwelling Unit: A dwelling unit that is eligible to be included on the Commonwealth of Massachusetts' Department of Housing and Community Development's Subsidized Housing Inventory of low and moderate income housing units.

Condominium: A development in which there is separate and distinct ownership of individual dwelling units and joint ownership of common areas such as driveways, parking areas, wells and waste disposal.

Exclusive Use Area (EUA): In cases of condominium style of ownership the area under the control of each unit owner.

Homeowners Association: shall mean the corporation, trust, or association formed to benefit the unit owners and used by them to manage and regulate their affairs, including any commonly-owned land or facilities.

Low-Impact Development (LID) and Green Infrastructure: LID refers to decentralized, vegetative approaches to handling and treating stormwater runoff prior to its discharge. Examples include rain gardens, bioretention, grassed swales, etc. Green Infrastructure includes LID approaches but also covers such things as solar power and innovative approaches to wastewater management.

Open Space: Any land within a Village Center Development that is permanently protected from development and left in its natural state or used for agriculture.

Village Center Compact Residential Development: A residential development in which homes are clustered in groups around a common area and which adheres to certain design standards which seek to replicate a New England village as a series of dwellings and other buildings of traditional, vernacular architecture around a central green space.

9.10.4 Procedures. Village Center Compact Residential Developments must obtain a Special Permit from the Planning Board, in accordance with Section 12.3 of the Ashby Zoning Bylaws, as well as obtain Site Plan and/or Subdivision approval as the case may be, as described in the Ashby Zoning Bylaws, the Ashby Site Plan Regulations and/or the Ashby Subdivision Regulations.

9.10.5 Applicability and Development Standards

9.10.5.1 Where the standards and provisions of this section differ from the standards found elsewhere in the Ashby Zoning Bylaw, the provisions and standards of this section shall control.

9.10.5.2 Village Center Compact Residential Development is permitted only in the overlay district as shown on the map entitled: "Ashby Village Center Compact Residential Development Overlay District Zoning Map."

9.10.5.3 Village Center Compact Residential Development is permitted upon a single tract, in one ownership, with definite boundaries ascertainable from a recorded deed or recorded plan, which has an area of not less than eight (8) times the minimum lot area of the zoning district within which it is situated and at least the minimum frontage required for a lot in the district. The tract may be divided into lots and/or exclusive use areas to provide for siting for dwellings, common area and open space.

9.10.5.4 Tracts located in two underlying districts, and lots created by the division of such tract, shall be governed by the dimensional requirements of the district in which the frontage is located.

9.10.5.5 Each building lot or exclusive use area in the Village Center Compact Residential District shall have adequate and legally enforceable rights of access to a public street, or a private way that has been approved and constructed in accordance with the Board's Subdivision Rules and Regulations, which access may be provided for by a common driveway. The common driveway shall meet the following standard and have turn around area at the end of 100 feet diameter or such other size and configuration as may be approved by the Fire Chief.

One to Five Dwellings

Minimum right of way	40 feet
Gravel foundation minimum	12 inches
Surface Type	gravel
Surface width, minimum	18 feet
Maximum grade	8%
Minimum centerline radius	40 feet

More than Five Dwellings

Minimum right of way	40 feet
Gravel foundation minimum	12 inches
Surface Type bituminous concrete,	3 inches
Surface width, minimum	20 feet
Maximum grade	8%
Minimum centerline radius	40 feet

9.10.5.6 The overall density shall be no greater than the density permitted in the underlying district, except as otherwise permitted in accordance with this bylaw. The base number of residential dwelling units in a Village Center Compact Residential Development is calculated using the following formula based on the net square footage of the property. This formula takes into account site-specific development limitations that make some land less

suitable for development than other land. This calculation involves two steps: 1. calculating the net square footage, and 2. dividing by the allowed density permitted in the underlying district.

