

# UNAPPROVED

## Board of Selectmen Meeting Minutes

Date: June 19, 2013

Members Present: Mike McCallum and Steven Ingerson

Time: 7:04 p.m.

Discussion re: Dissemination of Information; Board of Selectmen Responsibilities and Authority:

MM states this discussion is to talk about several e-mails sent by Mr. Ingerson.

Explanation of possible agenda item to appoint Peter McMurray as the Town's Agent if a court case had to be attended. SI wanted information on the case being dropped and no longer a need to appoint PM since he would not be attending the court case. This case concerns the fire truck issue (truck not delivered). MM read e-mail sent by Jennifer Collins to Steve Ingerson and reply from Mr. Ingerson. MM explained why past Selectmen are still receiving communications. (Lillian Whitney asked what would be done about this). MM says there is really nothing that can be done.

SI feels everyone is trying to "roadblock him" He wants MM to get the information to him that he feels is being kept from him which is keeping him from doing his job that he was duly elected to do. SI read an e-mail to Bob Hanson that was sent by him. He states he is not brought into meetings that are held at Town Hall. SI e-mail sent to Jennifer Collins in regards to any and all information that goes through Town Hall going to him. Reference made to DEP meeting that was held and both MM and SI were in attendance. He is questioning MM as to how to get information. He then addressed Bob Hanson as to why he wasn't getting information from him. BH addressed this issue to Mr. Ingerson. MM informed SI that the information packets are available by Saturdays for review. He then speaks to JC and BH about any tweaking that needs to be done to the agenda. SI is not happy to have to obtain packets on Saturdays during his Family Time. MM tried to explain the chain of command and what the authority of the Selectmen is. MM explained to SI that BH and JC prepare the agenda because they are aware of what needs to be on it. DTLA Grant was one of the issues SI cited that he didn't get any information on and the time frame he had to look into this. Dennis Moore talked about the same issues he had when he first went on the School Committee and explained how he overcame this problem. He called it "growing into the job". MM states that you have to trust the people working for the Town because the Selectmen don't have time to go over it with a fine tooth comb. Lillian Whitney wants all items left on the original agenda and removed at the meeting. SI states he wants the agenda items as they occur. BH explained why this is not practical. SI states he does not need to see the warrants in advance. MM explained things that the Selectmen should be concentrating their time on like the Town Common Well and the Police Station. Lillian brought up an issue as to the Library well that happened 5 years ago and was told by both MM and BH that her statement was absolutely not true and she was misinformed. E-Mail concerning mandatory attendance at Selectmen's meeting sent by SI to JC and BH was addressed. MM feels that we need to be respectful to the Town employees. MM talked about an open meeting violation from a year ago - this was a complaint from Lillian Whitney and an

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editorial that was in the paper. He tried to explain what this was about and that there is no dishonesty involved. MM referred to e-mail sent to him by SI in regards to taking of the minutes at the school. (E-Mail read by MM) and then explained what the minutes taking is about and why they were not done properly at this meeting. SI feels these minutes were inadequate and he has an update coming. Resident talked about the time frame that is generally involved in getting up to speed on the role of the Selectmen. SI stated he would like BH to give him information in a timely fashion. He states he will try and do this with items he deems necessary and not bother him with trivial items that cross his desk. MM asked about "rumor" that Martha (running for Selectmen) works for SI. SI confirmed that she is his employee.

Discussion ended at 8:12 p.m.

2) Motion to approve minutes of May 20, 2013 as amended.

Motion: Steven Ingerson                      Seconded: Mike McCallum                      Vote: Unan

3) Motion to approve minutes of May 22, 2013 as recorded.

Motion: Steven Ingerson                      Seconded: Mike McCallum                      Vote: Unan

Request to approve minutes of June 6, 2013 as recorded: Meeting #1 in the a.m. Not approved as it is incomplete. Will be re-done by SI and placed on a future meeting agenda.

4) Motion to approve minutes of June 6, 2013 as recorded. Meeting #2 p.m.

Motion: Steven Ingerson                      Seconded: Mike McCallum                      Vote: Unan

5) Warrant # W49P approve and sign on Payroll Warrant in the amount of \$53,687.61 subject to further review.

