

Board of Selectmen Meeting
Minutes

Date: April 10, 2013

Members Present: Peter McMurray and Mike McCallum

Time: 7:08 p.m.

2) Motion to approve minutes of March 27, 2013 as recorded.

Motion: Mike McCallum Seconded: Peter McMurray Vote: Unan

3) Warrant # W39P approve and sign on Payroll Warrant in the amount of \$54,383.14 subject to further review.(MM Abstain from Line with Jean Lindquist)

Motion: Mike McCallum Seconded: Peter McMurray Vote: Unan

4) Warrant # W40B approve and sign on Vendor Warrant in the amount of \$59,154. 24 subject to further review. (MM Abstain from Line Item #83-5-610-720-000)

Motion: Mike McCallum Seconded: Peter McMurray Vote: Unan

5) Motion for Selectmen's approval and Chairman's signature on FY10 CDBG Close out Document.

Motion: Mike McCallum Seconded: Peter McMurray Vote: Unan

6) Motion for Selectmen to approve and sign on a One Day Liquor License for the Fitchburg Rod and Gun Club for a Benefit on April 13, 2013. License #390

Motion: Mike McCallum Seconded: Peter McMurray Vote: Unan

7) Motion for Selectmen to approve and sign on a One Day Liquor License for the Fitchburg Rod and Gun Club for a Fishing Derby on April 20, 2013. License #391

Motion: Mike McCallum Seconded: Peter McMurray Vote: Unan

8) Motion for Selectmen to approve and sign on a One Day Liquor License for the Fitchburg Rod and Gun Club for a Fishing Derby on May 4, 2013. License #392

Motion: Mike McCallum Seconded: Peter McMurray Vote: Unan

9) Motion for Selectmen to approve and sign on One Day Liquor License for the Fitchburg Rod and Gun Club for a Wedding on May 18, 2013. License #393

Motion: Mike McCallum Seconded: Peter McMurray Vote: Unan

Board of Selectmen Minutes
April 10, 2013

10) Motion for Selectmen's Acknowledgement of Ambulance Write-Offs for the period December, 2011 through February, 2013 in the amount of \$17,105.13 (Town Accountant).

Motion: Mike McCallum

Seconded: Peter McMurray

Vote: Unan

7:30 p.m. Joint Meeting with the Finance Committee:

- a) Discussion Re: FY12 Audit Results
- b) Discussion Re: FY14 Budget Items and Warrant Articles

Finance Committee Quorum was met.

3 Items acted on per audit.

Handling of Cash – Corrected

CBDG Grant money was more than the Town was supposed to have. Town Accountant will track this more frequently next grant round.

Overlay Account was not being balanced according to way years fall. Has been addressed in the Assessor's Office.

Lillian Whitney asked if the records are available for viewing by the General Public.

Article #1 has been tabled not ready with figures

Article #2 Approved by Finance Committee PM commended the Veteran's Agent for the fine job he is doing. Member of Committee states the Town could be penalized for not providing care for all Veterans.

Article #3 Approved by Finance Committee. Involves 3 current employees. Lillian Whitney requests proof that this mistake was during her time as Treasurer. PM told her it was but she doesn't believe it.

Article #4 No action taken by Fin-Com. – Want input from Selectmen.

Article #5

Article #6 No action taken. Want input from Selectmen

Article #7 No action taken. Problems with the expense involved. Public forum to be held Thursday, April 11, 2013 for anyone who would like to attend. A large concern is the Town Well. MM states that a study must be done before any movement can be done.

Lillian Whitney is asking if we have any documentation as to what has lead the Selectmen to a study. A letter is available from the DEP.

Article #8 No action taken. New Generator is not hooked to the Police Station. Point brought up by committee member as to why we didn't have the original electrician do the work.

Article #9 Park Commission is in charge of watching over the new equipment.