Net Square Footage Calculation. The factors named below are included for net square footage calculation purposes only. To determine net square footage, subtract the following from the total (gross) square footage of the site:

A) Half (50%) of the square footage of land with slopes of 20% or greater; (2,000 square feet or more of contiguous sloped area at least 10 (ten) feet in width); and

B) The entire (100%) area of wetlands, riverfront areas, and floodplains regulated by state or federal law, and land subject to easements or restrictions prohibiting development, and Zone I and Zone A around public water supplies; and

C) Ten (10%) percent of the remaining site area after the areas of A and B above are removed, to account for subdivision roads and infrastructure.

D) Divide the resulting area calculation (in sq. ft.) by the residential lot size in the underlying zoning district to obtain the number of units. Partial numbers are rounded up or down with numbers with a decimal below point five (.5) being rounded down to the nearest whole number; and numbers with a decimal point equal to or greater than point five (.5) being rounded up to the nearest whole number.

9.10.6 Dimensional and Use Requirements. In order to achieve the compact style of development that is the hallmark of Village Center Compact Residential Development, dimensional standards are reduced from those of the underlying zoning district. However, the overall density of development cannot exceed that which is allowed in the underlying zoning district.

9.10.6.1 Dimensional Standards:

Minimum Lot Size (or Exclusive Use Area):	2,000 square feet
Minimum Frontage:	No minimum frontage
Minimum Lot Width at building line:	No minimum lot width
Minimum Side Yard Setback:	Minimum side yard ten (10) feet
Maximum Dwelling Unit Size:	1,500 square feet

9.10.6.2 Uses allowed in a Village Center Compact Residential Development include all the uses allowed in the underlying zoning district provided at least

one half of the total square footage of the buildings in the development are devoted to residential use

9.10.6.3 Primary Conservation Areas, such as wetlands, riverfront areas, and floodplains regulated by state or federal law, are to be identified and delineated. Development is prohibited within Primary Conservation Areas unless permitted by the Planning Board and otherwise as required by law. Secondary Conservation Areas, including unprotected elements of the natural landscape such as steep slopes, upland buffers to wetlands, streams, and vernal pools, mature woodlands, prime farmland, meadows, wildlife habitats including corridors for wildlife movement, and cultural features such as historic and archaeological sites and scenic views, shall also be identified and delineated. Community Development Plan and Open Space and Recreation Plan conservation goals are to be considered when delineating such conservation areas. Land outside identified Primary and Secondary Conservation Areas is the Potentially Developable Area.

Conservation Areas and Potentially Developable Areas shall be delineated such that open space is contiguous to the extent feasible. Open space will still be considered contiguous if it is separated by a roadway with undeveloped frontage. The Planning Board may waive the contiguity requirement for all or part of the required open space where it is determined that allowing non-contiguous open space will promote the goals of this bylaw and/or protect identified Primary and Secondary Conservation Areas.

The Planning Board, in consultation with the Conservation Commission, shall study the delineation of conservation areas, may conduct field visits, and shall formally determine which land should be preserved as conservation areas and where development may be located. As part of its decision the Planning Board shall make written findings supporting this determination (the “conservation findings”). Once the Potentially Developable Area has been determined applicants shall lay out the components of the development within that area including rights of way, streets, any shared driveways approved via special permit, trails, sidewalks, and other infrastructure. Lot lines or areas of exclusive use shall be delineated as applicable..

9.10.7 Open Space Requirements

9.10.7.1 A Village Center Compact Residential Development must provide at least fifty percent (50%) of the total tract area as permanently protected open space. The Ashby Open Space and Recreation Plan considers open fields, existing trails, and agricultural land to be the most

valuable type of open space to preserve when the parent parcel consists of several landscape types. Efforts should be made to achieve connectivity to existing trails and protected space to the extent possible. The open space shall have no structures or parking within it, unless such structures are part of an ongoing or proposed agricultural or forestry operation that is acceptable to the Planning Board.

9.10.7.2 Common open space in any approved Village Center Development shall be conveyed to one or more of the following:

1. a Land Trust or any other non-profit corporation approved by the Planning Board, the principal purpose of which is land preservation;
2. a Homeowners Association, as defined herein; or
3. the Town;

provided that such land is expressly accepted by the grantee for conservation and/or recreational use. The Planning Board may in addition require that such open space be made subject to covenants enforceable by any governmental body or by a charitable corporation or trust whose purposes include conservation of land or water areas to keep the dedicated common space open or in a natural state as approved by the Planning Board. All common open space shall be dedicated and recorded with covenants, as applicable, at, or prior to, the time the permit holder receives a Building Permit.