Motion: Steven Ingerson                      Seconded: Mike McCallum                      Vote: Unan

SI questions Line Item Dental Insurance and insurance group. Tank at library filled a month ago. Police Dept. charge for \$1656.30 diesel fuel. Tax Collector bought 2 years worth of supplies.

6) Warrant # W50B approve and sign on Vendor Warrant in the amount of \$59,521.35 subject to further review.

Motion: Steven Ingerson                      Seconded: Mike McCallum                      Vote: Unan

7) Motion to approve and sign on request for Reserve Fund Transfer #13-08 in the amount of \$114.50 to the Zoning Board Expense Account.

Motion: Steven Ingerson                      Seconded: Mike McCallum                      Vote: Unan

Discussion of Old Engine House Lease (Alan Pease)  
Historical Society is only entity to occupy building.

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Section 5 was found to be unacceptable. (Insurance) Legion Hall and Maya Hall do not have to pay their own.

Lease can only be for 30 years (maximum) (BH) OK with Committee Chairman. Term will be 30 years.

Clause for insurance is to be taken out.

Grants are for services and not cash. Explanation of grant given. MM states \$5,000.00 voted on at Town Meeting will not be available until July 1, 2013.

Request to approve and sign on DLTA Grant (Alan Pease) SI prefers to wait until full board is in place. No motion made.

BH explained reason for the re-vote of appointment – references for a term of Town Administrator’s contract and contract does not exist.

8) Motion to approve and sign on Designation of the Town Administrator as Municipal Liaison to the State Ethics Commission. (Re-vote necessary)

Motion: Steven Ingerson                      Seconded: Mike McCallum                      Vote: Unan

Discussion Re: End of Year Interdepartmental Transfer.

BH explained reason for not voting on these transfers and be deferred until July 2, 2013 Meeting with Finance Committee.

Sam was introduced by John Pankosky.

9) Motion for Selectmen’s appointment of Sam Armstrong-Champ as Broadcast Technician, Employee-at-Will.

Motion: Steven Ingerson                      Seconded: Mike McCallum                      Vote: Unan

10) Motion for Selectmen’s appointment of Dennis Moore as Ashby’s Representative to the North Middlesex Regional School District Committee until the next Annual Town Election.

Motion: Steven Ingerson                      Seconded: Mike McCallum                      Vote: Unan

11) Motion for Selectmen’s appointment of Townsend Police Officers as Special Police Officers in Ashby for FY2014 (See List)

Motion: Steven Ingerson                      Seconded: Mike McCallum                      Vote: Unan

BH explained and suggested all Council on Aging members discuss the staggered terms and appointment.

SI wants to table the Annual Re-appointments until a full board is on. BH explained the re-appointment list was posted at Town Hall and put up on the Town’s website and no one inquired about serving in these positions. BH pointed out that these are all re-appointments and not new appointments of employees and volunteers willing to serve.

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Alan Pease requested appointment of Zoning Board members tonight. The ZBA cannot act on any applications with only two members.

SI still wants to wait until a full board is present to vote on this.

MM objected to this and doesn't understand why it is not being done tonight. He approached SI as to the reason for this postponement when two Board members are present and can vote and was asked to "back off" by SI. MM complied. It was decided to postpone this until a Selectmen's meeting now scheduled for June 28, 2013.

Request for Selectmen's Annual Appointments for FY2014. (See List)

Postponed until June 28, 2013 meeting.

Request for Selectmen's appointment of a Member to Hawthorne Brook Middle School Septic Committee (Mark Haines is willing to serve).

12) Motion to appoint Mark Haines as Ashby's Representative to Hawthorne Brook Middle School Septic Committee.

Motion: Steven Ingerson

Seconded: Mike McCallum

Vote: Unan

Selectmen review Draft of Ashby Trail Map.

MM has no problem with this

SI has no problem with this

13) Motion to approve and sign on acceptance of Ashby Trail Map and to sign letter out of session.

Motion: Steven Ingerson

Seconded: Mike McCallum

Vote: Unan

Any Other Business Not Reasonably Anticipated by the Chairman:

None

Assistant to the Board of Selectmen's Report:

Read by MM

Announcements

Public Comments (If Any):

14) Motion to adjourn at 9:38 p.m.

Motion: Steven Ingerson

Seconded: Mike McCallum

Vote: Unan

Signed by: \_\_\_\_\_

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Dates Minutes Approved by Board of Selectmen: \_\_\_\_\_