PM states the tractor currently being used is falling apart. He suggested to Stephanie Lammi that she put this article on the warrant. The Ashby Little League was kind enough to donate \$1200 last year for repairs to the tractor that was a hand me down from the Cemetery Commission after they purchased new equipment. Stephanie Lammi tows the current tractor with her own personal vehicle and her own trailer as a favor to the Town. She also has purchased flowers and mulch out of her own pocket.

Annual Town Meeting warrant review began at 8:15 p.m.

Article #8 Approved by Finance Committee

Article #9 Approved by Finance Committee

Board of Selectmen Minutes
April 10, 2013

Should just be to appropriate this money the wording "Raise" needs to be taken out of the article. The Town will vote to appropriate the funds.

Article #11 No action taken

Article #12 No action taken. MM asked why no action was taken.

Article #13 Approved by Finance Committee.

Article #14 Approved by Finance Committee.

Article #15 Approved for \$4,000.00. (Corrected figure for request is now \$6,000.00)

Article #16 Approved by Finance Committee.

Article #17 Approved by Finance Committee.

Article #18 Disapproved by Finance Committee.

Article #19 Approved by Finance Committee.

Article #20 No action taken by Finance Committee. Finance Committee member asked about the purchase of a used vehicle. Selectmen didn't think this was a good idea.

Article #21 Article for \$5,000 worth of repairs to Highway Building from accidental damage of trucks hitting the building. Selectmen believe this is cumulative damage over a long period of time. Disapproved by Finance Committee. The money has now been put into the budget for this article and MM questions whether this should be taken off the ballot. Agreed to ask Superintendent if he wants to take this article off now that Finance Committee put more money in the Municipal Buildings line to cover this \$5,000 expense.

Article's #22 thru 25 No Action was taken.

Budget:

Map Maintenance from Assessors Account was questioned. Assessors asked for \$6,900 for GIS mapping. FinCom is only approving \$1,600.00.

Question for Administrator: Could someone change this amount on the floor? Any citizen of the town can stand up and change this amount.

Police Budget was left open for discussion: Chief would like to hire 3 reserve officers. They must be Police Academy Trained before they come to Ashby.

New cruiser information was discussed.

MM states he is not in favor of leasing vehicles we end up paying more in the long run.

Council on Aging Budget: They asked for more money and committee reduced the amount they asked for.

Library Building Maintenance: Discussion held. The Finance Committee reduced the amount by two thousand since they claim the gas conversion of furnace will save \$3,500 in the first year of operations.

Question was made as to why the \$20,000.00 increase on Police Line 51. Town Administrator read all of what that increase covered including over \$19,000.00 in IT Expenses.

Notation made that a budget cut could be made to Police Line 51.

Town Administrator stated we need to cut approximately \$5,000.00 for a balanced budget.

Question: PM asked what the Budget Tax Levy Limit is (Prop 2-1/2)

Answer: \$5,082,470.66

Town Administrator will come in tomorrow and tighten up the new budget figures.

Changes made today were discussed and new figures talked about.

Board of Selectmen Minutes
April 10, 2013

Discussion was started on what accounts could be tapped due to no use. (i.e. Unemployment Benefits Account for \$18,000.00).

Finance Committee and Selectmen will meet again next Wednesday, April 17th to finalize figures.

Any Other Business Not Reasonably Anticipated by the Chairman: None

Assistant to the Board of Selectmen's Report:

Read by Peter McMurray –All announcements available on Ashby Town Website.

Rabies Immunization Clinics

Special Town Election

Town Reports are now available on line; printed version will be available within 2 weeks.

Meals on Wheels

Mart Transportation

Available positions on Town Committees

Unitil Storm Emergency Update Meeting

Public Comments (if any)

11) Motion to adjourn at 10:20 p.m.

Motion: Mike McCallum

Seconded: Peter McMurray

Vote: Unan.

Signed by: _____

Dates Minutes Approved by Board of Selectmen: _____