9.10.7.3 **Uses of the Required Open Space:** Shared or community water wells may be located in open space areas if needed to safely and adequately serve the residents of the Village Center Development. Areas cleared for installation of wells and stormwater management facilities, shall not, however, count towards the minimum required amount of permanently protected open space. The following additional standards apply to the minimum required common open space in a Village Center Development:

- a. Other than any area(s) devoted to wells, open space shall be maintained in a natural condition. It shall be appropriate in size, shape, dimension, location, and character to assure its use as a conservation, recreation, or agricultural area and serve as a visual and natural amenity for the development and the Town.
- b. At least 50% of the required open space shall be contiguous and linked as a unit, with links no less than fifty (50) feet wide. Open

space that is contiguous to permanently protected lands outside the boundaries of the Village Center Development, such as town or state conservation lands, shall also be considered contiguous for the purpose of this bylaw.

c. The location of the common open space shall be subject to approval by the Planning Board.

d. The percentage of marginal or unbuildable areas that can count towards the minimum required amount of permanently protected open space shall be directly proportional (1:1) to the amount of such land in the parent parcel. For example, if 50% of the parent parcel consists of marginal lands, then 50% of the minimum required amount of permanently protected open space can be marginal lands. Marginal or unbuildable lands consist of areas covered by wetlands and a fifty (50) foot buffer therefrom, rivers and a one-hundred (100) foot buffer therefrom, floodplains, and slopes greater than 25%.

e. Existing rights of way and utility easements may not be counted towards the required percentage of minimum open space, unless the rights of way or easements are dedicated as trails.

f. Though the open space will be primarily protected for its natural, cultural, and/or scenic resources, a small area, totaling no more than 10% of the required open space, can be set aside as a playground or other area for “active” recreation by the development’s residents and/or the town. The location and size of such active recreational area(s) shall be approved by the Planning Board prior to final action on the plan. Active recreational areas must be built and completed prior to the issuance of any certificates of occupancy for housing units in the Village Center Development.

g. Section 4.2.6 of the Ashby Zoning Bylaw, which addresses minimum non-wetland area, shall not apply to lots in an approved Village Center Compact Residential Development.

9.10.8 Diversity of Dwelling Units

9.10.8.1 A mix of housing opportunities shall be provided in Village Center Developments. Such diversity may consist of:

- a. A mix in the number of bedrooms available or the gross floor area of dwelling units;
- b. A mix in the price or rental rates of the dwelling units;

c. If all the dwelling units proposed in the Village Center Development are market-rate units, then only the basic density (same as underlying zoning) shall be permitted;

9.10.9 Bonus Dwelling Units. The Planning Board may authorize an increase in the number of dwelling units up to a maximum of one (1) bonus unit for one or more affordable dwelling units provided in the development or one bonus dwelling unit for an additional ten percent (10%) or more permanently protected open space based on total tract size that is provided above the minimum of 50% required by section 10.6 above.

9.10.10 Application Submittal Requirements. Applications for a Village Center Compact Residential Development must meet all the applicable submittal requirements for a Special Permit and/or Site Plan Review as specified in Sections 12.3 and 12.5 of the Ashby Zoning Bylaw, respectively, and the Site Plan Regulations; as well as for a Definitive Subdivision Plan in cases of subdivision. Additional submittal requirements may be specified in Regulations for Village Center Compact Residential Development that the Planning Board may adopt to assist in the administration of this section.

9.10.11 Regulations. In accordance with G.L. c.40A, §9, the Ashby Planning Board may adopt regulations to assist in the administration of this section. These regulations may address plan submittal requirements and the procedure for a submission and approval of permits under this Bylaw.

