

Board of Selectmen Meeting
Minutes

Date: January 4, 2012

Time: 7:00 p.m.

Members present: Peter McMurray, Dan Meunier and Joe Casey

2) Motion to approve minutes of December 21, 2011 as recorded.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

3) Warrant #W27P approve and sign Payroll Warrant in the amount of \$43,337.27 subject to further review.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

4) Warrant #W28B approve and sign Vendor Warrant in the amount of \$54,556.99 subject to further review.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

5) Motion to appoint Jackson Bogue as Broadcast Technician, Employee-at-Will.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

Discussion of Old Engine House Lease (Ashby Historical Society): Paula Bogue and Lillian Whitney were present.

Discussion for taking over the utilities in the building and making repairs. Some members were concerned that if for some reason they lost control of the building. Member states that it would be impossible for the Society to undertake all of the financial aspect of the building. DB discussed some of the wording of the lease – it is a long term lease. Town Counsel was asked to look at Elementary School Lease. He states their suggestions were to look at who would be responsible for the insurance converge of the building. Selectmen reassured the members that the town had no intention of ever taking the building back and a 99-year lease would be a safe agreement. JC asked how many members were having issues with the lease. She was unable to provide a number. PM suggested a clause in the lease stating that the town would take on some responsibility for maintenance of building. Concerns about water running in the basement were brought up as well as the roof needing repairs. DB states that the town would not allow any Town building to fall apart. PM and the Selectmen are going to look the lease over and try and come up with a lease that would be acceptable to both the Town and the Historical Society. JC requested a list of improvements and expenses that has already been done. Finance Committee member present asked if they had a plan that would require asking for funding. Selectmen and Society will get together again to finalize lease. E-Mail will be sent to Jennifer Collins with the information concerning the lease from the Society.

DB suggested it was important to keep the stability with the Auditor Melanson and Heath because the Town has new employees. Selectmen talked about past audit and that the issues have been taken care of and they felt very confident in the present auditor.

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6) Motion to approve and sign on FY12 Audit Engagement Letter.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

Joe Casey left meeting at 7:40 p.m.

7) Motion to approve and sign on Ambulance Receivable Write-offs as stated in memo from Town Accountant, as attached to these minutes.

Motion: Dan Meunier Seconded: Peter McMurray Vote: Unan

8) Motion to authorize Town Administrator to review and authorize future ambulance write-offs.

Motion: Dan Meunier Seconded: Peter McMurray Vote: Unan

Any other business not reasonably anticipated by the Chairman:

Chief Drew informed DB that it is his intention to remain in his position for another year.

Joint Meeting of Finance Committee and Selectmen will be held on January 24, 2012 to go over the budget requests.

9) Motion to approve and sign for Town Administrator, Doug Briggs to be the voting delegate at the annual MMA Meeting.

Motion: Dan Meunier Seconded: Peter McMurray Vote: Unan

Assistant to the Board of Selectmen's Report:

Reminder for Annual Town Reports to be submitted to the Town Clerk by January 15, 2012.

Grant for \$17,750.00 was awarded to Town for a new generator that will cover the school, the police station and the Town Offices in the event of a power failure. PM thanked all involved in the process of obtaining this grant.

Public Comments (if any): None

10) Motion to adjourn at 7:55 p.m.

Motion: Dan Meunier Seconded: Peter McMurray Vote: Unan

Signed by: _____

Dates Minutes Approved by Board of Selectmen: _____