9.10.12 Planning Board Decision. A Special Permit shall be issued under this Bylaw only if the Planning Board finds that the Village Center Compact Development is in harmony with the general purpose and intent of this Bylaw and will provide public benefit to the Town in accordance therewith beyond that obtainable by adherence to the requirements of the Zoning Bylaw otherwise applicable in the underlying zoning district(s) in which the Village Center Compact Development is located. If a Special Permit is granted, the Planning Board shall impose as a condition of approval that copies of all recorded instruments be filed with the Planning Board prior to the issuance of any building permit. In addition, the Planning Board shall make the following findings for a special permit issued under this Bylaw:

9.10.12.1 That the natural terrain of the site and soil suitability for septic systems support the proposed Village Center Compact Development use of the property.

9.10.12.2 That the proposed Village Center Compact Development will be harmonious with the neighborhood and area in which it is situated.

9.10.12.3 That the Village Center Compact Development adequately provides for open space, dwelling unit placement, vehicular and pedestrian circulation, the location of and capacity for parking, and provisions for public safety.

Brief Explanation: *“Submitted by Planning Board*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article 16.

To see if the Town will vote to amend the Ashby Zoning Bylaw by inserting the following new text:

4.7 Associate Planning Board Member

The position of Associate Planning Board member is hereby established providing for one associate member to be appointed by the Board of Selectmen, with the recommendation of the Planning Board, for a period of three years.

Brief Explanation: *“Submitted by Planning Board*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article 17.

To see what sum of money the Town will vote to appropriate from available funds for deposit into the Stabilization Fund; or take any other action relative thereto.

Brief Explanation: *This article allows Town Meeting to deposit any or all monies available and not otherwise appropriated or committed into the Stabilization Fund.*

Finance Committee action: **✓ Approved** **Disapproved** **No Action**

And you are hereby directed to serve this warrant by posting an attested copy in at least three (3) public places in said Ashby seven (7) days at least before holding of said meeting. Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands this _____ day of _____, 2017.

Janet Flinkstrom, Chair

Michael McCallum, Member

Mark Haines, Clerk

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby at least seven days before the time of said Annual Town Meeting.

DATE _____

Fred Alden, *Chief of Police*

RESULTS OF ANNUAL TOWN MEETING May 6, 2017

The warrant was returned to the Town Clerk at 8:30 AM.

With a quorum present, the Moderator Nancy Chew called the meeting to order at 11:51 AM.

The motion was made and seconded to waive the reading of the warrant, and so voted.

The moderator states that the rules of the meeting are to be the same as the Special Town Meeting.

The motion was made and seconded to allow the moderator to declare a two-thirds vote, and so voted.

SPECIAL TOWN MEETING ARTICLES

Article 1.

The motion was made and seconded to take no action on Article 1.

VOTE: UNANIMOUS

Article 2.

The motion was made and seconded to waive the reading of the reports of the various Town officials and committees.

VOTE: UNANIMOUS

Article 3.

The motion was made and seconded to authorize the Treasurer to borrow funds as necessary, in anticipation of revenue, in accordance with Chapter 44, Sections 23 to 27 of the Massachusetts General Laws.

VOTE: UNANIMOUS

Article 4.

The motion was made and seconded to accept the sums as printed in the Warrant, in trust, the income therefrom to be expended for the perpetual care of lots.

VOTE: UNANIMOUS

Article 5.

The motion was made and seconded to amend the Town By-laws by adding a new section relative to Departmental Revolving Funds, as printed in the Warrant; said section to be numbered consecutively.

VOTE: UNANIMOUS

Article 6.

The motion was made and seconded to authorize the renewal of the Cemetery Burial and Foundations Revolving Fund in accordance with MGL Chapter 44, Section 53E½, to receive monies collected for burials, said funds to be expended by the Cemetery Commissioners to pay for said burials, for grave foundations and for general cemetery maintenance and improvements, with total expenditures not to exceed \$15,000.

VOTE: UNANIMOUS

Article 7.

The motion was made and seconded to authorize the renewal of the Library Books Revolving Fund in accordance with MGL Chapter 44, Section 53E½, to receive monies collected for book late fees and replacement fees, said funds to be expended by the

Library Trustees to pay for book and media repairs, replacements, and related supplies and expenses, with total expenditures not to exceed \$3,000.

VOTE: UNANIMOUS

Article 8.

The motion was made and seconded to appropriate all funds received from the state under the provisions under the “Chapter 90” program to provide for eligible road resurfacing and/or other improvement projects for Town roads; said sum to be 100% reimbursable by the Commonwealth.

VOTE: UNANIMOUS

Article 9.

The motion was made and seconded to appropriate \$28,260 from Transfer Station Revenue and \$3,316 from Transfer Station Retained Earnings, for the purpose of operating the Ashby Recycling Center & Transfer Station, along with any other related costs, for FY 2018.

VOTE: UNANIMOUS

Article 10.

The motion was made and seconded to appropriate the sum of \$27,000 from the PEG Access and Cable Related Fund, to provide for PEG Access activities in FY18.

VOTE: UNANIMOUS

Article 11.

The motion was made and seconded to approve the budget for the expenses of the Town for the Fiscal Year commencing July 1, 2017; and that to fund said budget, \$7,527,853.95 be raised and appropriated, and \$412,187.95 be appropriated from Free Cash; and, further, that the Town set the salaries of elected officers as printed in the Warrant.

VOTE: UNANIMOUS

Article 12.

The motion was made and seconded to authorize the Board of Selectmen to dispose by sale or lease for a term in excess of three years, and to the best interest of the Town, all or a portion of the property known as “Maja Hall,” more fully described in the Warrant;

and to authorize said Board to execute such agreements and take such action(s) as may effectuate the intent of this article.

A substitute motion was made and seconded to take no action on Article 12.

VOTE ON SUBSTITUTE MOTION: YES:201 NO: 18 PASSED

Article 13.

The motion was made and seconded to take no action on this article.

VOTE: PASSED

Article 14.

The motion was made and seconded to amend the Zoning Bylaw by adding a new Addendum, titled, “TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS”, as printed in the Warrant.

A substitute motion was made and seconded to take no action on Article 14.

VOTE ON SUBSTITUTE MOTION: YES: 80 NO: 135 DEFEATED

VOTE ON ORIGINAL MOTION: YES: 148 NO: 69 PASSED

Article 15.

The motion was made and seconded to amend the Zoning Bylaw by adding new text under the new heading “Village Center Compact Residential Development”, as printed in the Warrant.

The motion was made and seconded to do a secret ballot for Article 15.

VOTE ON SECRET BALLOT: DEFEATED

VOTE ON ORIGINAL MOTION: DEFEATED

Article 16.

The motion was made and seconded to amend the Zoning Bylaw by adding new text under the heading “Associate Planning Board Member,” as printed in the Warrant.

VOTE: PASSED(2/3 DECLARED BY MODERATOR

Article 17.

The motion was made and seconded to transfer the sum of \$15,128.05 from Free Cash to the Stabilization Fund.

VOTE: UNANIMOUS

The motion was made and seconded to dissolve the May 6, 2017 Annual Town Meeting at 3:19 PM.

Tiffany Call, *Ashby Town Clerk*

**COMMONWEALTH OF MASSACHUSETTS
SPECIAL ELECTION
JULY 11, 2017**

Middlesex, ss:

Greeting:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, who are qualified to vote in elections and town affairs, to meet at the Ashby Elementary School Auditorium in said Ashby, Tuesday, the 11th day of July next, at 12:00 noon, to give in their votes on one ballot for the following questions:

QUESTION 1. DEBT EXCLUSION

Shall the Town of Ashby be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bond issued by the North Middlesex Regional School District for the purpose of paying costs of a window, door, minor structural repairs and leaks and HVAC replacement project at Hawthorne Brook Middle School, located at 64 Brookline Road, Townsend, Massachusetts, including the payment of all costs incidental or related thereto?

YES _____

NO _____

QUESTION 2. DEBT EXCLUSION

Shall the Town of Ashby be allowed to exempt from the provisions of proposition two

and one-half, so-called, the amounts required to pay the Town’s allocable share of the bond issued by the North Middlesex Regional School District for the purpose of paying costs of roofing, siding, HVAC and interior repairs at the Squanacook Early Childhood Center, located at 66 Brookline Road, Townsend, Massachusetts, including the payment of all costs incidental or related thereto?

YES _____

NO _____

QUESTION 3. DEBT EXCLUSION

Shall the Town of Ashby be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town’s allocable share of the bond issued by the North Middlesex Regional School District for the purpose of paying costs of the Varnum Brook Elementary School roof, window and HVAC replacement project, located at 10 Hollis Street, Pepperell, Massachusetts, including the payment of all costs incidental or related thereto?

YES _____

NO _____

The polls will be open at 12:00 noon and shall close at 7:30 PM.

And you are hereby directed to serve this warrant by posting an attested copy in three (3) public places in said Ashby at least seven days before holding of said election.

Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of election aforesaid.

Given under our hands this _____ day of May, 2017.

Michael McCallum, Chairman

Janet Flinkstrom

Mark Haines

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) copies of the foregoing warrant in three (3) public places in said Ashby seven days at least before time of said Special Town Election.

DATE _____

Fred Alden, Chief of Police

**RESULTS OF SPECIAL TOWN ELECTION
JULY 11, 2017**

The warrant was returned to the Town Clerk at 11:45AM on Tuesday, July 11, 2017.

Election officers on duty and duly sworn in were as follows: Betty Tiilikkala, Angie Gogin, Susan Chapman, Marina Bertram, Sue Siebert, Rachel Patnaude, Anna Marie Jackson, Robert Raymond, and Matthew Leonard.

The polls opened at 12:00 noon.

The following is a list of the votes and blanks each question received as they appeared on the official ballot.

VOTES

QUESTION 1

YES	178
NO	116
Blanks	1
Total Ballots Cast	295

QUESTION 2

YES	166
NO	129
Blanks	0
Total Ballots Cast	295

QUESTION 3

YES	161
NO	133
Blanks	1
Total Ballots Cast	295

The polls closed at 7:30 PM.

Tellers on duty and duly sworn in were as follows: Nancy Peeler, Pamela Peeler, Stephanie Lammi, June McNeil, Patricia Wayrynen, and Rachel Patnaude.

At the close of the polls the ballot box read 295 voters had cast a ballot: the checker's tally sheet read 295 voters had cast a ballot.

Tiffany Call, *Town Clerk*

BALLOT FOR ANNUAL TOWN ELECTION APRIL 23, 2018

SELECTMAN, Three Years Michael McCallum 241 Deer Bay Rd.	VOTE FOR ONE Candidate for Re-Election
Richard W. Shaw Jr 682 New Ipswich Rd.	
ASSESSOR, Three Years Jeff Childs 631 Greenville Rd.	VOTE FOR ONE
COLLECTOR, Three Years Beth Ann Scheid 114 New Ipswich Rd.	VOTE FOR ONE Candidate for Re-Election
CONSTABLE, One Year John Hourihan 99 Deer Bay Rd.	VOTE FOR ONE
Stewart Paquet 296 Fitchburg State Rd.	
BOARD OF HEALTH, Three Years	VOTE FOR ONE
BOARD OF HEALTH, Two Years	VOTE FOR ONE
PLANNING BOARD, Five Years Jean Lindquist 241 Deer Bay Rd.	VOTE FOR ONE Candidate for Re-Election
PLANNING BOARD, One Year Patricia Foster 735 Mason Rd.	VOTE FOR ONE
CEMETERY COMMISSIONER, Three Years	VOTE FOR ONE
PARK COMMISSIONER, Three Years	VOTE FOR ONE

PARK COMMISSIONER, One Year

VOTE FOR ONE

LIBRARY TRUSTEES, Three Years

VOTE FOR THREE

Roberta Flashman
339 South Rd.

Candidate for Re-Election

John P. Mickola
590 Jones Hill Rd.

Candidate for Re-Election

Mark F. Lapham
282 Old Northfield Rd.

LIBRARY TRUSTEE, Two Years

VOTE FOR ONE

TREE WARDEN, Two Years

VOTE FOR ONE

